



Early Learning Coalition of the Nature Coast  
Serving Citrus – Dixie – Gilchrist – Levy – Sumter Counties

Voluntary Pre-Kindergarten Site Audit Form

VPK Provider: \_\_\_\_\_ Director: \_\_\_\_\_

Date of Audit: \_\_\_\_\_ Auditor: \_\_\_\_\_

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This notice is in reference to the VPK site audit that was conducted recently at your facility. Please note the following results:

\_\_\_\_ The VPK Provider (above) was found to be in full compliance with all site audit requirements. A copy of the completed audit tool is enclosed with this notice for your records. **No further action is required.**

\_\_\_\_ In the course of the VPK site audit conducted on \_\_\_ / \_\_\_ / \_\_\_ the following area/areas of non-compliance was/were noted:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Section 111. (7) of the Statewide Voluntary Pre-kindergarten Provider Agreement states:  
**Although the COALITION has determined the PROVIDER is eligible to deliver the VPK program, the PROVIDER understands that the COALITION has an ongoing duty to verify the PROVIDER's compliance with the Florida Statutes, State Rules, and procedures of the COALITION and the Agency for Workforce Innovation.**

**The following corrective action is required:** Section X11: Statewide VPK Provider Agreement

- a) The Early Learning Coalition of the Nature Coast will implement a full payback for VPK services on \_\_\_ / \_\_\_ / \_\_\_ at the above facility.
- b) The VPK provider will amend the classroom schedule to remove the day of non-compliance from their classroom schedule and include an additional day to meet the 540 or 300 instructional hour requirement. The amendment must be completed within ten (10) working days of the date of this letter (submit new AWI-VPK-11 to the Coalition)
- c) Please note that the Coalition will conduct a second site audit within thirty (30) days of the initial audit. If you have questions or need further assistance in the areas noted, please contact the Coalition.

Auditor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_