



Early Learning Coalition of the Nature Coast

Serving Citrus-Dixie-Gilchrist-Levy-Sumter Counties

Administrative Committee Meeting

November 4, 2009

1560 North Meadowcrest Blvd.

Crystal River, Fl. 34429

1-800-444-2801 Access Code 7125663

9:00 AM.

AGENDA

- | | | | |
|------|--|----|----------------|
| I | Call to Order, Welcome and Introductions | | Phil Bumgarner |
| II | Approval of Agenda | | |
| III | Consent Agenda | | |
| | Administrative Committee Minutes – September 23, 2009 | 2 | |
| IV | Treasurer’s Report | | |
| | Profit & Loss; Budget vs. Actual FY2009-2010 | 4 | Charlie Richer |
| | Budget vs. Actual by Class Report FY2009-2010 | 8 | |
| V | Executive Director’s Report | 18 | |
| VI | Action Items | | Sonya Bosanko |
| | None | | |
| VII | New/Unfinished Business | | |
| | Salary Survey | | |
| VIII | Public Input | | |
| | <i>Public Input is a time set aside for comments from the general public. Comments must be kept to a 3 minute limit and a speaker’s card must be completed and submitted to the Council Chair. The Council Chair will open the meeting to public discussion at various times during the meeting at his/her discretion.</i> | | |

**Administrative Committee Meeting
Draft Minutes
September 23, 2009**

Members Present

Phil Bumgarner Debbie Lattin Charlie Richer Rob Wardlow

Staff Present

Sonya Bosanko Amber Donahoe Ingrid Ellis Glenna McManigell
Kristi Morrow Sandra Woodard

Others Present

Jack Hamilton

Call to Order, Welcome and Introductions

Phil Bumgarner called the meeting to order at 9:00a.m.

Approval of Agenda

Rob Wardlow motioned to approve the agenda as presented. Debbie Lattin seconded the motion. Motion carried unanimously.

Consent Agenda

Administrative Committee Minutes – July 22, 2009

Debbie Lattin motioned to approve the Consent Agenda. Rob Wardlow seconded the motion. Motion carried unanimously.

Treasurer's Report

Profit & Loss; Budget vs. Actual FY2009-2010
Budget vs. Actual by Class Report FY2009-2010

Sonya Bosanko presented the Treasurer's Report. She stated that the committee will notice some additional accounts within the Chart of Accounts that will capture the ARRA (Stimulus) funds for this fiscal year. They have been separated so that staff could watch them closely. These dollars will more than likely not be reoccurring in the next couple of years. She also pointed out that last fiscal year there was a fairly large mistake made at the AWI/OEL level with regard to the Nature Coast's re-obligation of funds. The dollars were accidentally de-obligated and some of the dollars were billed to FY2009-2010. They are not captured in this report because they are captured in the FY2008-2009 report. Prior to the audit, these dollars will be shifted to this fiscal year so that it can be tracked to make sure that the Coalition is not over spending. The class reports line items have been increased due to the allocation of department budgets.

Executive Director's Report

Mrs. Bosanko stated that the Purvis Gray and Company single audit is scheduled for October 5, 2009.

The Utilization Report for August 2009 is not available due to incorrect data. As a result, the waiting list is still closed until the data is updated. There are currently 324 children on the waiting list in all five counties. The Utilization Report will be available at the next Administrative Committee for review.

Mrs. Bosanko also informed the committee that the rates that are paid to providers are based on a Market Rate Survey and all five of our counties vary. When the Citrus/Sumter Coalition merged with the DGL

Coalition, there was a surplus, so the DGL Direct Services budget has been supporting the Sumter County reimbursement rate increase because the rates were lower than the Citrus and DGL rates. After discussion, the committee recommended reviewing the dollar amount that has been utilized to cover the average daily rate and bring back to the Administrative Committee for further review of the deficits in Direct Services.

Rob Wardlow motioned to approve the Executive Director's Report. Debbie Lattin seconded the motion. Motion carried unanimously.

Action Items

None

New/Unfinished Business

Employee Cost of Living Increases

Charlie Richer asked that ELCNC staff be dismissed from the meeting for the following discussion.

Rob Wardlow questioned the legality of discussing staff compensation and evaluations in a private meeting. Mrs. Bosanko stated that she would get clarification from the attorney on the question and inform the committee members of the outcome ASAP.

