



I Call to Order, Welcome, and Attendance		Rob Wardlow
II Public Input		Rob Wardlow
III Approval of Agenda		Rob Wardlow
IV Consent Agenda		Rob Wardlow
Board of Directors Minutes – February 17, 2021	2	
V Action Items		Sonya Bosanko
Action Item 2020-21-12: Board Membership	4	
Action Item 2020-21-13: CEO Job Description	5	
Action Item 2020-21-14: Sliding Fee Scale	8	
Action Item 2020-21-15: Financial Statements and Independent Auditor's Report	9	
VI Treasurer's Report		Sonya Warden
Budget vs. Actual Report – February 2021	11	
VII CEO's Report	21	Sonya Bosanko
VIII New/Unfinished Business		Rob Wardlow
Next Meeting Date: June 2, 2021		
IX Public Input: <i>Public Input is a time set aside for comments from the general public. Comments must be kept to a 3-minute limit. The Chair will open the meeting to public discussion at various times during the meeting at his/her discretion.</i>		

**Early Learning Coalition of the Nature Coast
DRAFT Board of Directors Meeting Minutes
February 17, 2021**

Meeting Attendance:

Board Members	ELCNC Staff Members	Members of the Public
*Linda Barber	Sonya Bosanko	*Anjanette Broadhurst
*Holly Davis	*John Coronado	*Gwen Brown
*Dale French	Sheri Ellis	*Russell Coates
*Blake Fugate	*Tonya Hiers	*Aimee Dierks
*Beverly Goodman	Deirdre LaBelle	*Charlotte Eadler
*Jeanne Harris-Lively	*Cindy Prodey	*Sharon Harker
*Dana Moxley	Desirae Rickman	*Dalaina Middleton
*Heidi Rand	*Melissa Watson	*Vicky Pitts
*Gailen Spinka	Sandra Woodard	
*Mary Wachira		
*Sonya Warden		
Robert Wardlow		
*Robert Wells		

*Virtual Attendance Platform

Members Absent: Robert Bradburn, Shawanna Felton, Darla Huddleston, John 'JJ' Kenney, Connie Mahan, Alexa Mills

Call to Order, Welcome & Introductions

Board Chair, Robert Wardlow, called the meeting to order at 9:13 a.m.

Public Input

There was no public input.

Approval of Agenda

Blake Fugate motioned to approve the agenda. Linda Barber seconded the motion. Motion carried unanimously.

Consent Agenda

Board of Directors Minutes – October 7, 2020

Blake Fugate motioned to approve the Consent Agenda. Dale French seconded the motion. Motion carried unanimously.

Action Item # 2020-21-10: Board Membership

Dr. Bosanko reminded the members that all early learning coalition boards across the state are statutorily mandated to include a member appointed by a board of county commissioners (BOCC) and a local health department representative. Holly Davis was appointed to serve on the ELCNC Board of Directors by the Citrus BOCC on December 2, 2020. With ELCNC Board approval of this action item, Ms. Davis will replace Brian Coleman as the BOCC representative on the ELCNC Board. Mary Wachira was appointed to serve on the ELCNC Board of Directors by Mr. Tito Rubio, Administrator of the Citrus County Health Department. With ELCNC Board approval of this action item, Ms. Wachira will replace Barbara Locke as the health department representative on the ELCNC Board.

Blake Fugate motioned to approve the changes to the Board Membership. Dale French seconded the motion. Motion carried unanimously.

Action Item # 2020-21-11: Executive Director Performance Appraisal & Salary Increase

Board members were presented with the outcome of Dr. Bosanko's annual performance appraisal. In addition, Chair Wardlow explained to the Board that since her original hire date, she has furthered her education obtaining a master's and doctorate degree. Approval of this action item will reflect the adoption of Dr. Bosanko's annual performance appraisal and approval of a salary increase reflective of her advanced education credentials. In addition, Dr. Bosanko's title will change from Executive Director to Chief Executive Officer.

