



American Rescue Plan Act (ARPA) CHILD CARE BUSINESS TRAINING BONUS APPLICATION



Application must be submitted on or before October 16, 2023

The ELCNC is offering SR/VPK early learning business owners, and directors an opportunity to receive a **\$5,000 bonus** for the successful completion of the Investing in your Future Training Series. The training is offered by the Business Leadership Institute for Early Learning (BLIEL) and takes a deep dive into five important areas that impact child care business performance including finances, marketing, talent recruitment and retention. The 6-week virtual training series meets once a week for 90 minutes and includes two optional 60 minute open coaching sessions. The course is organized and scheduled as follows:

Training Topic	Cohort #1 (Tuesday Nights)	Cohort #2 (Thursday Nights)
Topic 1: Adapting My business to the Current Disruption	January 9, 2024 (6:30-8:00PM)	January 11, 2024 (6:30-8:00PM)
Topic 2: A Complete Financial Picture of My Business	January 16, 2024 (6:30-8:00PM)	January 18, 2024 (6:30-8:00PM)
Topic 3: Optimizing the Value Cycle with Best Practices	January 23, 2024 (6:30-8:00PM)	January 25, 2024 (6:30-8:00PM)
Open Coaching Forum	January 30, 2024 (6:30-7:30M)	February 1, 2024 (6:30-7:30M)
Topic 4: Implementing the Business Strategy and Plan	February 6, 2024 (6:30-8:00PM)	February 8, 2024 (6:30-8:00PM)
Topic 5: Knowing What's So: Controls, Recording & Reporting	February 13, 2024 (6:30-8:00PM)	February 15, 2024 (6:30-8:00PM)
Open Coaching Forum	February 20, 2024 (6:30-7:30PM)	February 22, 2024 (6:30-7:30PM)
Topic 6: Putting it All Together	February 27, 2024 (6:30-8:00PM)	February 29, 2024 (6:30-8:00PM)

SR/VPK business owners and directors who are interested in enrolling in the initiative should complete the following:

1. Register to attend one Investing in Your Future training cohort at <https://forms.gle/PwTyaLPiH>. Applicants may choose either cohort based on preferred training dates. BLIEL may make accommodations for scheduling conflicts, upon request; however, accommodations are not guaranteed.
2. Complete the Investing in Your Future Training Bonus Application below and attach BLIEL registration confirmation and a completed IRS form W-9 and upload to the Provider Zone (Uploads Folder) or email to sbosanko@elc-naturecoast.org on or before **October 16, 2023**. Note: All information on IRS form W-9 must contain applicant information only. W-9 forms that contain employer information, (e.g., employer tax I.D.) will not be accepted.
3. Attend and complete all training topics by **February 29, 2024**, and submit proof of training completion to sbosanko@elc-naturecoast.org no later than **March 15, 2023**.

CHILD CARE BUSINESS TRAINING BONUS APPLICATION

SECTION I: APPLICANT INFORMATION

Legal Name (First/Middle/Last): _____

Home Mailing Address: _____
Street City State Zip County

Cell Phone: _____ Work Phone: _____ Email: _____

Name of Employer/Child Care Business: _____ Hire Date: _____

Position: Owner Director (must attach proof of Director Credential) Select Cohort: #1 #2

IRS FORM W9 IS ATTACHED. All information on IRS form W-9 must contain applicant information only. If form contains employer information, such as the employer tax I.D., address, etc., the form and bonus application will not be accepted.

SECTION II: APPLICANT'S AFFIRMATION STATEMENT: Please read carefully.

I have registered with BLIEL to attend the Investing in Your Future training series and I am applying for a training bonus. I understand that the ELCNC will notify me if I am preapproved to participate in the bonus program and that I am responsible for completing all required training and submitting proof of training completion to the ELCNC. I attest to the fact that the information I have provided in this application is true and complete.

Applicant Signature: _____ Date: _____

Upload application to the Provider Zone→Uploads folder or email to sbosanko@elc-naturecoast.org on or before 10/16/23.

ELCNC USE ONLY:

Date application received: _____ Received by: _____
 Section I completed Section II IRS W-9 completed & attached Applicant 1st time participant.
 Application complete - registered on _____ Incomplete and/or ineligible. Returned to applicant on _____