Mrs. Bosanko stated that at the last meeting an Action Item was presented to the committee to revise the organizational chart, which included the addition of an Education Specialist and Client Service Counselors based on the number of students that the ELCNC served. The committee recommended that the Client Service Counselors be hired; however, the Education Specialist position be eliminated and to utilize those dollars to increase staff salaries. Since that meeting, the Deputy Director has been studying the positions and salaries of other Coalitions to be sure that the ELCNC staff is compensated fairly; as well as weighing the cost versus the value of positions to be sure that the operating expenses are being utilized in a professional manner. Mrs. Bosanko also expressed her concerns of the case loads on staff members and is considering additional positions to relieve the case loads in certain departments. The Executive Director and Deputy Director are gathering data including cost of living increases and the salary ranges for staff for the committee to review.

Public Input

Rob Wardlow motioned to adjourn at Charlie Richer seconded the motion. Motion carried unanimously.

***If additional detail regarding the discussion at the meeting is desired, tapes are available at the Coalition's Crystal River office.**

Early Learning Coalition of the Nature Coast
Profit & Loss Budget vs. Actual FY2009-2010

	Jul - Sep 09	Budget	\$ Over Budget	% of Budget
Income				
1002 Cash Transfer	0.00			
4000 Grant Income				
4001 School Readiness Income				
4001-01 ARRA SR	190,817.77	1,014,999.00	-824,181.23	18.8%
4001 School Readiness Income - Other	3,117,429.21	7,982,203.00	-4,864,773.79	39.06%
Total 4001 School Readiness Income	3,308,246.98	8,997,202.00	-5,688,955.02	36.77%
4002 VPK Program				
4002-01 ARRA VPK	263,274.36	1,056,401.00	-793,126.64	24.92%
4002 VPK Program - Other	1,067,846.14	3,006,678.00	-1,938,831.86	35.52%
Total 4002 VPK Program	1,331,120.50	4,063,079.00	-2,731,958.50	32.76%
4003 Outreach & Awareness Grant	0.00	11,827.00	-11,827.00	0.0%
4005 Prior Year Income	4,597.84			
Total 4000 Grant Income	4,643,965.32	13,072,108.00	-8,428,142.68	35.53%
4020 Other Income				
4021 Interest	355.08			
4040 Unrestricted Income	60.00			
4041 Sponsor a Child				
4041-01 Sponsor A Child Citrus	100.00			
Total 4041 Sponsor a Child	100.00			
4042 Match Income				
4042-01 Match Income Citrus				
4042-01 United Way of CC	11,250.00			
Total 4042-01 Match Income Citrus	11,250.00			
4042-05 Match Income Sumter	5,000.00			
Total 4042 Match Income	16,250.00			
4020 Other Income - Other	5,823.52			
Total 4020 Other Income	22,588.60			
Total Income	4,666,553.92	13,072,108.00	-8,405,554.08	35.7%

	Jul - Sep 09	Budget	\$ Over Budget	% of Budget
Expense				
5000 Program Expenses				
5000-01 (School Readiness)				
5001 97BBA Administration	80,610.92	399,110.00	-318,499.08	20.2%
5002 97BBD Non Direct Services	89,604.88	478,932.00	-389,327.12	18.71%
5003 97BDE- Eligibility	92,807.47	319,289.00	-226,481.53	29.07%
5004 97INT Infant Toddler	44,663.34	148,750.00	-104,086.66	30.03%
5005 97Q00 Quality	71,688.68	319,287.00	-247,598.32	22.45%
5006 97QI4 R&R	53,093.03	319,287.00	-266,193.97	16.63%
5007 97QIN Inclusion	11,915.67	39,911.00	-27,995.33	29.86%
5020 Direct Services				
5021 97ADV	812,593.00			
5022 97C00	42,040.26			
5024 97G00	45,207.25			
5025 97GNW	234,326.11			
5026 97GSD	165,274.39			
5028 97P00	1,146,182.10			
5030 97R00	225,065.29			
5035 97GTA	2,356.82			
MATCH	26,382.16			
5020 Direct Services - Other	0.00	5,957,637.00	-5,957,637.00	0.0%
Total 5020 Direct Services	2,699,427.38	5,957,637.00	-3,258,209.62	45.31%
Total 5000-01 (School Readiness)	3,143,811.37	7,982,203.00	-4,838,391.63	39.39%
5000-02 ARRA-School Readiness				
5000-02-5001 97BBA	0.00	50,750.00	-50,750.00	0.0%
5000-02-5002 97BBD	0.00	101,500.00	-101,500.00	0.0%
5000-02-5003-97BDE	0.00	40,600.00	-40,600.00	0.0%
5000-02-5004-97INT	904.90	40,600.00	-39,695.10	2.23%
5000-02-5005-97Q00	6,826.17	40,600.00	-33,773.83	16.81%
5000-02-5020 ARRA Direct Servic	165,861.16	740,949.00	-575,087.84	22.39%
5000-02-5021 ARRA Gold Seal	17,225.54			
Total 5000-02 ARRA-School Readiness	190,817.77	1,014,999.00	-824,181.23	18.8%
5100-01 VPK				
5101 VPADM Administration	38,191.53	65,155.00	-26,963.47	58.62%
5103 VPENR Enrollment	20,371.89	73,922.00	-53,550.11	27.56%
5105 VPMON Monitoring	3,525.66			

