



Early Learning Coalition of the Nature Coast

Serving Citrus-Dixie-Gilchrist-Levy-Sumter Counties

Administrative Committee Meeting

December 16, 2009

1560 North Meadowcrest Blvd.

Crystal River, Fl. 34429

1-800-444-2801 Access Code 7125663

9:00 AM.

AGENDA

- | | | | |
|------|--|----|----------------|
| I | Call to Order, Welcome and Introductions | | Phil Bumgarner |
| II | Approval of Agenda | | |
| III | Consent Agenda | | |
| | Administrative Committee Minutes – November 19, 2009 | 2 | |
| IV | Treasurer’s Report | | |
| | Profit & Loss; Budget vs. Actual FY2009-2010 | 5 | Charlie Richer |
| | Budget vs. Actual by Class Report FY2009-2010 | 9 | |
| V | Executive Director’s Report | 19 | |
| VI | Action Items | | Sonya Bosanko |
| | None | | |
| VII | New/Unfinished Business | | |
| VIII | Public Input | | |
| | <i>Public Input is a time set aside for comments from the general public. Comments must be kept to a 3 minute limit and a speaker’s card must be completed and submitted to the Council Chair. The Council Chair will open the meeting to public discussion at various times during the meeting at his/her discretion.</i> | | |

**Administrative Committee Meeting
Draft Minutes
November 19, 2009**

Members Present

Phil Bumgarner	Debbie Lattin	Charlie Richer	DuWayne Sipper
Rob Wardlow			

Staff Present

Sonya Bosanko	Amber Donahoe	Ingrid Ellis	J.R. Gorentz
Tonya Hiers	Susan Jaquith	Wendy Lokan	Desirae Rickman
Sandra Woodard			

Others Present

Lori Barnes	Penny Hansen	Debbie Waller
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Via Conference

Jeannie Davis	Jonathan Pitts
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Call to Order, Welcome and Introductions

Chair Bumgarner called the meeting to order at 9:05a.m. Introductions were completed.

Approval of Agenda

Rob Wardlow motioned to approve the agenda and accept Mrs. Bosanko's recommendation. Debbie Lattin seconded the motion. Motion carried unanimously.

Consent Agenda

Administrative Committee Minutes – September 23, 2009

Rob Wardlow motioned to approve the Consent Agenda. Debbie Lattin seconded the motion. Motion carried unanimously.

Treasurer's Report

Profit & Loss; Budget vs. Actual FY2009-2010
Budget vs. Actual by Class Report FY2009-2010

Sonya Bosanko presented the Treasurer's Report to the committee members. She explained that there is a new Account for Match (4042-01) for Citrus and (4042-05) for Sumter. These accounts are for the match received from the United Way in Citrus County and The Villages Sunset Rotary Club in Sumter County. She stated that the stimulus (ARRA) funds have also been separated and another account was created to track those dollars as well. She explained that the Quality Initiative line items are fairly low on spending in the beginning of the year until the providers submit applications for grant requests, etc. and that spending patterns will increase throughout the fiscal year. There is some overspending in the Coalition's operating line items and there is an Action Item to amend the budget based on those spending patterns. The provider reimbursement line items are slightly higher than the 25% prediction at this point in the fiscal year and that is due to some overspending predicted for direct services.

Mrs. Bosanko stated that she met with the Citrus County Sheriff and requested that he look at their forfeiture funds on a quarterly basis to help support the Coalition with match dollars. She stated that she will also be meeting with the Sumter County Sheriff's office with the same request.

Executive Director's Report

Mrs. Bosanko presented the Utilization Report to the committee members. She explained that the Finance Manager has created a Utilization Report as well and there are still fluctuations in the deficit amounts between the two reports. She believes that some of the issues with the inconsistencies between the two reports may be associated with children that are enrolled in the program and may not be on the reports that are being pulled. She stated that there needs to be some data validation conducted to make sure that all the children are showing up on the Utilization Reports.

Mrs. Bosanko also presented the Match Reports for Citrus and Sumter Counties and stated that she will present this report to the committee every month for review.

A Gold Seal Provider Report was presented to show the spending associated with the providers that are currently Gold Seal Accredited. Gold Seal dollars will be monitored to be sure that a deficit is prevented.

Sonya Bosanko explained to the committee members that the November and December meeting dates fall during the Thanksgiving and Christmas holidays. The committee members recommended sending out a survey to come up with a reasonable meeting date.

Rob Wardlow motioned to approve the Executive Director's Report. Debbie Lattin seconded the motion. Motion carried unanimously.

Mrs. Bosanko recommended that the following Action Items be moved up on the agenda to be discussed due to staff being dismissed from meeting for the salary survey:

Action Item #2009-10-21

Action Item #2009-10-22

Action Items

Action Item #2009-10-21 – Employee Fundraising Incentives

Proposed Board Action: Authorize the Executive Director to award one PLT day to an employee performing the highest in match fundraising activities.

Debbie Lattin explained that the Action Item should be amended to state that the activity is performed on personal time WITHOUT compensation. Mrs. Bosanko stated that she would include that language in the policy.

Rob Wardlow motioned to approve Action Item #2009-10-21. Debbie Lattin seconded the motion. Motion carried with DuWayne Sipper opposing.

Action Item #2009-10-22 – Employee of the Quarter PLT Day Award

Proposed Board Action: Authorize the Executive Director to award one PLT day to the employee selected for the employee of the quarter program.

For clarification, Mrs. Bosanko informed the committee members that these additional PLT days will fall under the same guidelines as the current PLT policy.

Rob Wardlow motioned to approve Action Item #2009-10-22. Debbie Lattin seconded the motion. Motion carried unanimously.

Action Item #2009-10-23 – Budget Amendment #3

Mrs. Bosanko submitted a Budget Amendment to shift dollars throughout the Coalition's Operating Budget.

Debbie Lattin motioned to approve Action Item #2009-10-23 with amendments. Rob Wardlow seconded the motion. Motion carried unanimously.

New/Unfinished Business

DuWayne Sipper stated that he has a donor that is interested in donating 1,000 Build-a-Bear skins to the Coalition. He asked that the Coalition help distribute them to the providers.

Salary Survey:

Chair Bumgarner asked that staff be dismissed from the meeting for the discussion of the salary survey.

Mrs. Bosanko stated that a public records request was conducted to receive salary information from other Coalitions throughout the state.

J.R. Gorentz presented the salary survey to the committee and explained that there were about 25 out of the 30 Coalition's throughout the state that responded following the public records request.

Action Item #2008-10-20 – Staff Salary Study and Recommendation

Sonya Bosanko presented the Action Item to the committee with several position salary increases and a cost of living increase. The end result of the increases would amount to \$83,366.09 including benefits.

Rob Wardlow stated that in order to maintain quality staff, the increases should be completed.

After discussion, Rob Wardlow motioned to approve Action Item #2009-10-20. Charlie Richer seconded the motion. Motion carried unanimously.

Rob Wardlow motioned to adjourn at 10:30a.m. Debbie Lattin seconded the motion. Motion carried unanimously.

