



Early Learning Coalition of the Nature Coast

Serving Citrus-Dixie-Gilchrist-Levy-Sumter Counties

Administrative Committee Meeting

September 23, 2009

1564 North Meadowcrest Blvd.

Crystal River, Fl. 34429

9:00 AM.

AGENDA

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| I | Call to Order, Welcome and Introductions | Phil Bumgarner |
| II | Approval of Agenda | |
| III | Consent Agenda
Administrative Committee Minutes – July 22, 2009 | 2 |
| IV | Treasurer’s Report
Profit & Loss; Budget vs. Actual FY2009-2010
Budget vs. Actual by Class Report FY2009-2010 | 5 Charlie Richer |
| V | Executive Director’s Report | 17 Sonya Bosanko |
| VI | Action Items | Sonya Bosanko |
| VII | New/Unfinished Business
Employee Cost of Living Increases | |
| VIII | Public Input
<i>Public Input is a time set aside for comments from the general public. Comments must be kept to a 3 minute limit and a speaker’s card must be completed and submitted to the Council Chair. The Council Chair will open the meeting to public discussion at various times during the meeting at his/her discretion.</i> | |

Administrative Committee Meeting
Draft Minutes
July 22, 2009

Members Present:

Phil Bumgarner Charlie Richer DuWayne Sipper Rob Wardlow

Members Absent:

Debbie Lattin

Staff Present:

Sonya Bosanko Amber Donahoe J.R. Gorentz Desirae Rickman

Others Present:

Jack Hamilton

Call to Order, Welcome and Introductions

Chair Bumgarner called the meeting to order at 9:00a.m. Introductions were completed.

Approval of Agenda

DuWayne Sipper motioned to approve the agenda. Charlie Richer seconded the motion. Motion carried unanimously.

Consent Agenda

Administrative Committee Minutes – June 24, 2009

Charlie Richer motioned to approve the Consent Agenda. DuWayne Sipper seconded the motion. Motion carried unanimously.

Treasurer's Report

Profit & Loss; Budget vs. Actual FY2008-2009

Budget vs. Actual by Class Report FY2008-2009

Sonya Bosanko explained that the line items for FY2008-2009 need to be adjusted and a final report will be sent to the Board meeting on August 5, 2009. She also explained that in June, the Agency for Workforce Innovation made an error with regard to the Nature Coast Coalition's School Readiness and Voluntary Pre-Kindergarten funding. Specifically, the Agency mistakenly noted a surplus in funding when a deficit was present. As a result, the Agency reduced the Nature Coast Coalition's grant agreement and re-obligated the funds to another Coalition. Consequently, the Nature Coast closed FY2008-2009 with a \$11,600 deficit. To rectify the error, the Agency instructed the Coalition to apply the deficit expenditures to the FY2009-2010 grant agreement which will be replenished during the first re-obligation/de-obligation process of FY2009-2010. As a result of this process, the Coalition's financial records will reveal a large deficit in the first and second quarter of the fiscal year; however the deficit will be rectified and will not cause a hardship on the Coalition or clients.

Executive Director's Report

Sonya Bosanko explained that on March 4, 2009 the Board unanimously voted to approve Action Item# 2008-09-43 revising the Coalition's Service Delivery System. As a result of the revision the Coalition has real time access to eligibility and enrollment activity. This access allows the Coalition to project child care utilization on a daily basis and to make timely decisions with regard to enrollment.

The utilization report and July 2009 enrollment activity will be presented to the Administrative Committee during the next regularly scheduled meeting.

DuWayne Sipper motioned to approve the Executive Director's Report. Charlie Richer seconded the motion. Motion carried unanimously.

FY2008-2009 Final Utilization Report

After review, Charlie Richer motioned to approve the Utilization Report. DuWayne Sipper seconded the motion. Motion carried unanimously.

Action Items

Action Item# 2009-10-10: FY2009-2010 Administrative Committee Schedule

DuWayne Sipper motioned to approve the Administrative Committee Schedule for FY2009-2010 and address the dates falling around the holidays at a later date. Charlie Richer seconded the motion. Motion carried unanimously.

Action Item# 2009-10-11: FY2009-2010 Budget Amendment #1

The Budget Amendment considers the following:

- Increased Information Technology costs as a result of the IT-09-10 Request for Proposal Procurement.
- Storage costs as a result of the transfer of material and records from Childhood Development Services to the Coalition.
- Increased Facility Maintenance costs as a result of pest control services.

Mrs. Bosanko also recommended amending the salary line item by adding \$40,000 of ARRA dollars for an additional Client Services Counselor as a temporary position to assist all of the ELC-Nature Coast offices as a result of increased enrollment.