	Jul - Sep 09	Budget	\$ Over Budget	% of Budget
5106 VPPRP Pre-Payment	9,456.45			
5107 VPPRS Direct Services	324,656.50	2,867,601.00	-2,542,944.50	11.32%
5108 VPPV Advance	517,237.00			
Total 5100-01 VPK	913,439.03	3,006,678.00	-2,093,238.97	30.38%
5100-02 ARRA VPK				
5100-02-5101 VPADM	0.00	20,604.00	-20,604.00	0.0%
5100-02-5102 Advance	0.00	8,263.00	-8,263.00	0.0%
5100-02-5103 VPENR	0.00	19,999.00	-19,999.00	0.0%
5100-02-5107 VPPRS	263,274.36	1,007,535.00	-744,260.64	26.13%
Total 5100-02 ARRA VPK	263,274.36	1,056,401.00	-793,126.64	24.92%
5200 (VPK Awareness Grant)				
5201 VPMNI	0.00	6,003.00	-6,003.00	0.0%
5202 VPLPI	0.00	5,824.00	-5,824.00	0.0%
Total 5200 (VPK Awareness Grant)	0.00	11,827.00	-11,827.00	0.0%
Total 5000 Program Expenses	4,511,342.53	13,072,108.00	-8,560,765.47	34.51%
5300 (Shared Cost Pool)				
5301 (Indirect)	-27.00			
5302 (Occupancy)	0.00			
5303 (Program Support Costs)	-429.57			
5304 Payroll Expense	0.00			
5308 - Travel	0.00			
Total 5300 (Shared Cost Pool)	-456.57			
5400 (Unrestricted Expense)				
5401 Citrus County	337.43			
5402 Dixie County	15.96			
5403 Gilchrist County	18.56			
5404 Levy County	15.96			
5405 Sumter County	111.63			
5400 (Unrestricted Expense) - Other	493.52			
Total 5400 (Unrestricted Expense)	993.06			
5700 Reconciliation Discrep.	-1.02			
5900 Prior Year Expense	4,504.63			
6000 Prior Year Accrued Expense	-334.00			
Total Expense	4,516,048.63	13,072,108.00	-8,556,059.37	34.55%

	<u>Jul - Sep 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Net Income	150,505.29	0.00	150,505.29	100.0%

Early Learning Coalition of the Nature Coast
Budget vs. Actual by Class Report FY2009-2010

	Jul - Sep 09	Budget	\$ Over Budget	% of Budget
10 Quality Initiatives				
10-001 Citrus County				
10-001-01-1400 Assess Product	-78.00	-1,500.00	1,422.00	5.2%
10-001-02-1400 Inclusion	0.00	-500.00	500.00	0.0%
10-001-03-1400 Literacy	-25.00	-750.00	725.00	3.33%
10-001-05-1400 Mini Grants	0.00	-20,000.00	20,000.00	0.0%
10-001-06-1400 Prof Development	-1,696.47	-15,000.00	13,303.53	11.31%
10-001-07-1400 Prov Recruitment	0.00	-1,000.00	1,000.00	0.0%
10-001-08-1400 Quality Resource	0.00	-8,262.00	8,262.00	0.0%
10-001-09-1400 Resource Room	-201.36	-750.00	548.64	26.85%
10-001-10-1400 TIPS	-1,364.00	-15,000.00	13,636.00	9.09%
10-001-11-1400 Train/Conf.	0.00	-1,000.00	1,000.00	0.0%
Total 10-001 Citrus County	-3,364.83	-63,762.00	60,397.17	5.28%
10-002 Dixie County				
10-002-01-1600 Assess Product	0.00	-1,500.00	1,500.00	0.0%
10-002-02-1600 Inclusion	0.00	-500.00	500.00	0.0%
10-002-03-1600 Literacy	0.00	-500.00	500.00	0.0%
10-002-06-1600 Prof Development	-40.00	-1,500.00	1,460.00	2.67%
10-002-07-1600 Prov Recruitment	-3,000.00	-3,000.00	0.00	100.0%
10-002-08-1600 Quality Resource	0.00	-750.00	750.00	0.0%
10-002-09-1600 Resource Room	-78.57	-750.00	671.43	10.48%
10-002-10-1600 TIPS	0.00	-1,000.00	1,000.00	0.0%
10-002-11-1600 Train/Conf.	-174.39	-500.00	325.61	34.88%
Total 10-002 Dixie County	-3,292.96	-10,000.00	6,707.04	32.93%
10-003 Gilchrist County				
10-003-01-1600 Assess Product	0.00	-1,000.00	1,000.00	0.0%
10-003-02-1600 Inclusion	0.00	-3,000.00	3,000.00	0.0%
10-003-03-1600 Literacy	0.00	-500.00	500.00	0.0%
10-003-05-1600 Mini Grants	0.00	-5,000.00	5,000.00	0.0%
10-003-06-1600 Prof Development	-350.00	-5,000.00	4,650.00	7.0%
10-003-08-1600 Quality Resource	0.00	-2,175.00	2,175.00	0.0%
10-003-09-1600 Resource Room	-78.57	-750.00	671.43	10.48%
10-003-10-1600 TIPS	0.00	-5,000.00	5,000.00	0.0%
10-003-11-1600 Train/Conf.	-174.39	-500.00	325.61	34.88%
Total 10-003 Gilchrist County	-602.96	-22,925.00	22,322.04	2.63%