Public Input

None

***If additional detail regarding the discussion at the meeting is desired, tapes are available at the Coalition's main office.**

Early Learning Coalition of the Nature Coast
Profit & Loss Budget vs. Actual FY2009-2010

	Jul – Oct 09	Budget	\$ Over Budget	% of Budget
Income				
1002 Cash Transfer	0.00			
4000 Grant Income				
4001 School Readiness Income				
4001-01 ARRA SR	294,139.09	1,014,999.00	-720,859.91	28.98%
4001 School Readiness Income – Other	3,889,967.37	7,982,203.00	-4,092,235.63	48.73%
Total 4001 School Readiness Income	4,184,106.46	8,997,202.00	-4,813,095.54	46.51%
4002 VPK Program				
4002-01 ARRA VPK	401,656.00	1,056,401.00	-654,745.00	38.02%
4002 VPK Program – Other	1,436,192.66	3,006,678.00	-1,570,485.34	47.77%
Total 4002 VPK Program	1,837,848.66	4,063,079.00	-2,225,230.34	45.23%
4003 Outreach & Awareness Grant	0.00	11,827.00	-11,827.00	0.0%
4005 Prior Year Income	0.00			
Total 4000 Grant Income	6,021,955.12	13,072,108.00	-7,050,152.88	46.07%
4020 Other Income				
4021 Interest	515.56			
4041 Sponsor a Child				
4041-01 Sponsor A Child Citrus	100.00			
4041-04 Sponsor A Child Levy	180.00			
Total 4041 Sponsor a Child	280.00			
4042 Match Income				
4042-01 Match Income Citrus				
4042-01 United Way of CC	15,000.00			
4042-01 Match Income Citrus – Other	250.00			
Total 4042-01 Match Income Citrus	15,250.00			
4042-05 Match Income Sumter	5,000.00			
Total 4042 Match Income	20,250.00			
4044 Training	480.00			
4020 Other Income – Other	5,403.52			
Total 4020 Other Income	26,929.08			

	Jul – Oct 09	Budget	\$ Over Budget	% of Budget
Total Income	6,048,884.20	13,072,108.00	-7,023,223.80	46.27%
Expense				
5000 Program Expenses				
5000-01 (School Readiness)				
5001 97BBA Administration	123,242.63	399,110.00	-275,867.37	30.88%
5002 97BBD Non Direct Services	133,541.39	478,932.00	-345,390.61	27.88%
5003 97BDE- Eligibility	134,866.22	319,289.00	-184,422.78	42.24%
5004 97INT Infant Toddler	63,209.89	148,750.00	-85,540.11	42.49%
5005 97Q00 Quality	108,455.84	319,287.00	-210,831.16	33.97%
5006 97QI4 R&R	77,931.44	319,287.00	-241,355.56	24.41%
5007 97QIN Inclusion	19,958.11	39,911.00	-19,952.89	50.01%
5020 Direct Services				
5021 97ADV	812,593.00			
5022 97C00	54,351.39			
5024 97G00	59,932.38			
5025 97GNW	316,979.82			
5026 97GSD	210,819.04			
5028 97P00	1,462,212.15			
5030 97R00	296,458.98			
5035 97GTA	5,417.71			
MATCH	39,095.05			
5020 Direct Services – Other	0.00	5,957,637.00	-5,957,637.00	0.0%
Total 5020 Direct Services	3,257,859.52	5,957,637.00	-2,699,777.48	54.68%
Total 5000-01 (School Readiness)	3,919,065.04	7,982,203.00	-4,063,137.96	49.1%
5000-02 ARRA-School Readiness				
5000-02-5001 97BBA	0.00	50,750.00	-50,750.00	0.0%
5000-02-5002 97BBD	0.00	101,500.00	-101,500.00	0.0%
5000-02-5003-97BDE	0.00	40,600.00	-40,600.00	0.0%
5000-02-5004-97INT	2,090.62	40,600.00	-38,509.38	5.15%
5000-02-5005-97Q00	18,722.92	40,600.00	-21,877.08	46.12%
5000-02-5020 ARRA Direct Servic	247,886.96	740,949.00	-493,062.04	33.46%
5000-02-5021 ARRA Gold Seal	25,438.59			
Total 5000-02 ARRA-School Readiness	294,139.09	1,014,999.00	-720,859.91	28.98%
5100-01 VPK				
5101 VPADM Administration	56,544.01	65,155.00	-8,610.99	86.78%

	Jul – Oct 09	Budget	\$ Over Budget	% of Budget
5103 VPENR Enrollment	29,513.97	73,922.00	-44,408.03	39.93%
5105 VPMON Monitoring	6,580.56			
5106 VPPRP Pre-Payment	52,618.10			
5107 VPPRS Direct Services	695,143.80	2,867,601.00	-2,172,457.20	24.24%
5108 VPPV Advance	517,237.00			
5110 VPKSD	14,901.36			
Total 5100-01 VPK	1,372,538.80	3,006,678.00	-1,634,139.20	45.65%
5100-02 ARRA VPK				
5100-02-5101 VPADM	0.00	20,604.00	-20,604.00	0.0%
5100-02-5102 Advance	0.00	8,263.00	-8,263.00	0.0%
5100-02-5103 VPENR	0.00	19,999.00	-19,999.00	0.0%
5100-02-5107 VPPRS	401,656.00	1,007,535.00	-605,879.00	39.87%
Total 5100-02 ARRA VPK	401,656.00	1,056,401.00	-654,745.00	38.02%
5200 (VPK Awareness Grant)				
5201 VPMNI	0.00	6,003.00	-6,003.00	0.0%
5202 VPLPI	0.00	5,824.00	-5,824.00	0.0%
Total 5200 (VPK Awareness Grant)	0.00	11,827.00	-11,827.00	0.0%
Total 5000 Program Expenses	5,987,398.93	13,072,108.00	-7,084,709.07	45.8%
5300 (Shared Cost Pool)				
5301 (Indirect)	66.32			
5302 (Occupancy)	0.00			
5303 (Program Support Costs)	0.00			
5304 Payroll Expense	-137.39			
5308 – Travel	0.00			
Total 5300 (Shared Cost Pool)	-71.07			
5400 (Unrestricted Expense)				
5401 Citrus County	438.08			
5402 Dixie County	15.96			
5403 Gilchrist County	18.56			
5404 Levy County	15.96			
5405 Sumter County	113.10			
5400 (Unrestricted Expense) – Other	1,551.21			
Total 5400 (Unrestricted Expense)	2,152.87			
5700 Reconciliation Discrep.	-1.02			

	Jul – Oct 09	Budget	\$ Over Budget	% of Budget
5900 Prior Year Expense	6,759.67			
6000 Prior Year Accrued Expense	-507.05			
Total Expense	5,995,732.33	13,072,108.00	-7,076,375.67	45.87%
Net Income	53,151.87	0.00	53,151.87	100.0%

Early Learning Coalition of the Nature Coast
Budget vs. Actual by Class Report FY2009-2010