After discussion, DuWayne Sipper motioned to approve the Budget Amendment #1 with the \$40,000 amendment to the salary line item.

New/Unfinished Business

Gold Seal Rates

Mrs. Bosanko explained that the state classifies Gold Seal expenditures as quality expenditures instead of direct services expenditures which places a hardship on the Coalition. (When Gold Seal rates are excluded from direct service rates the Coalition falls below the 70% minimum expenditures in direct services.)

The Coalition requested the state to change their position on Gold Seal expenditures; however, the state pointed out several potential issues with reclassifying the expenditures including the requirement for the Coalition's to secure matching funds for the gold seal expenditures.

As a result of the state's firm position, the Coalition must take action in order to ensure the direct services expenditures represent no less than 70% of the Coalition's School Readiness budget for FY2009-2010.

Utilizing last year's Gold Seal expenditures coupled with current enrollment the Coalition anticipates a maximum gold seal budget of \$ 515,550; however it is likely the Gold Seal expenditures will exceed this budget by \$50,000-\$100,000.

Consequently, Mrs. Bosanko asked the Administrative Committee to consider implementing on the following:

- Reduce the Gold Seal rate from 20% to 17% and discontinue the Gold Seal payments after the budget has been depleted. (The budget will likely not be depleted until the end of the fiscal year).
- Continue to pay the Gold Seal rate of 20% until the Gold Seal budget is been depleted. (This would likely occur in the last quarter of the fiscal year).
- Repeal (one or more) Quality Initiative programs and transfer the associated budget to the direct services budget.

After much discussion, DuWayne Sipper motioned to allow staff to inform the providers of this issue and conduct a survey to receive their input and bring the information to the Executive Committee for a final decision.

After further discussion, DuWayne Sipper amended his motion to include prioritizing the Accredited Providers and freeze the Gold Seal dollars for new providers applying for accreditation at this time and review on a quarterly basis. Charlie Richer seconded the motion. Motion carried unanimously.

Public Input

None

DuWayne Sipper motioned to adjourn at 9:55a.m. Charlie Richer seconded the motion. Motion carried unanimously.

Early Learning Coalition of the Nature Coast
Profit & Loss Budget vs. Actual FY2009-2010

	Jul - Aug 09	Budget	\$ Over Budget	% of Budget
Income				
1002 Cash Transfer	75,000.00			
4000 Grant Income				
4001 School Readiness Income				
4001-01 ARRA SR	91,424.57	1,014,999.00	-923,574.43	9.01%
4001 School Readiness Income - Other	2,422,531.67	7,982,203.00	-5,559,671.33	30.35%
Total 4001 School Readiness Income	2,513,956.24	8,997,202.00	-6,483,245.76	27.94%
4002 VPK Program				
4002-01 ARRA VPK	0.00	1,056,401.00	-1,056,401.00	0.0%
4002 VPK Program - Other	637,371.66	3,006,678.00	-2,369,306.34	21.2%
Total 4002 VPK Program	637,371.66	4,063,079.00	-3,425,707.34	15.69%
4003 Outreach & Awareness Grant				
	0.00	11,827.00	-11,827.00	0.0%
Total 4000 Grant Income	3,151,327.90	13,072,108.00	-9,920,780.10	24.11%
4020 Other Income				
4021 Interest	-390.54			
4040 Unrestricted Income	60.00			
4041 Sponsor a Child				
4041-01 Sponsor A Child Citrus	100.00			
Total 4041 Sponsor a Child	100.00			
4042 Match Income				
4042-01 Match Income Citrus				
4042-01 United Way of CC	7,500.00			
Total 4042-01 Match Income Citrus	7,500.00			
4042-05 Match Income Sumter				
	5,000.00			
Total 4042 Match Income	12,500.00			
4020 Other Income - Other				
	5,823.52			
Total 4020 Other Income	18,092.98			
Total Income	3,244,420.88	13,072,108.00	-9,827,687.12	24.82%

Expense

5000 Program Expenses

5000-01 (School Readiness)

5001 97BBA Administration	53,624.00	399,110.00	-345,486.00	13.44%
5002 97BBD Non Direct Services	58,428.53	478,932.00	-420,503.47	12.2%
5003 97BDE- Eligibility	61,127.56	319,289.00	-258,161.44	19.15%
5004 97INT Infant Toddler	27,612.03	148,750.00	-121,137.97	18.56%
5005 97Q00 Quality	48,283.20	319,287.00	-271,003.80	15.12%
5006 97QI4 R&R	33,664.30	319,287.00	-285,622.70	10.54%
5007 97QIN Inclusion	7,650.09	39,911.00	-32,260.91	19.17%

