



Administrative Committee  
382 North Sun Coast Blvd.  
Crystal River, FL 34429  
June 2, 2021  
8:45 AM  
Agenda

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- |     |  |   |               |
|-----|--|---|---------------|
| I   | Call to Order, Welcome, and Introductions  |   | Gailen Spinka |
| II  | Approval of Agenda   |   | Gailen Spinka |
| III | Public Input   |   | Gailen Spinka |
| IV  | Slate of Officers  | 2 | Gailen Spinka |
| V   | New/Unfinished Business  |   | Gailen Spinka |
| VI  | <b>Public Input:</b> <i>Public Input is a time set aside for comments from the general public. Comments must be kept to a 3 minute limit and a speaker's card must be completed and submitted to the Board Chair. The Chair will open the meeting to public discussion at various times during the meeting at his/her discretion</i> |   |               |

**Administrative Committee Action:** Recommend the following Action item for Board Approval.

**Date:** June 2, 2021

**Subject:** Slate of Officers

**Action Item #** 2020-21-21

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**Proposed Board Action:** Adopt the following Slate of Officers:

Vice Chair- Gailen Spinka

Treasurer – Sonya Warden

Secretary – Mary Wachira

**Budget Considerations:**

None

**Background Information:**

The Administrative Committee serves annually as the Nominating Committee to certify the eligibility of candidates for officer positions and to prepare an official slate of nominees.

On behalf of the Administrative Committee, ELCNC staff notified all Board members of the opportunity to serve in an Officer’s position and requested Board members to notify the ELC of such interest.

Gailen Spinka, expressed interest in serving as the Vice-Chair for the completion of Brian Coleman’s term which will expire June 2022.

Sonya Warden said that she would be willing to serve for a second term as Treasurer.

Mary Wachira said that she would be willing to serve in the Secretary position.

**Points of Consideration:**

- Gailen Spinka is a Governor appointed member and previously served a two year term as our Vice-Chair from 2016-2018.
- Sonya Warden has just completed her first two year term as Treasurer and has served on our board as our Central Florida College Representative since August 2016.
- Mary Wachira was appointed as our Citrus County Health Department Representative on February 17, 2021, Mary contacted me stating that she is new to the board, but would be willing to step in as Secretary if there were no other interested members.

**Effective Date:**

June 2, 2021

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**Supporting Documentation:** Notification of Open Officer Position- March 17, 2021 and May 8, 2021

**Prepared by Sheri Ellis, Director of Human Resources**

**Submitted by Sonya Bosanko, CEO**

**History of Action Item:**

Committee or Council	Date of Meeting	Action