	Jul – Oct 09	Budget	\$ Over Budget	% of Budget
10 Quality Initiatives				
10-001 Citrus County				
10-001-01-1400 Assess Product	-78.00	-1,500.00	1,422.00	5.2%
10-001-02-1400 Inclusion	0.00	-500.00	500.00	0.0%
10-001-03-1400 Literacy	-183.95	-750.00	566.05	24.53%
10-001-05-1400 Mini Grants	-2,327.00	-20,000.00	17,673.00	11.64%
10-001-06-1400 Prof Development	-3,399.97	-15,000.00	11,600.03	22.67%
10-001-07-1400 Prov Recruitment	0.00	-1,000.00	1,000.00	0.0%
10-001-08-1400 Quality Resource	0.00	-8,262.00	8,262.00	0.0%
10-001-09-1400 Resource Room	-201.36	-750.00	548.64	26.85%
10-001-10-1400 TIPS	-2,066.00	-15,000.00	12,934.00	13.77%
10-001-11-1400 Train/Conf.	-29.57	-1,000.00	970.43	2.96%
Total 10-001 Citrus County	-8,285.85	-63,762.00	55,476.15	13.0%
10-002 Dixie County				
10-002-01-1600 Assess Product	0.00	-1,500.00	1,500.00	0.0%
10-002-02-1600 Inclusion	0.00	-500.00	500.00	0.0%
10-002-03-1600 Literacy	0.00	-500.00	500.00	0.0%
10-002-06-1600 Prof Development	-40.00	-1,500.00	1,460.00	2.67%
10-002-07-1600 Prov Recruitment	-3,000.00	-3,000.00	0.00	100.0%
10-002-08-1600 Quality Resource	0.00	-750.00	750.00	0.0%
10-002-09-1600 Resource Room	-78.57	-750.00	671.43	10.48%
10-002-10-1600 TIPS	0.00	-1,000.00	1,000.00	0.0%
10-002-11-1600 Train/Conf.	-174.39	-500.00	325.61	34.88%
Total 10-002 Dixie County	-3,292.96	-10,000.00	6,707.04	32.93%
10-003 Gilchrist County				
10-003-01-1600 Assess Product	0.00	-1,000.00	1,000.00	0.0%
10-003-02-1600 Inclusion	0.00	-3,000.00	3,000.00	0.0%
10-003-03-1600 Literacy	0.00	-500.00	500.00	0.0%
10-003-05-1600 Mini Grants	-550.00	-5,000.00	4,450.00	11.0%
10-003-06-1600 Prof Development	-744.50	-5,000.00	4,255.50	14.89%
10-003-08-1600 Quality Resource	0.00	-2,175.00	2,175.00	0.0%
10-003-09-1600 Resource Room	-78.57	-750.00	671.43	10.48%
10-003-10-1600 TIPS	-1,504.00	-5,000.00	3,496.00	30.08%
10-003-11-1600 Train/Conf.	-174.39	-500.00	325.61	34.88%
Total 10-003 Gilchrist County	-3,051.46	-22,925.00	19,873.54	13.31%

	Jul – Oct 09	Budget	\$ Over Budget	% of Budget
10-004 Levy County				
10-004-01-1600 Assess Product	0.00	-1,000.00	1,000.00	0.0%
10-004-02-1600 Inclusion	0.00	-500.00	500.00	0.0%
10-004-03-1600 Literacy	0.00	-500.00	500.00	0.0%
10-004-05-1600 Mini Grants	-930.00	-3,000.00	2,070.00	31.0%
10-004-06-1600 Prof Development	-2,931.50	-5,000.00	2,068.50	58.63%
10-004-07-1600 Prov Recruitment	0.00	-1,000.00	1,000.00	0.0%
10-004-08-1600 Quality Resource	0.00	-1,000.00	1,000.00	0.0%
10-004-09-1600 Resource Room	-78.56	-250.00	171.44	31.42%
10-004-10-1600 TIPS	-2,344.00	-4,000.00	1,656.00	58.6%
10-004-11-1600 Train/Conf.	-174.39	-250.00	75.61	69.76%
Total 10-004 Levy County	-6,458.45	-16,500.00	10,041.55	39.14%
10-005 Sumter County				
10-005-01-1700 Assess Product	0.00	-1,425.00	1,425.00	0.0%
10-005-02-1700 Inclusion	0.00	-100.00	100.00	0.0%
10-005-03-1700 Literacy	0.00	-500.00	500.00	0.0%
10-005-05-1700 Mini Grants	-368.00	-3,000.00	2,632.00	12.27%
10-005-06-1700 Prof Development	-293.00	-8,000.00	7,707.00	3.66%
10-005-07-1700 Prov Recruitment	0.00	-300.00	300.00	0.0%
10-005-08-1700 Quality Resource	0.00	-375.00	375.00	0.0%
10-005-09-1700 Resource Room	-249.94	-300.00	50.06	83.31%
10-005-10-1700 TIPS	-198.00	-5,000.00	4,802.00	3.96%
10-005-11-1700 Train/Conf.	0.00	-1,000.00	1,000.00	0.0%
Total 10-005 Sumter County	-1,108.94	-20,000.00	18,891.06	5.55%
Total 10 Quality Initiatives	-22,197.66	-133,187.00	110,989.34	16.67%
20 Coalition Operating				
20-100 Advertising				
20-100-101 Advertise General				
20-100-101-1000	-622.40	-4,000.00	3,377.60	15.56%
20-100-101-1100	-704.48	-3,000.00	2,295.52	23.48%
20-100-101-1500	-505.00	-1,200.00	695.00	42.08%
20-100-101 Advertise General – Other	0.00			
Total 20-100-101 Advertise General	-1,831.88	-8,200.00	6,368.12	22.34%
20-100-102-1000 Legal Notice	-470.00	-3,000.00	2,530.00	15.67%
20-100-103-1600 VPK Out Reach	0.00	-5,824.00	5,824.00	0.0%

	Jul – Oct 09	Budget	\$ Over Budget	% of Budget
Total 20-100 Advertising	-2,301.88	-17,024.00	14,722.12	13.52%
20-200 Employee Costs				
20-200-201 Benefit Bank				
20-200-201-1000	-2,442.88	-8,040.00	5,597.12	30.38%
20-200-201-1100	-3,756.04	-16,080.00	12,323.96	23.36%
20-200-201-1200	-2,614.62	-12,060.00	9,445.38	21.68%
20-200-201-1300	-4,880.99	-16,080.00	11,199.01	30.35%
20-200-201-1400	-5,987.26	-20,100.00	14,112.74	29.79%
20-200-201-1500	-8,420.34	-32,160.00	23,739.66	26.18%
20-200-201-1600	-9,861.46	-36,180.00	26,318.54	27.26%
20-200-201-1700	-6,527.67	-24,120.00	17,592.33	27.06%
Total 20-200-201 Benefit Bank	-44,491.26	-164,820.00	120,328.74	26.99%
20-200-202-1100 Pre Employ.	-975.00	-1,000.00	25.00	97.5%
20-200-203 Retirement				
20-200-203-1000	-3,483.89	-10,922.00	7,438.11	31.9%
20-200-203-1100	-4,463.21	-16,173.00	11,709.79	27.6%
20-200-203-1200	-1,631.45	-9,879.00	8,247.55	16.51%
20-200-203-1300	-3,816.30	-12,508.00	8,691.70	30.51%
20-200-203-1400	-4,796.04	-17,027.00	12,230.96	28.17%
20-200-203-1500	-5,186.14	-21,736.00	16,549.86	23.86%
20-200-203-1600	-7,234.25	-24,996.00	17,761.75	28.94%
20-200-203-1700	-4,156.62	-17,117.00	12,960.38	24.28%
Total 20-200-203 Retirement	-34,767.90	-130,358.00	95,590.10	26.67%
20-200-204 Salaries				
20-200-204-1000	-44,656.81	-118,000.00	73,343.19	37.85%
20-200-204-1100	-55,891.71	-175,182.00	119,290.29	31.91%
20-200-204-1200	-30,574.06	-106,965.00	76,390.94	28.58%
20-200-204-1300	-49,831.95	-135,469.00	85,637.05	36.79%
20-200-204-1400	-70,999.21	-184,327.00	113,327.79	38.52%
20-200-204-1500	-62,862.78	-242,577.00	179,714.22	25.92%
20-200-204-1600	-97,628.85	-296,596.00	198,967.15	32.92%
20-200-204-1700	-64,223.81	-185,480.00	121,256.19	34.63%
20-200-204 Salaries – Other	0.00			
Total 20-200-204 Salaries	-476,669.18	-1,444,596.00	967,926.82	33.0%
20-200-205-1100 Workers Comp	-10,966.96	-14,050.00	3,083.04	78.06%
Total 20-200 Employee Costs	-567,870.30	-1,754,824.00	1,186,953.70	32.36%