5020 Direct Services

5021 97ADV	812,593.00			
5022 97C00	29,382.03			
5024 97G00	31,694.99			
5025 97GNW	157,112.32			
5026 97GSD	126,647.77			
5028 97P00	827,443.04			
5030 97R00	155,808.52			
5035 97GTA	628.68			
MATCH	22,299.16			

5020 Direct Services - Other	0.00	5,957,637.00	-5,957,637.00	0.0%
Total 5020 Direct Services	2,163,609.51	5,957,637.00	-3,794,027.49	36.32%

5056 Prior Year Expense	0.00			
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Total 5000-01 (School Readiness)	2,453,999.22	7,982,203.00	-5,528,203.78	30.74%
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5000-02 ARRA-School Readiness

5000-02-5001 97BBA	0.00	50,750.00	-50,750.00	0.0%
5000-02-5002 97BBD	0.00	101,500.00	-101,500.00	0.0%
5000-02-5003-97BDE	0.00	40,600.00	-40,600.00	0.0%
5000-02-5004-97INT	313.90	40,600.00	-40,286.10	0.77%
5000-02-5005-97Q00	4,611.38	40,600.00	-35,988.62	11.36%
5000-02-5020 ARRA Direct Servic	82,857.75	740,949.00	-658,091.25	11.18%

Total 5000-02 ARRA-School Readiness	87,783.03	1,014,999.00	-927,215.97	8.65%
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5100-01 VPK

5101 VPADM Administration	23,864.41	65,155.00	-41,290.59	36.63%
5103 VPENR Enrollment	11,703.61	73,922.00	-62,218.39	15.83%
5105 VPMON Monitoring	2,682.91			
5106 VPPRP Pre-Payment	0.00			
5107 VPPRS Direct Services	122,326.12	2,867,601.00	-2,745,274.88	4.27%
5108 VPPV Advance	312,237.00			

Total 5100-01 VPK	472,814.05	3,006,678.00	-2,533,863.95	15.73%
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5100-02 ARRA VPK				
5100-02-5101 VPADM	0.00	20,604.00	-20,604.00	0.0%
5100-02-5102 Advance	0.00	8,263.00	-8,263.00	0.0%
5100-02-5103 VPENR	0.00	19,999.00	-19,999.00	0.0%
5100-02-5107 VPPRS	42,121.92	1,007,535.00	-965,413.08	4.18%
Total 5100-02 ARRA VPK	42,121.92	1,056,401.00	-1,014,279.08	3.99%
5200 (VPK Awareness Grant)				
5201 VPMNI	0.00	6,003.00	-6,003.00	0.0%
5202 VPLPI	0.00	5,824.00	-5,824.00	0.0%
Total 5200 (VPK Awareness Grant)	0.00	11,827.00	-11,827.00	0.0%
Total 5000 Program Expenses	3,056,718.22	13,072,108.00	-10,015,389.78	23.38%
5300 (Shared Cost Pool)				
5301 (Indirect)	0.00			
5302 (Occupancy)	0.00			
5303 (Program Support Costs)	0.00			
5304 Payroll Expense	0.00			
5308 - Travel	0.00			
Total 5300 (Shared Cost Pool)	0.00			
5400 (Unrestricted Expense)				
5401 Citrus County	142.85			
5402 Dixie County	0.89			
5403 Gilchrist County	0.89			
5404 Levy County	0.90			
5405 Sumter County	17.24			
5400 (Unrestricted Expense) - Other	525.44			
Total 5400 (Unrestricted Expense)	688.21			
5700 Reconciliation Discrep.	-0.36			
Total Expense	3,057,406.07	13,072,108.00	-10,014,701.93	23.39%
Net Income	187,014.81	0.00	187,014.81	100.0%

Early Learning Coalition of the Nature Coast
Budget vs. Actual by Class Report FY2009-2010