Mr. Fugate asked how the salary increase would impact the maximum spending thresholds within the current budget. Dr. Bosanko explained that the salary increase will be offset by the reduction in operating expenses achieved through the closing of the DGL and Sumter offices.

There was discussion regarding an increase to the minimum position qualifications and a revision to the position salary range. The Board decided to address these topics at a future meeting.

Dale French motioned to approve adoption of the Executive Director performance appraisal and salary increase. Blake Fugate seconded the motion. The motion carried unanimously.

Treasurer's Report

The financial reports provided reflected budget versus actual for the period July 1, 2020 through December 31, 2020. Dr. Bosanko explained that at this point in the fiscal year, we would expect to see a 50% spending rate. The School Readiness Program (SR) is at an overall spending rate of 48.39%; Direct Services reflect 49.63% spent and 43.29% spent in Non-Direct Services. Administrative costs for SR are at 5.30%. Dr. Bosanko explained that our current administrative costs exceed our 5% threshold due to COVID-19 related expenses.

The Voluntary Prekindergarten Education Program (VPK) is at an overall spending rate of 35.55%; Direct Services reflect 35.24% spent and 43.23% spent in Non-Direct Services. Typically, we would expect the spending rate in direct services to be somewhat higher by this point in the fiscal year. However, the VPK enrollment has been down statewide during the 2020/2021 program year resulting in the decrease to direct service spending. The administrative costs for VPK are at 4.91% which also exceeds the Coalition's spending threshold of 4% Administration costs which is also due to COVID-19 related expenses.

Executive Director's Report

Dr. Bosanko shared that we are currently serving 1,759 children in the School Readiness Program including 406 children of essential workers. VPK Programs are serving 1,516 children throughout our 5-county region. Additional funding from Florida's Office of Early Learning allowed the Coalition to place all children who were on the School Readiness Program wait list as of July 1, 2020. There were 104 children on our School Readiness Program waiting list having applied and been found eligible for School Readiness Program funding as of December 2020.

Dr. Bosanko brought Board members' attention to the current projected budget deficit related to Gold Seal costs. Dr. Bosanko assured the Board that the Coalition will shift dollars from the operating budget to ensure that Gold Seal providers will continue to receive their Gold Seal payments. Director of Finance, Desirae Rickman, explained that the essential worker child care program has come to an end. The natural attrition of these children exiting the School Readiness Program will allow for the reconciliation of the Gold Seal deficit.

Dr. Bosanko announced that the 2020 Legislature appropriated \$50 million in Child Care Development Funds (CCDF) to the Office of Early Learning (OEL) for School Readiness Program provider rate increases effective January 1, 2021. Because this funding was directly tied to rate increases at the federal and state level, there is no action required by the ELCNC Board.

Blake Fugate motioned to approve the Executive Director's Report. Holly Davis seconded the motion. Motion carried unanimously.

New/Unfinished Business

None

Public Input

No public input

Chairman of the Board, Robert Wardlow, adjourned the meeting at 9:33am.

Next Regular Meeting Date: April 7, 2021

***If additional detail regarding the discussion at the meeting is desired, a recording of the meeting is available.**

Minutes prepared by Sandra Woodard



ACTION ITEM

Date: February 3, 2021

Subject: Board Membership

Action Item # 2020-21-12

Proposed Board Action

Retire Connie Mahan from the ELCNC Board.

Budget Considerations:

None

Background Information: Section 3.5.2 of the ELCNC's bylaws state that absences from three (3) consecutive meetings or six (6) meetings within a twelve-month period by a representative or appointed member is equivalent to resignation from the Coalition.

Points of Consideration:

Coalition records show that the last meeting attended by Ms. Mahan was October 2, 2019.

Effective Date:

April 7, 2021 Supporting Documentation: Board of Directors Meeting Attendance

Prepared by Sheri Ellis, Director of Human Resources

Submitted by Sonya Bosanko, Executive Director

History of Action Item:

Committee or Council	Date of Meeting	Action



ACTION ITEM

Date April 7, 2021

Subject: Amendment to the Executive Director Job Description

Action Item # 2020-21-13

Proposed Board Action

Approve the amendment to the Executive Director job description.