	Jul - Sep 09	Budget	\$ Over Budget	% of Budget
10-004 Levy County				
10-004-01-1600 Assess Product	0.00	-1,000.00	1,000.00	0.0%
10-004-02-1600 Inclusion	0.00	-500.00	500.00	0.0%
10-004-03-1600 Literacy	0.00	-500.00	500.00	0.0%
10-004-05-1600 Mini Grants	0.00	-3,000.00	3,000.00	0.0%
10-004-06-1600 Prof Development	-714.50	-5,000.00	4,285.50	14.29%
10-004-07-1600 Prov Recruitment	0.00	-1,000.00	1,000.00	0.0%
10-004-08-1600 Quality Resource	0.00	-1,000.00	1,000.00	0.0%
10-004-09-1600 Resource Room	-78.56	-250.00	171.44	31.42%
10-004-10-1600 TIPS	-372.00	-4,000.00	3,628.00	9.3%
10-004-11-1600 Train/Conf.	-174.39	-250.00	75.61	69.76%
Total 10-004 Levy County	-1,339.45	-16,500.00	15,160.55	8.12%
10-005 Sumter County				
10-005-01-1700 Assess Product	0.00	-1,425.00	1,425.00	0.0%
10-005-02-1700 Inclusion	0.00	-100.00	100.00	0.0%
10-005-03-1700 Literacy	0.00	-500.00	500.00	0.0%
10-005-05-1700 Mini Grants	0.00	-3,000.00	3,000.00	0.0%
10-005-06-1700 Prof Development	-181.00	-8,000.00	7,819.00	2.26%
10-005-07-1700 Prov Recruitment	0.00	-300.00	300.00	0.0%
10-005-08-1700 Quality Resource	0.00	-375.00	375.00	0.0%
10-005-09-1700 Resource Room	-135.99	-300.00	164.01	45.33%
10-005-10-1700 TIPS	-198.00	-5,000.00	4,802.00	3.96%
10-005-11-1700 Train/Conf.	0.00	-1,000.00	1,000.00	0.0%
Total 10-005 Sumter County	-514.99	-20,000.00	19,485.01	2.58%
Total 10 Quality Initiatives	-9,115.19	-133,187.00	124,071.81	6.84%
20 Coalition Operating				
20-100 Advertising				
20-100-101 Advertise General				
20-100-101-1000	-411.64	-4,000.00	3,588.36	10.29%
20-100-101-1100	-584.61	-3,000.00	2,415.39	19.49%
20-100-101-1500	-362.00	-1,200.00	838.00	30.17%
20-100-101 Advertise General - Other	0.00			
Total 20-100-101 Advertise General	-1,358.25	-8,200.00	6,841.75	16.56%
20-100-102-1000 Legal Notice	-369.90	-3,000.00	2,630.10	12.33%
20-100-103-1600 VPK Out Reach	0.00	-5,824.00	5,824.00	0.0%