	Jul – Oct 09	Budget	\$ Over Budget	% of Budget
20-300 Emp. Training/Resources				
20-300-301 Conferences				
20-300-301-1000	-80.00	-2,000.00	1,920.00	4.0%
20-300-301-1100	-321.00	-2,000.00	1,679.00	16.05%
20-300-301-1200	0.00	-1,000.00	1,000.00	0.0%
20-300-301-1300	0.00	-1,000.00	1,000.00	0.0%
20-300-301-1400	-204.00	-1,000.00	796.00	20.4%
20-300-301-1500	-275.00	-2,000.00	1,725.00	13.75%
20-300-301-1600	-368.00	-1,000.00	632.00	36.8%
20-300-301-1700	0.00	-1,000.00	1,000.00	0.0%
20-300-301 Conferences – Other	0.00			
Total 20-300-301 Conferences	-1,248.00	-11,000.00	9,752.00	11.35%
20-300-303 Subscriptions				
20-300-303-1000	-99.61	-200.00	100.39	49.81%
20-300-303-1100	-41.75	-1,000.00	958.25	4.18%
20-300-303 Subscriptions – Other	0.00			
Total 20-300-303 Subscriptions	-141.36	-1,200.00	1,058.64	11.78%
Total 20-300 Emp. Training/Resources	-1,389.36	-12,200.00	10,810.64	11.39%
20-400 Property/Inventory				
20-400-401-1100 Computers	-4,938.92	-5,000.00	61.08	98.78%
20-400-402-1100 EFS	0.00	-15,000.00	15,000.00	0.0%
20-400-403-1100 Maintenance	-8,134.43	-18,000.00	9,865.57	45.19%
20-400-404-1100 Non-Fixed Asset	-9,263.22	-5,000.00	-4,263.22	185.26%
20-400-406-1100 Software	-875.74	-6,000.00	5,124.26	14.6%
20-400-407-1100 Electronic Equi	-6,594.86	-750.00	-5,844.86	879.32%
Total 20-400 Property/Inventory	-29,807.17	-49,750.00	19,942.83	59.91%
20-500 Occupancy				
20-500-501 Cell Phones				
20-500-501-01-1100	-2,593.91	-10,900.00	8,306.09	23.8%
20-500-501-02-1100	-515.43	-4,500.00	3,984.57	11.45%
20-500-501-03-1100	-756.33	-4,100.00	3,343.67	18.45%
20-500-501 Cell Phones – Other	0.00			
Total 20-500-501 Cell Phones	-3,865.67	-19,500.00	15,634.33	19.82%
20-500-502 Electricity				

	Jul – Oct 09	Budget	\$ Over Budget	% of Budget
20-500-502-01-1100	-4,185.84	-17,922.00	13,736.16	23.36%
20-500-502-02-1100	-2,001.15	-6,000.00	3,998.85	33.35%
20-500-502-03-1100	-1,053.03	-4,000.00	2,946.97	26.33%
20-500-502 Electricity – Other	0.00			
Total 20-500-502 Electricity	-7,240.02	-27,922.00	20,681.98	25.93%
20-500-503 Facility Maintenance				
20-500-503-01-1100	-9,260.13	-7,000.00	-2,260.13	132.29%
20-500-503-02-1100	-1,341.69	-7,000.00	5,658.31	19.17%
20-500-503-03-1100	-3,739.57	-7,000.00	3,260.43	53.42%
20-500-503 Facility Maintenance – Other	0.00			
Total 20-500-503 Facility Maintenance	-14,341.39	-21,000.00	6,658.61	68.29%
20-500-504 Internet				
20-500-504-01-1100	-3,881.30	-10,216.00	6,334.70	37.99%
20-500-504-02-1100	-3,989.54	-16,308.00	12,318.46	24.46%
20-500-504-03-1100	-3,753.94	-9,216.00	5,462.06	40.73%
20-500-504 Internet – Other	0.00			
Total 20-500-504 Internet	-11,624.78	-35,740.00	24,115.22	32.53%
20-500-505 Lease				
20-500-505-01-1100	-21,148.53	-53,620.00	32,471.47	39.44%
20-500-505-02-1100	-11,666.68	-38,179.00	26,512.32	30.56%
20-500-505-03-1100	-4,050.00	-17,363.00	13,313.00	23.33%
20-500-505 Lease – Other	0.00			
Total 20-500-505 Lease	-36,865.21	-109,162.00	72,296.79	33.77%
20-500-506 Liability Insurance				
20-500-506-01-1100	-217.40	-2,895.00	2,677.60	7.51%
20-500-506-02-1100	-182.37	-574.00	391.63	31.77%
20-500-506-03-1100	-182.37	-465.00	282.63	39.22%
20-500-506 Liability Insurance – Other	0.00			
Total 20-500-506 Liability Insurance	-582.14	-3,934.00	3,351.86	14.8%
20-500-507 Office Phones				
20-500-507-01-1100	-2,088.80	-8,100.00	6,011.20	25.79%
20-500-507-02-1100	-943.27	-5,300.00	4,356.73	17.8%
20-500-507-03-1100	-2,088.73	-5,300.00	3,211.27	39.41%
20-500-507 Office Phones – Other	0.00			
Total 20-500-507 Office Phones	-5,120.80	-18,700.00	13,579.20	27.38%

	Jul – Oct 09	Budget	\$ Over Budget	% of Budget
20-500-508 Waste				
20-500-508-01-1100	-433.65	-1,800.00	1,366.35	24.09%
20-500-508-02-1100	-123.90	-300.00	176.10	41.3%
20-500-508-03-1100	-180.18	-600.00	419.82	30.03%
20-500-508 Waste – Other	0.00			
Total 20-500-508 Waste	-737.73	-2,700.00	1,962.27	27.32%
20-500-509 Water				
20-500-509-01-1100	-315.76	-2,400.00	2,084.24	13.16%
20-500-509-02-1100	-99.46	-700.00	600.54	14.21%
20-500-509-03-1100	-38.90	-720.00	681.10	5.4%
20-500-509 Water – Other	0.00			
Total 20-500-509 Water	-454.12	-3,820.00	3,365.88	11.89%
20-500-510 Storage				
20-500-510-01-1100	-96.56	-1,335.00	1,238.44	7.23%
20-500-510 Storage – Other	0.00			
Total 20-500-510 Storage	-96.56	-1,335.00	1,238.44	7.23%
20-500-511 Sewer				
20-500-511-01-1100	-794.98	-900.00	105.02	88.33%
20-500-511-02-1100	-148.50	-900.00	751.50	16.5%
20-500-511-03-1100	-44.12	-900.00	855.88	4.9%
20-500-511 Sewer – Other	0.00			
Total 20-500-511 Sewer	-987.60	-2,700.00	1,712.40	36.58%
Total 20-500 Occupancy	-81,916.02	-246,513.00	164,596.98	33.23%
20-600 Office Supplies				
20-600-602 General Office Supp				
20-600-602-1000	-3,989.58	-3,000.00	-989.58	132.99%
20-600-602-1100	-2,807.26	-5,000.00	2,192.74	56.15%
20-600-602-1200	-9,487.95	-13,500.00	4,012.05	70.28%
20-600-602-1300	-1,085.38	-1,300.00	214.62	83.49%
20-600-602-1400	-477.08	-2,400.00	1,922.92	19.88%
20-600-602-1500	-2,314.88	-4,200.00	1,885.12	55.12%
20-600-602-1600	-2,016.96	-3,900.00	1,883.04	51.72%
20-600-602-1700	-1,724.85	-2,900.00	1,175.15	59.48%
20-600-602 General Office Supp – Other	0.00			