Budget Considerations:

None

Background Information:

It was stated at the February 3, 2021 Board meeting that if action item 2020-21-11 was approved, the Human Resources Director would present an amendment to the Executive Director job description that included:

- A title change from Executive Director to CEO, which is aligned with a current trend in Early Learning Coalitions.
- An increase in minimum position qualifications.
- An increase in salary range.

Points of Consideration:

Effective Date: February 3, 2021

Supporting Documentation: Revised Job Description

Prepared by Sheri Ellis, Director of Human Resources

Submitted by Rob Wardlow, Chairman of the Board

History of Action Item:

Committee or Council	Date of Meeting	Action



POSITION DESCRIPTION

Position Title: ~~Executive Director~~ **Chief Executive Officer**

Serving: Citrus, Dixie, Gilchrist, Levy, and Sumter Counties

Responsible to: Coalition Board

Basic Function: Lead, assist, and direct the Early Learning Coalition of the Nature Coast in the execution of its ~~their~~ duties and responsibilities as defined in Florida Statute 1002 Part V and VI including but not limited to: management, budgeting, contracting, reporting service outcomes, system infrastructure, and community relations.

Employment Status: This position is classified as exempt status from the basic requirements stipulate by the Fair Labor Standards Act as provided by Section 13(a)(1) of the FLSA as defined by Regulations, 29 CFR Part 541

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Research, develop and recommend various strategies to the Coalition in response to the requirements of School Readiness and **Voluntary Prekindergarten (VPK)** ~~VPK~~ legislation.
- Develop, implement, and monitor an Early Learning Plan and associated policies and procedures designed to maintain compliance with state and federal regulations and to enhance all children's readiness to enter kindergarten.
- Submit all state and federal reports required by the Coalition Board and state and federal regulations.
- Serve as staff to the Coalition Board and its committees.
- Oversee the management of Coalition staff, ensuring that staff are meeting/exceeding the goals and plan as set forth by the Board of Directors.
- Prepare and recommend an annual budget for the Coalition which allocates state funds, grant funds, and other income, and control costs and maintain fiscal operations consistent with state and federal regulations.
- Respond to and oversee all state and federal audits.
- Oversee community outreach activities designed to develop opportunities for community involvement, support and financial assistance including match recruitment to aid the Coalition in the accomplishment of its goals and objectives including public relations and marketing.
- Oversees ~~human resource~~ **Department** operations.
- Identify and train no less than two staff with regard to Board and ~~Executive Director~~ **CEO** issues and processes.
- Other responsibilities as may be assigned by the Coalition.

EXPERIENCE/PERFORMANCE REQUIREMENTS: (Knowledge, Skills, and Abilities)

- Highly developed in oral skills and written communication and interaction.
- Knowledge of government regulations relating to employees and employment.
- Knowledge of office procedures and equipment, including the application of electronic data processing and work in a web-based environment.
- Must be able to establish and maintain effective working relationships with the general public, co-workers, and members of diverse cultural and linguistic backgrounds regardless of race, religion, age, gender or disability.
- Knowledge of the current literature, trends, and developments in the field of Early Care and Education.
- Knowledge of Microsoft Word, and Excel.
- Must have strong organizational skills.
- Must have strong leadership capabilities.
- Must have valid Florida Driver's License and reliable transportation.

- Must meet ELCNC employment requirements including clearance of background screening.
- Must have a willingness to carry out the mission of the ELCNC.
- Must be able to work independently and as a team member and leader.
- Must possess a conviction about the capacity of people to grow and change.
- Must be able to forge mutually respectful partnerships with persons served.
- Must be able to maintain a professional appearance and behavior.
- Must be able to prioritize and meet deadlines.
- Must be able to research and analyze.
- Must be able to maintain confidentiality.
- Must be able to maintain a positive attitude.
- Must adhere to drug free workplace policy and all ELCNC policies.
- Must be able to solve problems effectively and creatively.

