



Early Learning Coalition of the Nature Coast  
Serving Citrus-Dixie-Gilchrist-Levy-Sumter Counties



Date \_\_\_\_\_

## Important! Notice of Change to Recertification Date for School Readiness Services

Dear Parent or Guardian:

This notice is to inform you that the School Readiness recertification end date noted on the paperwork provided to you after you enrolled in our program/ last recertified:

has been changed from \_\_\_\_\_ to \_\_\_\_\_

for the following children:

\_\_\_\_\_  
\_\_\_\_\_

You will receive a School Readiness Redetermination Notice and mail in redetermination packet from your Client Services Counselor at the mailing address you reported to us approximately thirty (30) days in advance of the new date your redetermination documentation is due at the Coalition office for processing.

Please remember client redetermination documentation is due to the Coalition on the 11<sup>th</sup> working day of the month of recertification. This "documents due date" is indicated clearly at the top of your Notice of Recertification and is not the same as your recertification end date. Failure to submit required documentation by the "documents due date" will result in termination of your School Readiness services.

If you have questions or need clarification regarding the change to your end date or the School Readiness redetermination process, please contact your Client Services Counselor:

|  |   |   |
|--|---|---|
| _____ Telephone _____ Ext. _____   | _____ Telephone _____ Ext. _____  | _____ Telephone _____ Ext. _____  |
| <b>Tri County Office</b>   | <b>Crystal River Office</b>   | <b>Sumter Office</b>  |
| 212 N. Main Street<br>Chiefland, FL 32626<br>Phone: 352-490-5855<br>Fax: 352-490-6762<br>Toll-Free: 877-840-5437 | 1566 N. Meadowcrest Blvd.<br>Crystal River, FL 34429<br>Phone: 352-563-9939<br>Fax: 352-563-5933<br>Toll-Free: 877-336-5437 | 114 N. Jumper Drive<br>Bushnell, FL 33513<br>Phone: 352-793-5430<br>Fax: 352-793-6230 |