	Jul – Oct 09	Budget	\$ Over Budget	% of Budget
Total 20-600-602 General Office Supp	-23,903.94	-36,200.00	12,296.06	66.03%
20-600-603 Postage				
20-600-603-1000	-21.22	-500.00	478.78	4.24%
20-600-603-1100	-1,113.08	-500.00	-613.08	222.62%
20-600-603-1200	-3,275.61	-2,500.00	-775.61	131.02%
20-600-603-1300	-16.95	-1,800.00	1,783.05	0.94%
20-600-603-1400	-11.74	-1,300.00	1,288.26	0.9%
20-600-603-1500	-191.97	-1,800.00	1,608.03	10.67%
20-600-603-1600	-440.00	-1,800.00	1,360.00	24.44%
20-600-603-1700	-810.17	-1,800.00	989.83	45.01%
20-600-603 Postage – Other	0.00			
Total 20-600-603 Postage	-5,880.74	-12,000.00	6,119.26	49.01%
Total 20-600 Office Supplies	-29,784.68	-48,200.00	18,415.32	61.79%
20-700- Professional Services				
20-700-701-1200 ACH Fees	-359.63	-500.00	140.37	71.93%
20-700-702-1200 Audit	0.00	-15,800.00	15,800.00	0.0%
20-700-703-1200 Bank Fees	-165.83			
20-700-704-1000 Board Insurance	0.00	-3,100.00	3,100.00	0.0%
20-700-706-1100 IT Contract	-24,157.10	-61,425.00	37,267.90	39.33%
20-700-707-1000 Legal Counsel	0.00	-5,000.00	5,000.00	0.0%
20-700-708 Printing				
20-700-708-1000	0.00	-1,000.00	1,000.00	0.0%
20-700-708-1100	0.00	-2,000.00	2,000.00	0.0%
20-700-708-1200	0.00	-1,000.00	1,000.00	0.0%
20-700-708-1300	0.00	-1,000.00	1,000.00	0.0%
20-700-708-1400	0.00	-1,000.00	1,000.00	0.0%
20-700-708-1500	-242.00	-1,000.00	758.00	24.2%
20-700-708-1600	-73.00	-1,000.00	927.00	7.3%
20-700-708-1700	0.00	-1,000.00	1,000.00	0.0%
20-700-708 Printing – Other	0.00			
Total 20-700-708 Printing	-315.00	-9,000.00	8,685.00	3.5%
20-700-709 Prof. Services Other				
20-700-709-1700	0.00			
Total 20-700-709 Prof. Services Other	0.00			
Total 20-700- Professional Services	-24,997.56	-94,825.00	69,827.44	26.36%

	Jul – Oct 09	Budget	\$ Over Budget	% of Budget
20-800 Travel				
20-800-801 Travel Board Member				
20-800-801-1000	-552.76	-5,000.00	4,447.24	11.06%
20-800-801 Travel Board Member – Other	0.00			
Total 20-800-801 Travel Board Member	-552.76	-5,000.00	4,447.24	11.06%
20-800-802 Local Travel				
20-800-802-1000	-424.34	-5,000.00	4,575.66	8.49%
20-800-802-1100	-3,249.40	-8,000.00	4,750.60	40.62%
20-800-802-1200	-247.29	-2,000.00	1,752.71	12.37%
20-800-802-1300	-560.82	-4,000.00	3,439.18	14.02%
20-800-802-1400	-1,863.19	-7,000.00	5,136.81	26.62%
20-800-802-1500	-16.02	-1,500.00	1,483.98	1.07%
20-800-802-1600	-2,671.71	-7,000.00	4,328.29	38.17%
20-800-802-1700	-2,332.17	-5,000.00	2,667.83	46.64%
20-800-802 Local Travel – Other	0.00			
Total 20-800-802 Local Travel	-11,364.94	-39,500.00	28,135.06	28.77%
20-800-803 Out of Area				
20-800-803-1000	-1,267.74	-5,000.00	3,732.26	25.36%
20-800-803-1100	-681.39	-5,000.00	4,318.61	13.63%
20-800-803-1200	0.00	-1,000.00	1,000.00	0.0%
20-800-803-1300	0.00	-1,000.00	1,000.00	0.0%
20-800-803-1400	-619.29	-3,000.00	2,380.71	20.64%
20-800-803-1500	-324.05	-2,000.00	1,675.95	16.2%
20-800-803-1600	0.00	-3,000.00	3,000.00	0.0%
20-800-803-1700	-159.00	-3,000.00	2,841.00	5.3%
20-800-803 Out of Area – Other	0.00			
Total 20-800-803 Out of Area	-3,051.47	-23,000.00	19,948.53	13.27%
Total 20-800 Travel	-14,969.17	-67,500.00	52,530.83	22.18%
40 Unallocated Expenditures				
40-1000	0.00	-74,365.00	74,365.00	0.0%
Total 40 Unallocated Expenditures	0.00	-74,365.00	74,365.00	0.0%
Total 20 Coalition Operating	-753,036.14	-2,365,201.00	1,612,164.86	31.84%
30 Provider Payments				

	Jul – Oct 09	Budget	\$ Over Budget	% of Budget
30-900-901 SR Reimbursement				
30-900-901-1500	-960,344.31	-2,204,323.00	1,243,978.69	43.57%
30-900-901-1600	-872,372.71	-2,383,055.00	1,510,682.29	36.61%
30-900-901-1700	-667,143.15	-1,370,257.00	703,113.85	48.69%
30-900-901 SR Reimbursement – Other	136.00			
Total 30-900-901 SR Reimbursement	-2,499,724.17	-5,957,635.00	3,457,910.83	41.96%
30-900-902 VPK Prepayments				
30-900-902-1500	-289.00			
30-900-902-1600	-6,531.84			
30-900-902-1700	15,071.73			
30-900-902 VPK Prepayments – Other	0.00			
Total 30-900-902 VPK Prepayments	8,250.89			
30-900-903 VPK Reimbursement				
30-900-903-1500	-375,245.17	-1,258,284.00	883,038.83	29.82%
30-900-903-1600	-172,808.51	-751,006.00	578,197.49	23.01%
30-900-903-1700	-238,292.98	-858,311.00	620,018.02	27.76%
30-900-903 VPK Reimbursement – Other	0.00			
Total 30-900-903 VPK Reimbursement	-786,346.66	-2,867,601.00	2,081,254.34	27.42%
30-900-904 SR ARRA				
30-900-904-1500	-87,890.00	-274,152.00	186,262.00	32.06%
30-900-904-1600	-86,404.03	-296,379.00	209,974.97	29.15%
30-900-904-1700	-71,263.28	-170,418.00	99,154.72	41.82%
Total 30-900-904 SR ARRA	-245,557.31	-740,949.00	495,391.69	33.14%
30-900-905 VPK ARRA				
30-900-905-1500	-149,417.96	-442,100.00	292,682.04	33.8%
30-900-905-1600	-112,368.87	-263,866.00	151,497.13	42.59%
30-900-905-1700	-97,747.25	-301,569.00	203,821.75	32.41%
Total 30-900-905 VPK ARRA	-359,534.08	-1,007,535.00	648,000.92	35.69%
Total 30 Provider Payments	-3,882,911.33	-10,573,720.00	6,690,808.67	36.72%
40 Unrestricted				
40-01 Citrus	-438.08			
40-02 Dixie	-15.96			
40-03 Gilchrist	-18.56			
40-04 Levy	-15.96			