	Jul - Sep 09	Budget	\$ Over Budget	% of Budget
Total 20-100 Advertising	-1,728.15	-17,024.00	15,295.85	10.15%
20-200 Employee Costs				
20-200-201 Benefit Bank				
20-200-201-1000	-2,442.88	-8,040.00	5,597.12	30.38%
20-200-201-1100	-3,756.04	-16,080.00	12,323.96	23.36%
20-200-201-1200	-2,614.62	-12,060.00	9,445.38	21.68%
20-200-201-1300	-4,880.99	-16,080.00	11,199.01	30.35%
20-200-201-1400	-5,987.26	-20,100.00	14,112.74	29.79%
20-200-201-1500	-9,657.22	-32,160.00	22,502.78	30.03%
20-200-201-1600	-9,861.46	-36,180.00	26,318.54	27.26%
20-200-201-1700	-5,290.79	-24,120.00	18,829.21	21.94%
Total 20-200-201 Benefit Bank	-44,491.26	-164,820.00	120,328.74	26.99%
20-200-202-1100 Pre Employ.	-396.00	-1,000.00	604.00	39.6%
20-200-203 Retirement				
20-200-203-1000	-3,483.89	-10,922.00	7,438.11	31.9%
20-200-203-1100	-4,463.21	-16,173.00	11,709.79	27.6%
20-200-203-1200	-1,631.45	-9,879.00	8,247.55	16.51%
20-200-203-1300	-3,816.30	-12,508.00	8,691.70	30.51%
20-200-203-1400	-4,796.04	-17,027.00	12,230.96	28.17%
20-200-203-1500	-5,809.27	-21,736.00	15,926.73	26.73%
20-200-203-1600	-7,234.25	-24,996.00	17,761.75	28.94%
20-200-203-1700	-3,533.49	-17,117.00	13,583.51	20.64%
Total 20-200-203 Retirement	-34,767.90	-130,358.00	95,590.10	26.67%
20-200-204 Salaries				
20-200-204-1000	-28,487.46	-118,000.00	89,512.54	24.14%
20-200-204-1100	-22,181.09	-175,182.00	153,000.91	12.66%
20-200-204-1200	-27,249.65	-106,965.00	79,715.35	25.48%
20-200-204-1300	-31,143.30	-135,469.00	104,325.70	22.99%
20-200-204-1400	-37,624.64	-184,327.00	146,702.36	20.41%
20-200-204-1500	-37,251.81	-242,577.00	205,325.19	15.36%
20-200-204-1600	-58,022.82	-296,596.00	238,573.18	19.56%
20-200-204-1700	-41,444.20	-185,480.00	144,035.80	22.34%
20-200-204 Salaries - Other	0.00			
Total 20-200-204 Salaries	-283,404.97	-1,444,596.00	1,161,191.03	19.62%
20-200-205-1100 Workers Comp	-9,796.46	-14,050.00	4,253.54	69.73%
Total 20-200 Employee Costs	-372,856.59	-1,754,824.00	1,381,967.41	21.25%

	Jul - Sep 09	Budget	\$ Over Budget	% of Budget
20-300 Emp. Training/Resources				
20-300-301 Conferences				
20-300-301-1000	-80.00	-2,000.00	1,920.00	4.0%
20-300-301-1100	-321.00	-2,000.00	1,679.00	16.05%
20-300-301-1200	0.00	-1,000.00	1,000.00	0.0%
20-300-301-1300	0.00	-1,000.00	1,000.00	0.0%
20-300-301-1400	-45.00	-1,000.00	955.00	4.5%
20-300-301-1500	-275.00	-2,000.00	1,725.00	13.75%
20-300-301-1600	-50.00	-1,000.00	950.00	5.0%
20-300-301-1700	0.00	-1,000.00	1,000.00	0.0%
20-300-301 Conferences - Other	0.00			
Total 20-300-301 Conferences	-771.00	-11,000.00	10,229.00	7.01%
20-300-303 Subscriptions				
20-300-303-1000	0.00	-200.00	200.00	0.0%
20-300-303-1100	-41.75	-1,000.00	958.25	4.18%
20-300-303 Subscriptions - Other	0.00			
Total 20-300-303 Subscriptions	-41.75	-1,200.00	1,158.25	3.48%
Total 20-300 Emp. Training/Resources	-812.75	-12,200.00	11,387.25	6.66%
20-400 Property/Inventory				
20-400-401-1100 Computers	-1,199.05	-5,000.00	3,800.95	23.98%
20-400-402-1100 EFS	0.00	-15,000.00	15,000.00	0.0%
20-400-403-1100 Maintenance	-2,821.04	-18,000.00	15,178.96	15.67%
20-400-404-1100 Non-Fixed Asset	-4,626.77	-5,000.00	373.23	92.54%
20-400-406-1100 Software	-435.70	-6,000.00	5,564.30	7.26%
20-400-407-1100 Electronic Equi	-6,594.86	-750.00	-5,844.86	879.32%
Total 20-400 Property/Inventory	-15,677.42	-49,750.00	34,072.58	31.51%
20-500 Occupancy				
20-500-501 Cell Phones				
20-500-501-01-1100	-1,979.70	-10,900.00	8,920.30	18.16%
20-500-501-02-1100	-352.15	-4,500.00	4,147.85	7.83%
20-500-501-03-1100	-613.64	-4,100.00	3,486.36	14.97%
20-500-501 Cell Phones - Other	0.00			
Total 20-500-501 Cell Phones	-2,945.49	-19,500.00	16,554.51	15.11%
20-500-502 Electricity				