	Jul - Aug 09	Budget	\$ Over Budget	% of Budget
10 Quality Initiatives				
10-001 Citrus County				
10-001-01-1400 Assess Product	0.00	-1,500.00	1,500.00	0.0%
10-001-02-1400 Inclusion	0.00	-500.00	500.00	0.0%
10-001-03-1400 Literacy	-25.00	-750.00	725.00	3.33%
10-001-05-1400 Mini Grants	0.00	-20,000.00	20,000.00	0.0%
10-001-06-1400 Prof Development	-826.47	-15,000.00	14,173.53	5.51%
10-001-07-1400 Prov Recruitment	0.00	-1,000.00	1,000.00	0.0%
10-001-08-1400 Quality Resource	0.00	-8,262.00	8,262.00	0.0%
10-001-09-1400 Resource Room	-201.36	-750.00	548.64	26.85%
10-001-10-1400 TIPS	-792.00	-15,000.00	14,208.00	5.28%
10-001-11-1400 Train/Conf.	0.00	-1,000.00	1,000.00	0.0%
Total 10-001 Citrus County	-1,844.83	-63,762.00	61,917.17	2.89%
10-002 Dixie County				
10-002-01-1600 Assess Product	0.00	-1,500.00	1,500.00	0.0%
10-002-02-1600 Inclusion	0.00	-500.00	500.00	0.0%
10-002-03-1600 Literacy	0.00	-500.00	500.00	0.0%
10-002-06-1600 Prof Development	0.00	-1,500.00	1,500.00	0.0%
10-002-07-1600 Prov Recruitment	-3,000.00	-3,000.00	0.00	100.0%
10-002-08-1600 Quality Resource	0.00	-750.00	750.00	0.0%
10-002-09-1600 Resource Room	-27.97	-750.00	722.03	3.73%
10-002-10-1600 TIPS	0.00	-1,000.00	1,000.00	0.0%
10-002-11-1600 Train/Conf.	-174.39	-500.00	325.61	34.88%
Total 10-002 Dixie County	-3,202.36	-10,000.00	6,797.64	32.02%
10-003 Gilchrist County				
10-003-01-1600 Assess Product	0.00	-1,000.00	1,000.00	0.0%
10-003-02-1600 Inclusion	0.00	-3,000.00	3,000.00	0.0%
10-003-03-1600 Literacy	0.00	-500.00	500.00	0.0%
10-003-05-1600 Mini Grants	0.00	-5,000.00	5,000.00	0.0%
10-003-06-1600 Prof Development	-30.00	-5,000.00	4,970.00	0.6%
10-003-08-1600 Quality Resource	0.00	-2,175.00	2,175.00	0.0%
10-003-09-1600 Resource Room	-27.97	-750.00	722.03	3.73%
10-003-10-1600 TIPS	0.00	-5,000.00	5,000.00	0.0%
10-003-11-1600 Train/Conf.	-174.39	-500.00	325.61	34.88%
Total 10-003 Gilchrist County	-232.36	-22,925.00	22,692.64	1.01%

	Jul - Aug 09	Budget	\$ Over Budget	% of Budget
10-004 Levy County				
10-004-01-1600 Assess Product	0.00	-1,000.00	1,000.00	0.0%
10-004-02-1600 Inclusion	0.00	-500.00	500.00	0.0%
10-004-03-1600 Literacy	0.00	-500.00	500.00	0.0%
10-004-05-1600 Mini Grants	0.00	-3,000.00	3,000.00	0.0%
10-004-06-1600 Prof Development	-484.50	-5,000.00	4,515.50	9.69%
10-004-07-1600 Prov Recruitment	0.00	-1,000.00	1,000.00	0.0%
10-004-08-1600 Quality Resource	0.00	-1,000.00	1,000.00	0.0%
10-004-09-1600 Resource Room	-27.96	-250.00	222.04	11.18%
10-004-10-1600 TIPS	-162.00	-4,000.00	3,838.00	4.05%
10-004-11-1600 Train/Conf.	-174.39	-250.00	75.61	69.76%
Total 10-004 Levy County	-848.85	-16,500.00	15,651.15	5.15%
10-005 Sumter County				
10-005-01-1700 Assess Product	0.00	-1,425.00	1,425.00	0.0%
10-005-02-1700 Inclusion	0.00	-100.00	100.00	0.0%
10-005-03-1700 Literacy	0.00	-500.00	500.00	0.0%
10-005-05-1700 Mini Grants	0.00	-3,000.00	3,000.00	0.0%
10-005-06-1700 Prof Development	-181.00	-8,000.00	7,819.00	2.26%
10-005-07-1700 Prov Recruitment	0.00	-300.00	300.00	0.0%
10-005-08-1700 Quality Resource	0.00	-375.00	375.00	0.0%
10-005-09-1700 Resource Room	0.00	-300.00	300.00	0.0%
10-005-10-1700 TIPS	0.00	-5,000.00	5,000.00	0.0%
10-005-11-1700 Train/Conf.	0.00	-1,000.00	1,000.00	0.0%
Total 10-005 Sumter County	-181.00	-20,000.00	19,819.00	0.91%
Total 10 Quality Initiatives	-6,309.40	-133,187.00	126,877.60	4.74%
20 Coalition Operating				
20-100 Advertising				
20-100-101 Advertise General				
20-100-101-1000	-52.92	-7,000.00	6,947.08	0.76%
20-100-101-1100	-216.09	-3,000.00	2,783.91	7.2%
20-100-101-1500	-286.00	-1,200.00	914.00	23.83%
20-100-101 Advertise General - Other	0.00			
Total 20-100-101 Advertise General	-555.01	-11,200.00	10,644.99	4.96%
20-100-102-1000 Legal Notice	-369.90			
20-100-103-1600 VPK Out Reach	0.00	-5,824.00	5,824.00	0.0%