	Jul – Oct 09	Budget	\$ Over Budget	% of Budget
40-05 Sumter	-113.10			
40 Unrestricted – Other	-769.87			
Total 40 Unrestricted	-1,371.53			
50 Prior Year Expense	-6,759.67			
Unclassified	4,719,428.20	0.00	4,719,428.20	100.0%
TOTAL	53,151.87	-13,072,108.00	13,125,259.87	-0.41%

Executive Director's Report

Membership: Current membership of the Administrative Committee is as follows:

Debbie Lattin
DuWayne Sipper
Rob Wardlow
Phil Bumgarner-Chairman
Charlie Richer

FY2008-2009 Deficit: In June 2009 the Agency for Workforce Innovation made an error with regard to the Nature Coast Coalition's grant agreement. Specifically, the AWI mistakenly reduced the Coalition's School Readiness Grant Agreement causing the Coalition to end the fiscal year with a deficit of \$481,231. On December 2, 2009, the AWI corrected the error by awarding the Coalition the deficit dollars in the FY2009-2010 School Readiness Grant Agreement.

Gold Seal Report

GOLD SEAL PROVIDER REPORT

<u>#</u> <u>Providers</u>	<u>Month</u>	Total Gold Seal Budget: <u>Total Gold Seal</u> <u>Expenditures</u>	\$ 499,250 <u>Remaining Budget</u>
	July 2009	\$68,776.25	\$430,474
	August 2009	\$57,759.92	\$372,714
	September 2009	\$55,963.76	\$316,750
	October 2009	\$53,757.70	\$262,992
	November 2009	\$53,757.70	\$209,235
	December 2009	\$53,757.70	\$155,477
	January 2010	\$53,757.70	\$101,719
	February 2010	\$53,757.70	\$47,962
	March 2010	\$53,757.07	\$(5,796)
	April 2010	\$53,757.07	\$(59,553)
	May 2010	\$53,757.07	\$(113,310)
	June 2010	\$53,757.07	\$(167,067)

*Number of Providers
that remain on the
Waitlist:*

Citrus	0
Dixie	0
Gilchrist	0
Levy	0
Sumter	0

Waitlist Report:



Early Learning Coalition of the Nature Coast

Serving Citrus-Dixie-Gilchrist-Levy-Sumter Counties

FY 2009-2010 Waitlist Report

Jul-09	Infant	Toddler	Two	Three	Four	Five	School Age	Special Needs	Total
Citrus County	0	0	0	0	0	0	0	0	0
Dixie County	0	0	0	0	0	0	0	0	0
Gilchrist County	0	0	0	0	0	0	0	0	0
Levy County	0	0	0	0	0	0	0	0	0
Sumter County	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0
Aug-09	Infant	Toddler	Two	Three	Four	Five	School Age	Special Needs	Total
Citrus County	0	0	0	0	0	0	0	0	0
Dixie County	0	0	0	0	0	0	0	0	0
Gilchrist County	0	0	0	0	0	0	0	0	0
Levy County	0	0	0	0	0	0	0	0	0
Sumter County	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0
Sep-09	Infant	Toddler	Two	Three	Four	Five	School Age	Special Needs	Total
Citrus County	1	0	2	0	0	0	0	0	3
Dixie County	3	2	7	1	2	2	4	0	21
Gilchrist County	2	5	3	4	4	2	3	0	23
Levy County	4	4	2	5	2	2	6	0	25
Sumter County	0	0	0	1	3	1	5	0	10
Total	10	11	14	11	11	7	18	0	82
Oct-09	Infant	Toddler	Two	Three	Four	Five	School Age	Special Needs	Total
Citrus County	3	3	4	1	1	1	3	0	16
Dixie County	2	3	7	2	3	2	4	0	23
Gilchrist County	3	6	4	5	5	2	3	0	28
Levy County	4	4	4	6	5	3	10	0	36
Sumter County	0	1	1	2	3	1	9	0	17
Total	12	17	20	16	17	9	29	0	120
Nov-09	Infant	Toddler	Two	Three	Four	Five	School Age	Special Needs	Total
Citrus County	3	3	7	2	1	1	5	0	22
Dixie County	2	3	7	2	3	2	5	0	24
Gilchrist County	3	6	4	5	6	3	3	0	30
Levy County	4	5	5	5	6	3	15	0	43
Sumter County	0	2	1	2	3	1	11	0	20
Total	12	19	24	16	19	10	39	0	139

Utilization Report- October 2009

Early Learning Coalition of the Nature Coast- ROLL UP Utilization Report
FY2008-2009

Month	Daily Cost	# of Children Served	Avg Daily Rate / Child	# of Days	Budget Amount: \$6,698,584.00		Spending Rate (Factor)	Surplus/ Deficit	YTD Expected	YTD Actual	YTD Spending Rate	YTD Surplus/ Deficit	Status
					Expected Child Care	Actual Child Care							
July	\$32,641.83	2,217	14.72	23	\$590,296.67	\$750,762.16	127.18%	-\$160,465.49	\$590,296.67	\$750,762.16	127.18%	-\$160,465.49	Actual
August	\$31,438.64	2,171	14.48	21	\$538,966.53	\$660,211.37	122.50%	-\$121,244.84	\$1,129,263.20	\$1,410,973.53	124.95%	-\$281,710.33	Actual
September	\$28,752.97	1,960	14.67	22	\$564,631.60	\$632,565.39	112.03%	-\$67,933.79	\$1,693,894.80	\$2,043,538.92	120.64%	-\$349,644.12	Actual
October	\$29,498.71	1,961	15.04	22	\$564,631.60	\$630,321.04	111.63%	-\$65,689.44	\$2,258,526.41	\$2,673,859.96	118.39%	-\$415,333.55	Actual
November	\$28,136.30	1,928	14.59	21	\$538,966.53	\$590,862.28	109.63%	-\$51,895.75	\$2,797,492.93	\$3,264,722.24	116.70%	-\$467,229.31	Forecast
December	\$28,136.21	1,928	14.59	23	\$590,296.67	\$647,132.83	109.63%	-\$56,836.16	\$3,387,789.61	\$3,911,855.07	115.47%	-\$524,065.46	Forecast
January	\$28,136.21	1,928	14.59	21	\$538,966.53	\$590,860.41	109.63%	-\$51,893.88	\$3,926,756.14	\$4,502,715.48	114.67%	-\$575,959.34	Forecast
February	\$28,136.21	1,928	14.59	20	\$513,301.46	\$562,724.20	109.63%	-\$49,422.74	\$4,440,057.59	\$5,065,439.68	114.08%	-\$625,382.09	Forecast
March	\$28,136.21	1,928	14.59	23	\$590,296.67	\$647,132.83	109.63%	-\$56,836.16	\$5,030,354.27	\$5,712,572.51	113.56%	-\$682,218.24	Forecast
April	\$28,136.21	1,928	14.59	22	\$564,631.60	\$618,996.62	109.63%	-\$54,365.02	\$5,594,985.87	\$6,331,569.13	113.17%	-\$736,583.26	Forecast
May	\$28,136.21	1,928	14.59	21	\$538,966.53	\$590,860.41	109.63%	-\$51,893.88	\$6,133,952.40	\$6,922,429.54	112.85%	-\$788,477.14	Forecast
June	\$28,136.21	1,928	14.59	22	\$564,631.60	\$618,996.62	109.63%	-\$54,365.02	\$6,698,584.00	\$7,541,426.16	112.58%	-\$842,842.16	Forecast
Total				261	\$6,698,584.00	\$7,541,426.16	112.58%						

