



**Early Learning Coalition of the Nature Coast**  
Serving Citrus – Dixie – Gilchrist – Levy – Sumter Counties



**Provider Alert #91**

**Date:** September 7, 2010  
**Subject:** School Readiness Provider Agreement Attachment – COOP Plan

In an effort to reduce duplication of monitoring between the ELCNC and the Department of Children & Families/Child Care Licensing, the Coalition will no longer require School Readiness providers to complete and update their Continuity of Operations Plans on file with the ELCNC. The COOP Plan attachment will no longer be included in the standard School Readiness Agreement, and providers are not required to complete contract amendments to inform the Coalition of changes pertaining to the COOP Plan.

The School Readiness Provider Observation Tool has also been revised to remove duplicative monitoring of COOP Plans and Emergency Preparedness Plans and activities. The updated ELCNC-25 School Readiness Provider Observation Tools have been uploaded to the Coalition's website at [www.elc-naturecoast.org](http://www.elc-naturecoast.org), as was shared at the August 2010 provider meetings.

Licensed providers will continue to be responsible for the implementation of Emergency Preparedness Plans as required by the Department of Children & Families. Non-licensed providers will continue to be responsible for implementation of Emergency Preparedness Plans as required by the Coalition's Health and Safety Inspection.

If you have any questions, please contact your local Program Manager or the Contracts Department staff at (352) 563-9939 extensions 223 or 230.

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