	Jul - Aug 09	Budget	\$ Over Budget	% of Budget
Total 20-100 Advertising	-924.91	-17,024.00	16,099.09	5.43%
20-200 Employee Costs				
20-200-201 Benefit Bank				
20-200-201-1000	0.00	-8,040.00	8,040.00	0.0%
20-200-201-1100	0.00	-16,080.00	16,080.00	0.0%
20-200-201-1200	0.00	-12,060.00	12,060.00	0.0%
20-200-201-1300	0.00	-16,080.00	16,080.00	0.0%
20-200-201-1400	0.00	-20,100.00	20,100.00	0.0%
20-200-201-1500	0.00	-32,160.00	32,160.00	0.0%
20-200-201-1600	0.00	-36,180.00	36,180.00	0.0%
20-200-201-1700	0.00	-24,120.00	24,120.00	0.0%
Total 20-200-201 Benefit Bank	0.00	-164,820.00	164,820.00	0.0%
20-200-202-1100 Pre Employ.	0.00	-1,000.00	1,000.00	0.0%
20-200-203 Retirement				
20-200-203-1000	0.00	-10,922.00	10,922.00	0.0%
20-200-203-1100	0.00	-16,173.00	16,173.00	0.0%
20-200-203-1200	0.00	-9,879.00	9,879.00	0.0%
20-200-203-1300	0.00	-12,508.00	12,508.00	0.0%
20-200-203-1400	0.00	-17,027.00	17,027.00	0.0%
20-200-203-1500	0.00	-21,736.00	21,736.00	0.0%
20-200-203-1600	0.00	-24,996.00	24,996.00	0.0%
20-200-203-1700	0.00	-17,117.00	17,117.00	0.0%
Total 20-200-203 Retirement	0.00	-130,358.00	130,358.00	0.0%
20-200-204 Salaries				
20-200-204-1000	-90,663.71	-118,000.00	27,336.29	76.83%
20-200-204-1100	-7,671.07	-175,182.00	167,510.93	4.38%
20-200-204-1200	-11,986.56	-106,965.00	94,978.44	11.21%
20-200-204-1300	-16,255.66	-135,469.00	119,213.34	12.0%
20-200-204-1400	-20,827.58	-184,327.00	163,499.42	11.3%
20-200-204-1500	-27,817.49	-242,577.00	214,759.51	11.47%
20-200-204-1600	-40,321.36	-296,596.00	256,274.64	13.6%
20-200-204-1700	-25,332.25	-185,480.00	160,147.75	13.66%
20-200-204 Salaries - Other	0.00			
Total 20-200-204 Salaries	-240,875.68	-1,444,596.00	1,203,720.32	16.67%
20-200-205-1100 Workers Comp	-2,241.80	-14,050.00	11,808.20	15.96%
Total 20-200 Employee Costs	-243,117.48	-1,754,824.00	1,511,706.52	13.85%

	Jul - Aug 09	Budget	\$ Over Budget	% of Budget
20-300 Emp. Training/Resources				
20-300-301 Conferences				
20-300-301-1000	-80.37	-2,000.00	1,919.63	4.02%
20-300-301-1100	-321.00	-2,000.00	1,679.00	16.05%
20-300-301-1200	0.00	-1,000.00	1,000.00	0.0%
20-300-301-1300	0.00	-1,000.00	1,000.00	0.0%
20-300-301-1400	-45.00	-1,000.00	955.00	4.5%
20-300-301-1500	-275.00	-2,000.00	1,725.00	13.75%
20-300-301-1600	0.00	-1,000.00	1,000.00	0.0%
20-300-301-1700	0.00	-1,000.00	1,000.00	0.0%
20-300-301 Conferences - Other	0.37			
Total 20-300-301 Conferences	-721.00	-11,000.00	10,279.00	6.56%
20-300-303 Subscriptions				
20-300-303-1000	-5.21	-200.00	194.79	2.61%
20-300-303-1100	-41.75	-1,000.00	958.25	4.18%
20-300-303 Subscriptions - Other	5.21			
Total 20-300-303 Subscriptions	-41.75	-1,200.00	1,158.25	3.48%
Total 20-300 Emp. Training/Resources	-762.75	-12,200.00	11,437.25	6.25%
20-400 Property/Inventory				
20-400-401-1100 Computers	-171.01	-5,000.00	4,828.99	3.42%
20-400-402-1100 EFS	0.00	-15,000.00	15,000.00	0.0%
20-400-403-1100 Maintenance	-896.54	-18,000.00	17,103.46	4.98%
20-400-404-1100 Non-Fixed Asset	-1,880.14	-5,000.00	3,119.86	37.6%
20-400-406-1100 Software	-385.72	-6,000.00	5,614.28	6.43%
20-400-407-1100 Electronic Equi	0.00	-750.00	750.00	0.0%
Total 20-400 Property/Inventory	-3,333.41	-49,750.00	46,416.59	6.7%
20-500 Occupancy				
20-500-501 Cell Phones				
20-500-501-01-1100	-1,214.39	-10,900.00	9,685.61	11.14%
20-500-501-02-1100	-191.76	-4,500.00	4,308.24	4.26%
20-500-501-03-1100	-372.93	-4,100.00	3,727.07	9.1%
20-500-501 Cell Phones - Other	9.83			
Total 20-500-501 Cell Phones	-1,769.25	-19,500.00	17,730.75	9.07%
20-500-502 Electricity				