LANGUAGE SKILLS:

Ability to read, analyze, and interpret periodicals, professional journals, or governmental regulations; write reports, business correspondence, effectively present information and respond to questions from groups of managers, clients and the general public.

TYPICAL PHYSICAL DEMANDS:

- Requires individual to perform a broad range of activities.
- While performing the duties of this job, the employee is regularly required to sit, talk, and hear.
- Requires full range of motion, including manual and finger dexterity and hand and eye coordination.
- Requires corrected vision, speech and hearing to normal range, or special accommodations made of sufficient nature for completion of assigned tasks.
- Requires seated work at a desk, including use of a computer.
- Ability to lift 30 pounds.
- Ability to drive.
- ~~Requires frequent automobile travel.~~
- ~~Position requirements call for both indoor and outdoor settings; therefore, applicants must be able to acclimate to changing temperatures easily.~~
- Occasionally requires working under stressful conditions or working irregular hours.

TYPICAL WORKING CONDITIONS:

- Primary office atmosphere Office and telework environment.

QUALIFICATIONS:

~~Bachelors~~ **Master's** degree in **business administration, leadership, or early/elementary school education** related field from a recognized four-year educational institution **plus** ~~and~~ four years of related experience, two of which must be in a **leadership management/supervisory** role or **ten years experience working as an ELCNC department Director** ~~extensive experience in related and pertinent areas to include supervisory and management experience in lieu of degree.~~

COMPENSATION:

- Based on experience and credentials
- ~~\$52,000 - \$81,000~~ **\$70,000 - \$150,000** annually plus benefits.

I have accepted the above-described position and acknowledge that this job description is not intended to be a contract for employment, and that the Early Learning Coalition of the Nature Coast reserves the right to make any necessary revisions to the job description at any time without notice. Further I acknowledge and accept that my abilities to perform the tasks listed in this description are a condition of my employment.

Employee Signature

Date



ACTION ITEM

Date: April 7, 2021

Subject: Sliding Fee Scale

Action Item: 2020-21-14

Proposed Board Action:

Adopt the attached sliding fee scale for Fiscal Year 2021-2022.

Budget Considerations:

None

Background Information:

Section 1002.85(2)(c)5, Florida Statutes (F.S.), states that each Coalition is required to adopt, as part of its School Readiness Plan, a "sliding fee scale and policies on applying the waiver or reduction of fees in accordance with s. 1002.84(8), F.S."

Each Coalition shall establish a parent sliding fee scale that requires a parent copayment to participate in the School Readiness Program. Providers are required to collect the parent's copayment. A Coalition may, on a case-by-case basis, waive the copayment for an at-risk child or temporarily waive the copayment for a child whose family's income is at or below 100% of the federal poverty level and who experiences a natural disaster or an event that limits the parent's ability to pay, such as incarceration, placement in residential treatment, becoming homeless, or an emergency situation such as a household fire or burglary.

Points of Consideration:

None

Effective Date:

July 1, 2021

Supporting Documentation: 2021 Sliding Fee Scale

Prepared by Desirae Rickman, Director of Finance

Submitted by Sonya Bosanko, Chief Executive Officer

History of Action Item:

Committee or Council	Date of Meeting	Action



ACTION ITEM

Action Item # 2020-21-15

Date: April 7, 2021 **Subject:** FY Ending June 30, 2020 Financial Statements and Independent Auditor's Report

Proposed Board Action:

Adopt the Early Learning Coalition of the Nature Coast's Fiscal Year Ending June 30, 2020 Financial Statements and Independent Auditor's Report.

Budget Considerations:

None.

Background Information:

In the event the Coalition expends \$750,000 or more in Federal awards in its fiscal year, the Coalition must have a single or program-specific audit conducted in accordance with the provisions of the Federal Single Audit Act of 1996 and OMB Circular A-133, as revised. In the event that a Coalition expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year the Coalition must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Executive Office of the Governor and the Comptroller; and Chapters 10.550 (local governmental entities) or 10.650 (non-profit and for-profit organizations), Rules of the Auditor General.