	Jul - Sep 09	Budget	\$ Over Budget	% of Budget
20-500-502-01-1100	-2,952.82	-17,922.00	14,969.18	16.48%
20-500-502-02-1100	-978.82	-6,000.00	5,021.18	16.31%
20-500-502-03-1100	-804.18	-4,000.00	3,195.82	20.11%
20-500-502 Electricity - Other	0.00			
Total 20-500-502 Electricity	-4,735.82	-27,922.00	23,186.18	16.96%
20-500-503 Facility Maintenance				
20-500-503-01-1100	-8,402.95	-7,000.00	-1,402.95	120.04%
20-500-503-02-1100	-1,012.03	-7,000.00	5,987.97	14.46%
20-500-503-03-1100	-2,136.98	-7,000.00	4,863.02	30.53%
20-500-503 Facility Maintenance - Other	0.00			
Total 20-500-503 Facility Maintenance	-11,551.96	-21,000.00	9,448.04	55.01%
20-500-504 Internet				
20-500-504-01-1100	-2,971.38	-10,216.00	7,244.62	29.09%
20-500-504-02-1100	-2,699.89	-16,308.00	13,608.11	16.56%
20-500-504-03-1100	-2,823.64	-9,216.00	6,392.36	30.64%
20-500-504 Internet - Other	0.00			
Total 20-500-504 Internet	-8,494.91	-35,740.00	27,245.09	23.77%
20-500-505 Lease				
20-500-505-01-1100	-16,467.68	-53,620.00	37,152.32	30.71%
20-500-505-02-1100	-8,750.01	-38,179.00	29,428.99	22.92%
20-500-505-03-1100	-4,050.00	-17,363.00	13,313.00	23.33%
20-500-505 Lease - Other	0.00			
Total 20-500-505 Lease	-29,267.69	-109,162.00	79,894.31	26.81%
20-500-506 Liability Insurance				
20-500-506-01-1100	-582.14	-2,895.00	2,312.86	20.11%
20-500-506-02-1100	0.00	-574.00	574.00	0.0%
20-500-506-03-1100	0.00	-465.00	465.00	0.0%
20-500-506 Liability Insurance - Other	0.00			
Total 20-500-506 Liability Insurance	-582.14	-3,934.00	3,351.86	14.8%
20-500-507 Office Phones				
20-500-507-01-1100	-1,785.88	-8,100.00	6,314.12	22.05%
20-500-507-02-1100	-527.19	-5,300.00	4,772.81	9.95%
20-500-507-03-1100	-1,641.48	-5,300.00	3,658.52	30.97%
20-500-507 Office Phones - Other	0.00			
Total 20-500-507 Office Phones	-3,954.55	-18,700.00	14,745.45	21.15%

	Jul - Sep 09	Budget	\$ Over Budget	% of Budget
20-500-508 Waste				
20-500-508-01-1100	-368.77	-1,800.00	1,431.23	20.49%
20-500-508-02-1100	-53.50	-300.00	246.50	17.83%
20-500-508-03-1100	-145.98	-600.00	454.02	24.33%
20-500-508 Waste - Other	0.00			
Total 20-500-508 Waste	-568.25	-2,700.00	2,131.75	21.05%
20-500-509 Water				
20-500-509-01-1100	-264.31	-2,400.00	2,135.69	11.01%
20-500-509-02-1100	-96.78	-700.00	603.22	13.83%
20-500-509-03-1100	-14.80	-720.00	705.20	2.06%
20-500-509 Water - Other	0.00			
Total 20-500-509 Water	-375.89	-3,820.00	3,444.11	9.84%
20-500-510 Storage				
20-500-510-01-1100	-96.56	-1,335.00	1,238.44	7.23%
20-500-510 Storage - Other	0.00			
Total 20-500-510 Storage	-96.56	-1,335.00	1,238.44	7.23%
20-500-511 Sewer				
20-500-511-01-1100	-650.07	-900.00	249.93	72.23%
20-500-511-02-1100	-112.10	-900.00	787.90	12.46%
20-500-511-03-1100	-25.55	-900.00	874.45	2.84%
20-500-511 Sewer - Other	0.00			
Total 20-500-511 Sewer	-787.72	-2,700.00	1,912.28	29.18%
Total 20-500 Occupancy	-63,360.98	-246,513.00	183,152.02	25.7%
20-600 Office Supplies				
20-600-602 General Office Supp				
20-600-602-1000	-3,989.58	-3,000.00	-989.58	132.99%
20-600-602-1100	-2,616.19	-5,000.00	2,383.81	52.32%
20-600-602-1200	-8,723.48	-13,500.00	4,776.52	64.62%
20-600-602-1300	-956.93	-1,300.00	343.07	73.61%
20-600-602-1400	0.00	-2,400.00	2,400.00	0.0%
20-600-602-1500	-2,201.62	-4,200.00	1,998.38	52.42%
20-600-602-1600	-1,680.88	-3,900.00	2,219.12	43.1%
20-600-602-1700	-1,177.59	-2,900.00	1,722.41	40.61%
20-600-602 General Office Supp - Other	0.00			