	Jul - Aug 09	Budget	\$ Over Budget	% of Budget
20-500-502-01-1100	-1,804.37	-17,922.00	16,117.63	10.07%
20-500-502-02-1100	-978.82	-6,000.00	5,021.18	16.31%
20-500-502-03-1100	-319.93	-4,000.00	3,680.07	8.0%
20-500-502 Electricity - Other	16.82			
Total 20-500-502 Electricity	-3,086.30	-27,922.00	24,835.70	11.05%
20-500-503 Facility Maintenance				
20-500-503-01-1100	-4,770.74	-7,000.00	2,229.26	68.15%
20-500-503-02-1100	-598.09	-7,000.00	6,401.91	8.54%
20-500-503-03-1100	-1,825.10	-7,000.00	5,174.90	26.07%
20-500-503 Facility Maintenance - Other	66.31			
Total 20-500-503 Facility Maintenance	-7,127.62	-21,000.00	13,872.38	33.94%
20-500-504 Internet				
20-500-504-01-1100	-2,054.27	-10,216.00	8,161.73	20.11%
20-500-504-02-1100	-2,594.94	-16,308.00	13,713.06	15.91%
20-500-504-03-1100	-1,892.53	-9,216.00	7,323.47	20.54%
20-500-504 Internet - Other	0.00			
Total 20-500-504 Internet	-6,541.74	-35,740.00	29,198.26	18.3%
20-500-505 Lease				
20-500-505-01-1100	-11,883.39	-53,620.00	41,736.61	22.16%
20-500-505-02-1100	-5,833.34	-38,179.00	32,345.66	15.28%
20-500-505-03-1100	-2,700.00	-17,363.00	14,663.00	15.55%
20-500-505 Lease - Other	0.00			
Total 20-500-505 Lease	-20,416.73	-109,162.00	88,745.27	18.7%
20-500-506 Liability Insurance				
20-500-506-01-1100	370.95	-2,895.00	3,265.95	-12.81%
20-500-506-02-1100	0.00	-574.00	574.00	0.0%
20-500-506-03-1100	0.00	-465.00	465.00	0.0%
20-500-506 Liability Insurance - Other	0.00			
Total 20-500-506 Liability Insurance	370.95	-3,934.00	4,304.95	-9.43%
20-500-507 Office Phones				
20-500-507-01-1100	-1,216.60	-8,100.00	6,883.40	15.02%
20-500-507-02-1100	-85.58	-5,300.00	5,214.42	1.62%
20-500-507-03-1100	-646.23	-5,300.00	4,653.77	12.19%
20-500-507 Office Phones - Other	1.51			
Total 20-500-507 Office Phones	-1,946.90	-18,700.00	16,753.10	10.41%