Purvis Gray & Company conducted the Early Learning Coalition of the Nature Coast Inc.'s Single Audit in compliance with state and federal regulations.

Points of Consideration:

None.

Effective Date:

April 7, 2021

Supporting Documentation: Early Learning Coalition of the Nature Coast Audit Fiscal Year Ending June 30, 2020

Prepared by Desirae Rickman, Director of Finance

Submitted by Desirae Rickman, Director of Finance

History of Action Item:

Committee or Council	Date of Meeting	Action

PURVIS GRAY

The Board of Directors
Early Learning Coalition of the Nature Coast, Inc.
Crystal River, Florida

We have audited the financial statements of Early Learning Coalition of the Nature Coast, Inc. (the Coalition) for the year ended June 30, 2020, and we have issued our report thereon dated March 26, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and Chapter 10.650, *Rules of the Auditor General*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 1, 2020. Professional standards also require that we communicate to you the following information related to our audit:

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Coalition are described in Note 1 to the financial statements. We noted no transactions entered into by the Coalition during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- Management's estimate of the collectability of accounts receivable is based on both known and historical collections. We evaluated the key factors and assumptions used to develop the collectability of accounts receivable in determining that it is reasonable in relation to the financial statements taken as a whole.
- Management's estimation for the useful lives of assets is based on known and estimated useful lives and other industry standards.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit. However, there was a delay in receipt of the confirmation from OEL. The original confirmation was received in late January, and required additional revision and guidance for Period 13 allocations to be completed by the Coalition. The Coalition relies on this information provided by OEL, to reconcile the General Ledger records to OEL's EFS Mod, as well as allocation of expenses to Federal and State programs. The revised confirmation was received in late February and the Coalition was able to complete the final reconciliation of the General Ledger.

CERTIFIED PUBLIC ACCOUNTANTS

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1

**Treasurer's Report
Budget vs Actual
Month Ending February 2021**

	Jul '20 - Feb 21	Budget	\$ Over Budget	% of Budget
Income				
1002 Cash Transfer	0.00	0.00	0.00	0.0%
4000 Contracts, Grants & Other				
4000-01 State & Federal Grants				
4000-01-01 SR Income	6,646,668.20	6,741,501.00	-94,832.80	98.59%
4000-01-02 VPK Income	2,875,610.75	3,054,485.00	-178,874.25	94.14%
4000-01-03 O&A	0.00	3,072.00	-3,072.00	0.0%
4000-01-04 PFP Project Income	0.00	0.00	0.00	0.0%
4000-01-05 University of Florid	2,735.00	2,735.00	0.00	100.0%
4000-01-06 SRPAS	0.00	0.00	0.00	0.0%
4000-01-07 Preschool Developmen	13,604.69	41,063.00	-27,458.31	33.13%
4000-01-08 CARES Income	1,492,100.19	999,075.00	493,025.19	149.35%
4000-01-09 CARES Income (Supp)	764,224.48	845,082.20	-80,857.72	90.43%
Total 4000-01 State & Federal Grants	11,794,943.31	11,687,013.20	107,930.11	100.92%
4000-03 Match Income				
4000-03-01 United Way				
4000-03-01-01 Citrus County	0.00	0.00	0.00	0.0%
4000-03-01-05 Sumter County	5,000.00	0.00	5,000.00	100.0%
Total 4000-03-01 United Way	5,000.00	0.00	5,000.00	100.0%
Total 4000-03 Match Income	5,000.00	0.00	5,000.00	100.0%
4000-04 Gifts,Donations,Pledges				
4000-04-01 Match Income				
4000-04-01-01 Citrus County	1,208.50	0.00	1,208.50	100.0%
4000-04-01-05 Sumter County	0.00	0.00	0.00	0.0%
Total 4000-04-01 Match Income	1,208.50	0.00	1,208.50	100.0%
Total 4000-04 Gifts,Donations,Pledges	1,208.50	0.00	1,208.50	100.0%
Total 4000 Contracts, Grants & Other	11,801,151.81	11,687,013.20	114,138.61	100.98%
4006 Interest Income	306.01	0.00	306.01	100.0%
4020 Other Miscellaneous Rev				
4040 Unrestricted Income				
4040-01 Citrus County	2,643.00			
4040 Unrestricted Income - Other	0.00	0.00	0.00	0.0%
Total 4040 Unrestricted Income	2,643.00	0.00	2,643.00	100.0%
4042 Match Income				
4042-01 Match Income Citrus				
4042-01-02 Suncoast Business	3,427.61	0.00	3,427.61	100.0%
4042-01-03 Donations	10,000.00			
Total 4042-01 Match Income Citrus	13,427.61	0.00	13,427.61	100.0%
4042-02 Match Income Sumter				
4042-02-01 Preschool 4 All Ball	0.00	0.00	0.00	0.0%
Total 4042-02 Match Income Sumter	0.00	0.00	0.00	0.0%
4042-05 Match Income Sumter				