Early Learning Coalition of the Nature Coast- Citrus County Utilization Report
FY2008-2009

Budget Amount: **\$2,478,475.00**

Month	Daily Cost	# of Children Served	Avg Daily Rate / Child	# of Days	Expected Child Care	Actual Child Care	Spending Rate (Factor)	Surplus/ Deficit	YTD Expected	YTD Actual	YTD Spending Rate	YTD Surplus/ Deficit	Status
July	\$12,249.25	920	\$13.31	23	\$218,409.67	\$281,732.68	128.99%	-\$63,323.01	\$218,409.67	\$281,732.68	128.99%	-\$63,323.01	Actual
August	\$11,996.41	900	\$13.33	21	\$199,417.53	\$251,924.67	126.33%	-\$52,507.14	\$417,827.20	\$533,657.35	127.72%	-\$115,830.15	Actual
September	\$10,813.09	774	\$13.97	22	\$208,913.60	\$237,887.89	113.87%	-\$28,974.29	\$626,740.80	\$771,545.24	123.10%	-\$144,804.44	Actual
October	\$10,848.10	784	\$13.84	22	\$208,913.60	\$238,658.25	114.24%	-\$29,744.65	\$835,654.41	\$1,010,203.49	120.89%	-\$174,549.08	Actual
November	\$10,820.25	790	\$13.70	21	\$199,417.53	\$227,225.27	113.94%	-\$27,807.74	\$1,035,071.93	\$1,237,428.76	119.55%	-\$202,356.83	Actual
December	\$10,823.00	790	\$13.70	23	\$218,409.67	\$248,929.00	113.97%	-\$30,519.33	\$1,253,481.61	\$1,486,357.76	118.58%	-\$232,876.15	Forecast
January	\$10,823.00	790	\$13.70	21	\$199,417.53	\$227,283.00	113.97%	-\$27,865.47	\$1,452,899.14	\$1,713,640.76	117.95%	-\$260,741.62	Forecast
February	\$10,823.00	790	\$13.70	20	\$189,921.46	\$216,460.00	113.97%	-\$26,538.54	\$1,642,820.59	\$1,930,100.76	117.49%	-\$287,280.17	Forecast
March	\$10,823.00	790	\$13.70	23	\$218,409.67	\$248,929.00	113.97%	-\$30,519.33	\$1,861,230.27	\$2,179,029.76	117.07%	-\$317,799.49	Forecast
April	\$10,823.00	790	\$13.70	22	\$208,913.60	\$238,106.00	113.97%	-\$29,192.40	\$2,070,143.87	\$2,417,135.76	116.76%	-\$346,991.89	Forecast
May	\$10,823.00	790	\$13.70	21	\$199,417.53	\$227,283.00	113.97%	-\$27,865.47	\$2,269,561.40	\$2,644,418.76	116.52%	-\$374,857.36	Forecast
June	\$10,823.00	790	\$13.70	22	\$208,913.60	\$238,106.00	113.97%	-\$29,192.40	\$2,478,475.00	\$2,882,524.76	116.30%	-\$404,049.76	Forecast
Total				261	\$2,478,475.00	\$2,882,524.76	116.30%						

Dixie County Utilization Analysis based on Historical Data and Recommendation
FY2008-2009

Budget Amount: \$602,872.00

Month	Daily Cost	# of Children Served	Avg Daily Rate/Child	# of Days	Expected Child Care	Actual Child Care	Spending Rate (Factor)	Surplus/ Deficit	YTD Expected	YTD Actual	YTD Spending Rate	YTD Surplus/ Deficit	Status
July	\$893.72	69	\$12.95	23	\$53,330.98	\$20,555.57	38.54%	\$32,775.41	\$53,330.98	\$20,555.57	38.54%	\$32,775.41	Actual
August	\$1,026.34	72	\$12.12	21	\$48,693.51	\$21,553.07	44.26%	\$27,140.44	\$102,024.49	\$42,108.64	41.27%	\$59,915.85	Actual
September	\$976.33	75	\$13.02	22	\$51,012.25	\$21,479.35	42.11%	\$29,532.90	\$153,036.74	\$63,587.99	41.55%	\$89,448.75	Actual
October	\$872.55	66	\$13.22	21	\$48,693.51	\$18,323.58	37.63%	\$30,369.93	\$201,730.25	\$81,911.57	40.60%	\$119,818.68	Actual
November	\$678.67	54	\$12.57	21	\$48,693.51	\$14,252.04	29.27%	\$34,441.47	\$250,423.75	\$96,163.61	38.40%	\$154,260.14	Actual
December	\$678.78	54	\$12.57	23	\$53,330.98	\$15,611.94	29.27%	\$37,719.04	\$303,754.74	\$111,775.55	36.80%	\$191,979.19	Forecast
January	\$678.78	54	\$12.57	21	\$48,693.51	\$14,254.38	29.27%	\$34,439.13	\$352,448.25	\$126,029.93	35.76%	\$226,418.32	Forecast
February	\$678.78	54	\$12.57	20	\$46,374.77	\$13,575.60	29.27%	\$32,799.17	\$398,823.02	\$139,605.53	35.00%	\$259,217.49	Forecast
March	\$678.78	54	\$12.57	23	\$53,330.98	\$15,611.94	29.27%	\$37,719.04	\$452,154.00	\$155,217.47	34.33%	\$296,936.53	Forecast
April	\$678.78	54	\$12.57	22	\$51,012.25	\$14,933.16	29.27%	\$36,079.09	\$503,166.25	\$170,150.63	33.82%	\$333,015.62	Forecast
May	\$678.78	54	\$12.57	21	\$48,693.51	\$14,254.38	29.27%	\$34,439.13	\$551,859.75	\$184,405.01	33.42%	\$367,454.74	Forecast
June	\$678.78	54	\$12.57	22	\$51,012.25	\$14,933.16	29.27%	\$36,079.09	\$602,872.00	\$199,338.17	33.06%	\$403,533.83	Forecast
Total				260	\$602,872.00	\$199,338.17	33.06%						

Gilchrist County Analysis based on 2002-2004 Historical Data and Recommendation
FY2008-2009