	Jul - Aug 09	Budget	\$ Over Budget	% of Budget
20-500-508 Waste				
20-500-508-01-1100	-81.64	-1,800.00	1,718.36	4.54%
20-500-508-02-1100	-26.75	-300.00	273.25	8.92%
20-500-508-03-1100	-21.88	-600.00	578.12	3.65%
20-500-508 Waste - Other	0.66			
Total 20-500-508 Waste	-129.61	-2,700.00	2,570.39	4.8%
20-500-509 Water				
20-500-509-01-1100	-214.18	-2,400.00	2,185.82	8.92%
20-500-509-02-1100	-68.20	-700.00	631.80	9.74%
20-500-509-03-1100	-4.60	-720.00	715.40	0.64%
20-500-509 Water - Other	0.00			
Total 20-500-509 Water	-286.98	-3,820.00	3,533.02	7.51%
20-500-510 Storage				
20-500-510-01-1100	0.00	-1,335.00	1,335.00	0.0%
Total 20-500-510 Storage	0.00	-1,335.00	1,335.00	0.0%
20-500-511 Sewer				
20-500-511-01-1100	-513.01	-900.00	386.99	57.0%
20-500-511-02-1100	-58.00	-900.00	842.00	6.44%
20-500-511-03-1100	-8.80	-900.00	891.20	0.98%
20-500-511 Sewer - Other	0.00			
Total 20-500-511 Sewer	-579.81	-2,700.00	2,120.19	21.47%
Total 20-500 Occupancy	-41,513.99	-246,513.00	204,999.01	16.84%
20-600 Office Supplies				
20-600-602 General Office Supp				
20-600-602-1000	-3,394.14	-3,000.00	-394.14	113.14%
20-600-602-1100	-936.61	-5,000.00	4,063.39	18.73%
20-600-602-1200	-539.56	-13,500.00	12,960.44	4.0%
20-600-602-1300	-61.99	-1,300.00	1,238.01	4.77%
20-600-602-1400	0.00	-2,400.00	2,400.00	0.0%
20-600-602-1500	-1,258.95	-4,200.00	2,941.05	29.98%
20-600-602-1600	-1,228.68	-3,900.00	2,671.32	31.51%
20-600-602-1700	-335.97	-2,900.00	2,564.03	11.59%
20-600-602 General Office Supp - Other	-8,036.70			
Total 20-600-602 General Office Supp	-15,792.60	-36,200.00	20,407.40	43.63%

	Jul - Aug 09	Budget	\$ Over Budget	% of Budget
20-600-603 Postage				
20-600-603-1000	0.00	-500.00	500.00	0.0%
20-600-603-1100	-1,000.00	-500.00	-500.00	200.0%
20-600-603-1200	-1,018.99	-2,500.00	1,481.01	40.76%
20-600-603-1300	0.00	-1,800.00	1,800.00	0.0%
20-600-603-1400	0.00	-1,300.00	1,300.00	0.0%
20-600-603-1500	0.00	-1,800.00	1,800.00	0.0%
20-600-603-1600	0.00	-1,800.00	1,800.00	0.0%
20-600-603-1700	-800.00	-1,800.00	1,000.00	44.44%
20-600-603 Postage - Other	-506.98			
Total 20-600-603 Postage	-3,325.97	-12,000.00	8,674.03	27.72%
Total 20-600 Office Supplies	-19,118.57	-48,200.00	29,081.43	39.67%
20-700- Professional Services				
20-700-701-1200 ACH Fees	-76.29	-500.00	423.71	15.26%
20-700-702-1200 Audit	0.00	-15,800.00	15,800.00	0.0%
20-700-703-1200 Bank Fees	-524.95			
20-700-704-1000 Board Insurance	0.00	-3,100.00	3,100.00	0.0%
20-700-706-1100 IT Contract	-11,530.72	-61,425.00	49,894.28	18.77%
20-700-707-1000 Legal Counsel	0.00	-5,000.00	5,000.00	0.0%
20-700-708 Printing				
20-700-708-1000	0.00	-1,000.00	1,000.00	0.0%
20-700-708-1100	0.00	-2,000.00	2,000.00	0.0%
20-700-708-1200	0.00	-1,000.00	1,000.00	0.0%
20-700-708-1300	0.00	-1,000.00	1,000.00	0.0%
20-700-708-1400	0.00	-1,000.00	1,000.00	0.0%
20-700-708-1500	-242.00	-1,000.00	758.00	24.2%
20-700-708-1600	-73.00	-1,000.00	927.00	7.3%
20-700-708-1700	0.00	-1,000.00	1,000.00	0.0%
20-700-708 Printing - Other	0.00			
Total 20-700-708 Printing	-315.00	-9,000.00	8,685.00	3.5%
20-700-709 Prof. Services Other				
20-700-709-1100	-44.95			
20-700-709 Prof. Services Other - Other	0.00			
Total 20-700-709 Prof. Services Other	-44.95			
Total 20-700- Professional Services	-12,491.91	-94,825.00	82,333.09	13.17%