	Jul '20 - Feb 21	Budget	\$ Over Budget	% of Budget
4042-05-01 United Way of Sumter	2,500.00			
Total 4042-05 Match Income Sumter	2,500.00			
Total 4042 Match Income	15,927.61	0.00	15,927.61	100.0%
4046 ACH Returns	0.00	0.00	0.00	0.0%
4049 Provider Debt	2,500.00	0.00	2,500.00	100.0%
4060 Child Passenger Safety				
4060-01 Unrestricted CPS Funds	0.00	0.00	0.00	0.0%
4060-02 Restricted CPS Funds	0.00	0.00	0.00	0.0%
4060-03 CPS Seat Income	0.00	0.00	0.00	0.0%
Total 4060 Child Passenger Safety	0.00	0.00	0.00	0.0%
Total 4020 Other Miscellaneous Rev	21,070.61	0.00	21,070.61	100.0%
Total Income	11,822,528.43	11,687,013.20	135,515.23	101.16%
Gross Profit	11,822,528.43	11,687,013.20	135,515.23	101.16%
Expense				
5300 (Shared Cost Pool)				
5304 Payroll Expense	0.00	0.00	0.00	0.0%
Total 5300 (Shared Cost Pool)	0.00	0.00	0.00	0.0%
5400 (Unrestricted Expense)	661.05	0.00	661.05	100.0%
5700 Reconciliation Discrep.	0.00	0.00	0.00	0.0%
5900 Prior Year Expense - SR	7,069.79	0.00	7,069.79	100.0%
5902 Prior Year Expense - VPK	65.10			
6040 - Child Passenger Safety				
6040-01 CPS Salaries	0.00	0.00	0.00	0.0%
6040-02 CPS Marketing	0.00	0.00	0.00	0.0%
6040-03 CPS Child Seats	0.00	0.00	0.00	0.0%
6040-04 Travel	0.00	0.00	0.00	0.0%
Total 6040 - Child Passenger Safety	0.00	0.00	0.00	0.0%
6100 Program Expenses				
6100-01 Staff Development				
6100-01-01 Staff Development				
6100-01-01-01 Staff Development	0.00	832.00	-832.00	0.0%
6100-01-01-02 Emp Certification	0.00	0.00	0.00	0.0%
6100-01-01-03 Emp Train & Mat	293.67	664.00	-370.33	44.23%
6100-01-01-04 Conferences	0.00	664.00	-664.00	0.0%
Total 6100-01-01 Staff Development	293.67	2,160.00	-1,866.33	13.6%
6100-01-02 Tuition Reimbursemen	5,145.31	7,664.00	-2,518.69	67.14%
Total 6100-01 Staff Development	5,438.98	9,824.00	-4,385.02	55.36%
6100-02 Professional Services				
6100-02-02 Audit	4,710.00	13,792.00	-9,082.00	34.15%
6100-02-03 IT	0.00	1,664.00	-1,664.00	0.0%
6100-02-04 Legal	37.50	336.00	-298.50	11.16%
6100-02-07 Printing & Reproduct	177.17	664.00	-486.83	26.68%
6100-02-08 Repair & Maint	1,744.00	3,336.00	-1,592.00	52.28%
6100-02-09 Other	0.00	336.00	-336.00	0.0%
Total 6100-02 Professional Services	6,668.67	20,128.00	-13,459.33	33.13%

