



Early Learning Coalition of the Nature Coast
Serving Citrus – Dixie – Gilchrist – Levy – Sumter Counties

School Readiness Provider Non-Compliance Report

Provider: _____ Contact Person: _____

County: _____ Phone: _____

Description of non-compliance issue (attach supporting documentation as applicable):

- _____ Collection of less than 85% of assessed parent fees – 1st 2nd instance
- _____ Late submission of ELCNC-28 Provider Quarterly Report (up to 30 days)
- _____ Continued non-submission of ELCNC-28 Provider Quarterly Report
- _____ Non-submission of three ELCNC-28 Provider Quarterly Reports within fiscal year
- _____ Late submission of attendance rolls – 1st 2nd 3rd instance
- _____ Late submission of sign in/out sheets
- _____ Score of 95.00 – 96.99% on the provider observation on Observation #1 – Score: _____
- _____ Score of 85.00 – 94.99% on the provider observation on Observation #1 – Score: _____
- _____ Score of 95.00 – 96.99% on the provider observation on Observation #2 – Score: _____
- _____ Score of 85.00 – 94.99% on the provider observation on Observation #2 – Score: _____
- _____ Score below 85% on the provider observation – Score: _____
- _____ 6 – 9% error rate on the provider attendance audit
- _____ Greater than 9% error rate on the provider attendance audit

Date provider was notified of non-compliance (attach copy of form): _____

Description of technical assistance provided, corrective action needed, or other comments: _____

Action taken:

- _____ Provider placed on at-risk status
- _____ Provider placed on probationary status
- _____ Lift at-risk or probationary status for this issue

Issue resolved:

Date

Coalition staff signature: _____ Date: _____



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School Readiness Provider Non-Compliance Notification

Provider: _____ Contact Person: _____

County: _____ Phone: _____

The school readiness provider agreement is placed in an at-risk status as a result of:

- _____ Collection of less than 85% of assessed parent fees – 1st instance
- _____ Late submission of ELCNC-28 School Readiness Provider Quarterly Report (up to 30 days)
- _____ Score of 95.00 – 96.99% on the provider observation on Observation #1 – Score: _____
- _____ Score of 95.00 – 96.99% on the provider observation on Observation #2 – Score: _____

The school readiness provider agreement is placed in a probationary status as a result of:

- _____ Ongoing non-compliance on ELC Health and Safety Assessment (license-exempt providers)
- _____ Collection of less than 85% of assessed parent fees – 2nd instance
- _____ Continued non-submission of ELCNC-28 School Readiness Provider Quarterly Report
- _____ Late submission of attendance rolls – 1st 2nd instance (penalty may be imposed)
- _____ Late submission of sign in/out sheets
- _____ Score of 85.00 – 94.99% on the provider observation on Observation #1 – Score: _____
- _____ Score of 85.00 – 94.99% on the provider observation on Observation #2 – Score: _____
- _____ 6 – 9% error rate on the provider attendance audit

The school readiness provider agreement is in danger of termination as a result of:

- _____ Non-compliance on two consecutive ELC Health and Safety Assessments (license-exempt providers)
- _____ Late submission of attendance rolls – 3rd instance
- _____ Non-submission of three (3) ELCNC-28 Provider Quarterly Reports within fiscal year
- _____ Score of less than 85.00% on the provider observation – Score: _____
- _____ Denial of parental access to child in care
- _____ Attendance/reimbursement issues

FAILURE TO COMPLY WITH CORRECTIVE ACTION PLAN REQUIREMENTS AND/OR COALITION POLICY & PROCEDURES MAY RESULT IN THE TERMINATION OF THE SCHOOL READINESS PROVIDER AGREEMENT

Coalition staff signature: _____ Date: _____