	Jul - Aug 09	Budget	\$ Over Budget	% of Budget
20-800 Travel				
20-800-801 Travel Board Member	0.00	-5,000.00	5,000.00	0.0%
20-800-802 Local Travel				
20-800-802-1000	-204.76	-5,000.00	4,795.24	4.1%
20-800-802-1100	-1,265.86	-8,000.00	6,734.14	15.82%
20-800-802-1200	-117.57	-2,000.00	1,882.43	5.88%
20-800-802-1300	-335.90	-4,000.00	3,664.10	8.4%
20-800-802-1400	-503.07	-7,000.00	6,496.93	7.19%
20-800-802-1500	0.00	-1,500.00	1,500.00	0.0%
20-800-802-1600	-1,719.06	-7,000.00	5,280.94	24.56%
20-800-802-1700	-473.17	-5,000.00	4,526.83	9.46%
20-800-802 Local Travel - Other	0.00			
Total 20-800-802 Local Travel	-4,619.39	-39,500.00	34,880.61	11.7%
20-800-803 Out of Area				
20-800-803-1000	-912.03	-5,000.00	4,087.97	18.24%
20-800-803-1100	-549.15	-5,000.00	4,450.85	10.98%
20-800-803-1200	0.00	-1,000.00	1,000.00	0.0%
20-800-803-1300	0.00	-1,000.00	1,000.00	0.0%
20-800-803-1400	-411.29	-3,000.00	2,588.71	13.71%
20-800-803-1500	0.00	-2,000.00	2,000.00	0.0%
20-800-803-1600	0.00	-3,000.00	3,000.00	0.0%
20-800-803-1700	0.00	-3,000.00	3,000.00	0.0%
20-800-803 Out of Area - Other	0.00			
Total 20-800-803 Out of Area	-1,872.47	-23,000.00	21,127.53	8.14%
Total 20-800 Travel	-6,491.86	-67,500.00	61,008.14	9.62%
40 Unallocated Expenditures				
40-1000	0.00	-74,365.00	74,365.00	0.0%
Total 40 Unallocated Expenditures	0.00	-74,365.00	74,365.00	0.0%
Total 20 Coalition Operating	-327,754.88	-2,365,201.00	2,037,446.12	13.86%
30 Provider Payments				
30-900-901 SR Reimbursement				
30-900-901-1500	-555,820.28	-2,204,323.00	1,648,502.72	25.22%
30-900-901-1600	-490,062.61	-2,383,055.00	1,892,992.39	20.56%
30-900-901-1700	-387,253.57	-1,370,257.00	983,003.43	28.26%

	Jul - Aug 09	Budget	\$ Over Budget	% of Budget
Total 30-900-901 SR Reimbursement	-1,433,136.46	-5,957,635.00	4,524,498.54	24.06%
30-900-902 VPK Prepayments				
30-900-902-1500	28,664.74			
30-900-902-1600	2,579.85			
30-900-902-1700	39,083.85			
30-900-902 VPK Prepayments - Other	0.00			
Total 30-900-902 VPK Prepayments	70,328.44			
30-900-903 VPK Reimbursement				
30-900-903-1500	-100,778.68	-1,258,284.00	1,157,505.32	8.01%
30-900-903-1600	-73,802.20	-751,006.00	677,203.80	9.83%
30-900-903-1700	-60,933.40	-858,311.00	797,377.60	7.1%
Total 30-900-903 VPK Reimbursement	-235,514.28	-2,867,601.00	2,632,086.72	8.21%
30-900-904 SR ARRA				
30-900-904-1500	0.00	-274,152.00	274,152.00	0.0%
30-900-904-1600	0.00	-296,379.00	296,379.00	0.0%
30-900-904-1700	0.00	-170,418.00	170,418.00	0.0%
Total 30-900-904 SR ARRA	0.00	-740,949.00	740,949.00	0.0%
30-900-905 VPK ARRA				
30-900-905-1500	0.00	-442,100.00	442,100.00	0.0%
30-900-905-1600	0.00	-263,866.00	263,866.00	0.0%
30-900-905-1700	0.00	-301,569.00	301,569.00	0.0%
Total 30-900-905 VPK ARRA	0.00	-1,007,535.00	1,007,535.00	0.0%
Total 30 Provider Payments	-1,598,322.30	-10,573,720.00	8,975,397.70	15.12%
40 Unrestricted				
40-01 Citrus	-84.85			
40-02 Dixie	-0.89			
40-03 Gilchrist	-0.89			
40-04 Levy	-0.90			
40-05 Sumter	-17.24			
40 Unrestricted - Other	-243.44			
Total 40 Unrestricted	-348.21			
Unclassified	2,119,749.60	0.00	2,119,749.60	100.0%
TOTAL	187,014.81	-13,072,108.00	13,259,122.81	-1.43%

Executive Director's Report

Membership: Current membership of the Administrative Committee is as follows:

Debbie Lattin
DuWayne Sipper
Rob Wardlow
Phil Bumgarner-Chairman
Charlie Richer

The following Executive Director updates will be available during the Administrative Committee Meeting:

- Purvis Gray and Company Single Audit Schedule
- August 2009 Utilization Report