	Jul '20 - Feb 21	Budget	\$ Over Budget	% of Budget
6100-03 Occupancy				
6100-03-01 Electricity	6,902.02	8,000.00	-1,097.98	86.28%
6100-03-02 Facility Maint	4,640.87	3,336.00	1,304.87	139.12%
6100-03-03 Office Lease	58,500.36	67,992.00	-9,491.64	86.04%
6100-03-04 Waste	1,087.56	1,600.00	-512.44	67.97%
6100-03-05 Water	1,025.19	944.00	81.19	108.6%
6100-03-06 Storage	732.33	656.00	76.33	111.64%
6100-03-07 Sewer	804.77	1,000.00	-195.23	80.48%
Total 6100-03 Occupancy	73,693.10	83,528.00	-9,834.90	88.23%
6100-04 Postage, Freight, Deliv				
6100-04-01 Postage	835.26	2,336.00	-1,500.74	35.76%
Total 6100-04 Postage, Freight, Deliv	835.26	2,336.00	-1,500.74	35.76%
6100-05 Rentals				
6100-05-01 Office Equipment	3,213.74	7,336.00	-4,122.26	43.81%
Total 6100-05 Rentals	3,213.74	7,336.00	-4,122.26	43.81%
6100-06 Supplies				
6100-06-01 Office Supplies	4,285.52	6,336.00	-2,050.48	67.64%
Total 6100-06 Supplies	4,285.52	6,336.00	-2,050.48	67.64%
6100-07 Communications				
6100-07-01 Office Phones	5,490.89	9,504.00	-4,013.11	57.78%
6100-07-02 Cell Phones	18,198.17	3,544.00	14,654.17	513.49%
6100-07-03 Internet	6,994.92	10,336.00	-3,341.08	67.68%
Total 6100-07 Communications	30,683.98	23,384.00	7,299.98	131.22%
6100-08 Insurance				
6100-08-01 D & O	4,429.10	3,032.00	1,397.10	146.08%
6100-08-03 General Liability	1,917.18	1,752.00	165.18	109.43%
6100-08-04 Worker's Comp	14,462.20	10,736.00	3,726.20	134.71%
6100-08-06 Other Insurance	0.00	264.00	-264.00	0.0%
Total 6100-08 Insurance	20,808.48	15,784.00	5,024.48	131.83%
6100-09 Tangible Personal Prop				
6100-09-01 Equip =>\$1,000				
6100-09-01-01 Elec Equip	0.00	336.00	-336.00	0.0%
Total 6100-09-01 Equip =>\$1,000	0.00	336.00	-336.00	0.0%
6100-09-02 Equip =<1000				
6100-09-02-01 Computers				
6100-09-02-01-01 < = 250	0.00	664.00	-664.00	0.0%
6100-09-02-01-02 > = 250	0.00	2,000.00	-2,000.00	0.0%
Total 6100-09-02-01 Computers	0.00	2,664.00	-2,664.00	0.0%
6100-09-02-02 Non Fixed Assets				
6100-09-02-02-01 < = 250	2,518.86	3,344.00	-825.14	75.33%
6100-09-02-02-02 > = 250	0.00	336.00	-336.00	0.0%
Total 6100-09-02-02 Non Fixed Assets	2,518.86	3,680.00	-1,161.14	68.45%
6100-09-02-03 Electronic Equip				
6100-09-02-03-01 < = 250	737.54	1,504.00	-766.46	49.04%
6100-09-02-03-02 > = 250	1,276.97	664.00	612.97	192.32%