	Jul - Sep 09	Budget	\$ Over Budget	% of Budget
Total 20-600-602 General Office Supp	-21,346.27	-36,200.00	14,853.73	58.97%
20-600-603 Postage				
20-600-603-1000	0.00	-500.00	500.00	0.0%
20-600-603-1100	-1,055.00	-500.00	-555.00	211.0%
20-600-603-1200	-3,056.62	-2,500.00	-556.62	122.27%
20-600-603-1300	0.00	-1,800.00	1,800.00	0.0%
20-600-603-1400	0.00	-1,300.00	1,300.00	0.0%
20-600-603-1500	0.00	-1,800.00	1,800.00	0.0%
20-600-603-1600	-120.97	-1,800.00	1,679.03	6.72%
20-600-603-1700	-800.00	-1,800.00	1,000.00	44.44%
20-600-603 Postage - Other	0.00			
Total 20-600-603 Postage	-5,032.59	-12,000.00	6,967.41	41.94%
Total 20-600 Office Supplies	-26,378.86	-48,200.00	21,821.14	54.73%
20-700- Professional Services				
20-700-701-1200 ACH Fees	-140.55	-500.00	359.45	28.11%
20-700-702-1200 Audit	-79.88	-15,800.00	15,720.12	0.51%
20-700-703-1200 Bank Fees	-162.83			
20-700-704-1000 Board Insurance	0.00	-3,100.00	3,100.00	0.0%
20-700-706-1100 IT Contract	-13,922.75	-61,425.00	47,502.25	22.67%
20-700-707-1000 Legal Counsel	0.00	-5,000.00	5,000.00	0.0%
20-700-708 Printing				
20-700-708-1000	0.00	-1,000.00	1,000.00	0.0%
20-700-708-1100	0.00	-2,000.00	2,000.00	0.0%
20-700-708-1200	0.00	-1,000.00	1,000.00	0.0%
20-700-708-1300	0.00	-1,000.00	1,000.00	0.0%
20-700-708-1400	0.00	-1,000.00	1,000.00	0.0%
20-700-708-1500	-242.00	-1,000.00	758.00	24.2%
20-700-708-1600	-73.00	-1,000.00	927.00	7.3%
20-700-708-1700	0.00	-1,000.00	1,000.00	0.0%
20-700-708 Printing - Other	0.00			
Total 20-700-708 Printing	-315.00	-9,000.00	8,685.00	3.5%
20-700-709 Prof. Services Other	0.00			
Total 20-700- Professional Services	-14,621.01	-94,825.00	80,203.99	15.42%
20-800 Travel				
20-800-801 Travel Board Member				