Budget Amount: \$669,859.00

Month	Daily Cost	# of Children Served	Avg Daily Rate/Child	# of Days	Expected Child Care	Actual Child Care	Spending Rate (Factor)	Surplus/Deficit	YTD Expected	YTD Actual	YTD Spending Rate	YTD Surplus/Deficit	Status
July	\$2,263.84	138	\$16.40	23	\$59,256.76	\$52,068.43	87.87%	\$7,188.33	\$59,256.76	\$52,068.43	87.87%	\$7,188.33	Actual
August	\$2,113.84	130	\$17.05	21	\$54,104.00	\$44,390.71	82.05%	\$9,713.29	\$113,360.75	\$96,459.14	85.09%	\$16,901.61	Actual
September	\$2,104.74	133	\$15.83	22	\$56,680.38	\$46,304.22	81.69%	\$10,376.16	\$170,041.13	\$142,763.36	83.96%	\$27,277.77	Actual
October	\$2,107.44	126	\$16.73	21	\$54,104.00	\$44,256.27	81.80%	\$9,847.73	\$224,145.13	\$187,019.63	83.44%	\$37,125.50	Actual
November	\$1,961.20	129	\$15.20	21	\$54,104.00	\$41,185.13	76.12%	\$12,918.87	\$278,249.12	\$228,204.76	82.01%	\$50,044.36	Actual
December	\$1,960.80	129	\$15.20	23	\$59,256.76	\$45,098.40	76.11%	\$14,158.36	\$337,505.88	\$273,303.16	80.98%	\$64,202.72	Forecast
January	\$1,960.80	129	\$15.20	21	\$54,104.00	\$41,176.80	76.11%	\$12,927.20	\$391,609.88	\$314,479.96	80.30%	\$77,129.92	Forecast
February	\$1,960.80	129	\$15.20	20	\$51,527.62	\$39,216.00	76.11%	\$12,311.62	\$443,137.49	\$353,695.96	79.82%	\$89,441.53	Forecast
March	\$1,960.80	129	\$15.20	23	\$59,256.76	\$45,098.40	76.11%	\$14,158.36	\$502,394.25	\$398,794.36	79.38%	\$103,599.89	Forecast
April	\$1,960.80	129	\$15.20	22	\$56,680.38	\$43,137.60	76.11%	\$13,542.78	\$559,074.63	\$441,931.96	79.05%	\$117,142.67	Forecast
May	\$1,960.80	129	\$15.20	21	\$54,104.00	\$41,176.80	76.11%	\$12,927.20	\$613,178.62	\$483,108.76	78.79%	\$130,069.86	Forecast
June	\$1,960.80	129	\$15.20	22	\$56,680.38	\$43,137.60	76.11%	\$13,542.78	\$669,859.00	\$526,246.36	78.56%	\$143,612.64	Forecast
Total				260	\$669,859.00	\$526,246.36	78.56%						

Levy County Analysis based on 2002-2004 Historical Data and Recommendation
FY2008-2009

Budget Amount: \$1,406,703.00

Month	Daily Cost	# of Children Served	Avg Daily Rate / Child	# of Days	Expected Child Care	Actual Child Care	Spending Rate (Factor)	Surplus/ Deficit	YTD Expected	YTD Actual	YTD Spending Rate	YTD Surplus/ Deficit	Status
July	\$8,291.86	567	\$14.62	23	\$124,439.11	\$190,712.78	153.26%	-\$66,273.67	\$124,439.11	\$190,712.78	153.26%	-\$66,273.67	Actual
August	\$7,656.29	562	\$14.68	21	\$113,618.32	\$160,782.05	141.51%	-\$47,163.73	\$238,057.43	\$351,494.83	147.65%	-\$113,437.40	Actual
September	\$7,255.51	519	\$13.98	22	\$119,028.72	\$159,621.23	134.10%	-\$40,592.51	\$357,086.15	\$511,116.06	143.14%	-\$154,029.91	Actual
October	\$7,149.54	503	\$14.21	21	\$113,618.32	\$150,140.41	132.14%	-\$36,522.09	\$470,704.47	\$661,256.47	140.48%	-\$190,552.00	Actual
November	\$6,903.33	482	\$14.32	21	\$113,618.32	\$144,969.88	127.59%	-\$31,351.56	\$584,322.78	\$806,226.35	137.98%	-\$221,903.57	Actual
December	\$6,902.24	482	\$14.32	23	\$124,439.11	\$158,751.52	127.57%	-\$34,312.41	\$708,761.90	\$964,977.87	136.15%	-\$256,215.97	Forecast
January	\$6,902.24	482	\$14.32	21	\$113,618.32	\$144,947.04	127.57%	-\$31,328.72	\$822,380.22	\$1,109,924.91	134.96%	-\$287,544.69	Forecast
February	\$6,902.24	482	\$14.32	20	\$108,207.92	\$138,044.80	127.57%	-\$29,836.88	\$930,588.14	\$1,247,969.71	134.11%	-\$317,381.57	Forecast
March	\$6,902.24	482	\$14.32	23	\$124,439.11	\$158,751.52	127.57%	-\$34,312.41	\$1,055,027.25	\$1,406,721.23	133.34%	-\$351,693.98	Forecast
April	\$6,902.24	482	\$14.32	22	\$119,028.72	\$151,849.28	127.57%	-\$32,820.56	\$1,174,055.97	\$1,558,570.51	132.75%	-\$384,514.54	Forecast
May	\$6,902.24	482	\$14.32	21	\$113,618.32	\$144,947.04	127.57%	-\$31,328.72	\$1,287,674.28	\$1,703,517.55	132.29%	-\$415,843.27	Forecast
June	\$6,902.24	482	\$14.32	22	\$119,028.72	\$151,849.28	127.57%	-\$32,820.56	\$1,406,703.00	\$1,855,366.83	131.89%	-\$448,663.83	Forecast
Total				260	\$1,406,703.00	\$1,855,366.83	131.89%						

Early Learning Coalition of the Nature Coast- Sumter County Utilization Report
FY2008-2009

Budget Amount: \$1,540,675.00

Month	Daily Cost	# of Children Served	Avg Daily Rate / Child	# of Days	Expected Child Care	Actual Child Care	Spending Rate (Factor)	Surplus/ Deficit	YTD Expected	YTD Actual	YTD Spending Rate	YTD Surplus/ Deficit	Status
July	\$8,943.16	523	\$17.10	23	\$136,290.48	\$205,692.70	150.92%	-\$69,402.22	\$136,290.48	\$205,692.70	150.92%	-\$69,402.22	Actual
August	\$8,645.76	507	\$17.05	21	\$124,439.13	\$181,560.87	145.90%	-\$57,121.74	\$260,729.62	\$387,253.57	148.53%	-\$126,523.95	Actual
September	\$7,603.30	459	\$16.56	22	\$130,364.81	\$167,272.70	128.31%	-\$36,907.89	\$391,094.42	\$554,526.27	141.79%	-\$163,431.85	Actual
October	\$8,521.07	482	\$17.68	21	\$124,439.13	\$178,942.53	143.80%	-\$54,503.40	\$515,533.56	\$733,468.80	142.27%	-\$217,935.24	Actual
November	\$7,772.86	473	\$16.43	21	\$124,439.13	\$163,229.96	131.17%	-\$38,790.83	\$639,972.69	\$896,698.76	140.12%	-\$256,726.07	Actual
December	\$7,771.39	473	\$16.43	23	\$136,290.48	\$178,741.97	131.15%	-\$42,451.49	\$776,263.17	\$1,075,440.73	138.54%	-\$299,177.56	Forecast
January	\$7,771.39	473	\$16.43	21	\$124,439.13	\$163,199.19	131.15%	-\$38,760.06	\$900,702.31	\$1,238,639.92	137.52%	-\$337,937.61	Forecast
February	\$7,771.39	473	\$16.43	20	\$118,513.46	\$155,427.80	131.15%	-\$36,914.34	\$1,019,215.77	\$1,394,067.72	136.78%	-\$374,851.95	Forecast
March	\$7,771.39	473	\$16.43	23	\$136,290.48	\$178,741.97	131.15%	-\$42,451.49	\$1,155,506.25	\$1,572,809.69	136.11%	-\$417,303.44	Forecast
April	\$7,771.39	473	\$16.43	22	\$130,364.81	\$170,970.58	131.15%	-\$40,605.77	\$1,285,871.06	\$1,743,780.27	135.61%	-\$457,909.21	Forecast
May	\$7,771.39	473	\$16.43	21	\$124,439.13	\$163,199.19	131.15%	-\$38,760.06	\$1,410,310.19	\$1,906,979.46	135.22%	-\$496,669.27	Forecast
June	\$7,771.39	473	\$16.43	22	\$130,364.81	\$170,970.58	131.15%	-\$40,605.77	\$1,540,675.00	\$2,077,950.04	134.87%	-\$537,275.04	Forecast
Total				260	\$1,540,675.00	\$2,077,950.04	134.87%						