



**Early Learning Coalition of the Nature Coast**  
Serving Citrus-Dixie-Gilchrist-Levy-Sumter Counties



Please contact the Early Learning Coalition if you would like a Spanish language version of this document.  
*Por favor contactar a the Early Learning Coalition si desea este documento en espanol.*

Dear Parent/Guardian:

Your child or children are currently receiving School Readiness services which will be expiring soon. Enclosed you will find a School Readiness Re-Determination Packet, which must be completed and returned to the Early Learning Coalition of the Nature Coast on or before the due date and time listed on the School Readiness Re-Determination Notice.

The School Readiness Redetermination Notice lists documents you are or may be required to complete and collect, if applicable. Please begin the completion and collection of the documents IMMEDIATELY, as the application may take some time to finish. The Coalition reserves the right to request additional information after you submit the package.

Please note: it is against the law to receive School Readiness services for your child(ren) by giving false information or not reporting any changes in information to the Early Learning Coalition of the Nature Coast within ten (10) days of the change. All information provided by you MUST be true and correct. If it is discovered that you have not been truthful, you may be prosecuted for fraud and will be required to pay back the financial assistance you received for your child(ren) to attend child care.

Your child's School Readiness services will be terminated if any of the following occurs:

- The application is not fully completed and submitted to the Coalition by the due date and time.
- All application documents are not signed, dated, and notarized, where applicable.
- The application documents are not completed in ink.
- The application documents contain white-out.
- Errors on the application documents are not scratched out and initialed by the person signing the application.
- All of the required documents and supporting documents are not submitted.
- The documentation you submit indicates that your child or children are no longer eligible to receive services.
- You do not fully complete and comply with the School Readiness Services Terms and Conditions (enclosed).
- You did not/have not reported changes within the required ten (10) days.

If you have any difficulty completing or gathering the required documents, please contact your Client Services Counselor for assistance. Their contact information is listed on the School Readiness Redetermination Notice.

We look forward to helping you through this process.

Sincerely,

*Sonya Bosanko*

Executive Director