	Jul - Sep 09	Budget	\$ Over Budget	% of Budget
20-800-801-1000	-434.92	-5,000.00	4,565.08	8.7%
20-800-801 Travel Board Member - Other	0.00			
Total 20-800-801 Travel Board Member	-434.92	-5,000.00	4,565.08	8.7%
20-800-802 Local Travel				
20-800-802-1000	-346.27	-5,000.00	4,653.73	6.93%
20-800-802-1100	-2,081.68	-8,000.00	5,918.32	26.02%
20-800-802-1200	-227.04	-2,000.00	1,772.96	11.35%
20-800-802-1300	-335.90	-4,000.00	3,664.10	8.4%
20-800-802-1400	-1,130.97	-7,000.00	5,869.03	16.16%
20-800-802-1500	-16.02	-1,500.00	1,483.98	1.07%
20-800-802-1600	-1,719.06	-7,000.00	5,280.94	24.56%
20-800-802-1700	-1,331.10	-5,000.00	3,668.90	26.62%
20-800-802 Local Travel - Other	0.00			
Total 20-800-802 Local Travel	-7,188.04	-39,500.00	32,311.96	18.2%
20-800-803 Out of Area				
20-800-803-1000	-998.91	-5,000.00	4,001.09	19.98%
20-800-803-1100	-661.82	-5,000.00	4,338.18	13.24%
20-800-803-1200	0.00	-1,000.00	1,000.00	0.0%
20-800-803-1300	0.00	-1,000.00	1,000.00	0.0%
20-800-803-1400	-411.29	-3,000.00	2,588.71	13.71%
20-800-803-1500	0.00	-2,000.00	2,000.00	0.0%
20-800-803-1600	0.00	-3,000.00	3,000.00	0.0%
20-800-803-1700	0.00	-3,000.00	3,000.00	0.0%
20-800-803 Out of Area - Other	0.00			
Total 20-800-803 Out of Area	-2,072.02	-23,000.00	20,927.98	9.01%
Total 20-800 Travel	-9,694.98	-67,500.00	57,805.02	14.36%
40 Unallocated Expenditures				
40-1000	0.00	-74,365.00	74,365.00	0.0%
Total 40 Unallocated Expenditures	0.00	-74,365.00	74,365.00	0.0%
Total 20 Coalition Operating	-505,130.74	-2,365,201.00	1,860,070.26	21.36%
30 Provider Payments				
30-900-901 SR Reimbursement				
30-900-901-1500	-735,552.02	-2,204,323.00	1,468,770.98	33.37%
30-900-901-1600	-646,760.22	-2,383,055.00	1,736,294.78	27.14%

	Jul - Sep 09	Budget	\$ Over Budget	% of Budget
30-900-901-1700	-503,784.34	-1,370,257.00	866,472.66	36.77%
Total 30-900-901 SR Reimbursement	1,886,096.58	-5,957,635.00	4,071,538.42	31.66%
30-900-902 VPK Prepayments				
30-900-902-1500	19,170.74			
30-900-902-1600	-9,456.45			
30-900-902-1700	41,698.25			
30-900-902 VPK Prepayments - Other	0.00			
Total 30-900-902 VPK Prepayments	51,412.54			
30-900-903 VPK Reimbursement				
30-900-903-1500	-232,632.49	-1,258,284.00	1,025,651.51	18.49%
30-900-903-1600	-73,908.85	-751,006.00	677,097.15	9.84%
30-900-903-1700	-121,843.87	-858,311.00	736,467.13	14.2%
30-900-903 VPK Reimbursement - Other	0.00			
Total 30-900-903 VPK Reimbursement	-428,385.21	-2,867,601.00	2,439,215.79	14.94%
30-900-904 SR ARRA				
30-900-904-1500	-61,637.58	-274,152.00	212,514.42	22.48%
30-900-904-1600	-71,733.05	-296,379.00	224,645.95	24.2%
30-900-904-1700	-49,716.07	-170,418.00	120,701.93	29.17%
Total 30-900-904 SR ARRA	-183,086.70	-740,949.00	557,862.30	24.71%
30-900-905 VPK ARRA				
30-900-905-1500	-42,465.98	-442,100.00	399,634.02	9.61%
30-900-905-1600	-98,120.48	-263,866.00	165,745.52	37.19%
30-900-905-1700	-80,565.98	-301,569.00	221,003.02	26.72%
Total 30-900-905 VPK ARRA	-221,152.44	-1,007,535.00	786,382.56	21.95%
Total 30 Provider Payments	2,667,308.39	-10,573,720.00	7,906,411.61	25.23%
40 Unrestricted				
40-01 Citrus	-337.43			
40-02 Dixie	-15.96			
40-03 Gilchrist	-18.56			
40-04 Levy	-15.96			
40-05 Sumter	-111.63			
40 Unrestricted - Other	-493.52			
Total 40 Unrestricted	-993.06			

	Jul - Sep 09	Budget	\$ Over Budget	% of Budget
50 Prior Year Expense	-4,504.63			
Unclassified	3,337,557.30	0.00	3,337,557.30	100.0%
TOTAL	150,505.29	-13,072,108.00	13,222,613.29	-1.15%

Executive Director's Report

Membership: Current membership of the Administrative Committee is as follows:

Debbie Lattin
DuWayne Sipper
Rob Wardlow
Phil Bumgarner-Chairman
Charlie Richer

Utilization Report- will be provided during the meeting.

Match Report- will be provided during the meeting.