	Jul '20 - Feb 21	Budget	\$ Over Budget	% of Budget
Total 6100-09-02-03 Electronic Equip	2,014.51	2,168.00	-153.49	92.92%
Total 6100-09-02 Equip =<1000	4,533.37	8,512.00	-3,978.63	53.26%
Total 6100-09 Tangible Personal Prop	4,533.37	8,848.00	-4,314.63	51.24%
6100-10 Quality				
6100-10-01 Classroom Materials	817.50	0.00	817.50	100.0%
6100-10-02 Training Materials	0.00	336.00	-336.00	0.0%
6100-10-03 Educ & Outreach	0.00	0.00	0.00	0.0%
6100-10-05 Scholarships	1,279.99	8,000.00	-6,720.01	16.0%
Total 6100-10 Quality	2,097.49	8,336.00	-6,238.51	25.16%
6100-11 Travel				
6100-11-01 Travel In-State (OA)	58.82	2,336.00	-2,277.18	2.52%
6100-11-03 Travel - Local	2,398.00	14,000.00	-11,602.00	17.13%
6100-11-04 Travel - Board	48.94	136.00	-87.06	35.99%
Total 6100-11 Travel	2,505.76	16,472.00	-13,966.24	15.21%
6100-12 Other Expenses				
6100-12-01 Bank Fees (Inc ACH)	1,809.69	2,000.00	-190.31	90.49%
6100-12-02 Software	4,148.64	3,664.00	484.64	113.23%
6100-12-03 Web Services				
6100-12-03-02 Web Serv - Other	56.25	0.00	56.25	100.0%
6100-12-03 Web Services - Other	0.00	664.00	-664.00	0.0%
Total 6100-12-03 Web Services	56.25	664.00	-607.75	8.47%
6100-12-04 Other Emp Expend	1,396.71	864.00	532.71	161.66%
6100-12-05 Dues & Subscrip	886.56	2,664.00	-1,777.44	33.28%
6100-12-06 Tax, License, Fee	1,153.47	1,664.00	-510.53	69.32%
6100-12-08 Misc/Other Current	0.00	336.00	-336.00	0.0%
6100-12-09 Advertising				
6100-12-09-01 Ad - General	4,486.76	4,000.00	486.76	112.17%
6100-12-09-02 Ad - Legal	0.00	336.00	-336.00	0.0%
Total 6100-12-09 Advertising	4,486.76	4,336.00	150.76	103.48%
Total 6100-12 Other Expenses	13,938.08	16,192.00	-2,253.92	86.08%
6100-13 Employer Prov Sal & Ben				
6100-13-01 Salaries	770,380.72	766,768.00	3,612.72	100.47%
6100-13-02 Payroll Taxes	61,411.59	77,280.00	-15,868.41	79.47%
6100-13-03 Benefits - Reemploy	115.08	1,936.00	-1,820.92	5.94%
6100-13-04 Health Benefits	40,534.15	85,560.00	-45,025.85	47.38%
6100-13-05 Retirement Benefits	76,014.78	83,344.00	-7,329.22	91.21%
6100-13-06 Life,Disabiity,Other	16,510.89	38,440.00	-21,929.11	42.95%
6100-13-07 PLT	0.00	52,792.00	-52,792.00	0.0%
6100-13-08 Benefit Payout	49,798.76	66,664.00	-16,865.24	74.7%
Total 6100-13 Employer Prov Sal & Ben	1,014,765.97	1,172,784.00	-158,018.03	86.53%
6100-14 Direct Services - Child				
6100-14-01 School Readiness				
6100-14-01-01 97C00	0.00	0.00	0.00	0.0%
6100-14-01-02 97G00	16,384.59	89,848.00	-73,463.41	18.24%
6100-14-01-03 97GNW	242,217.93	435,904.00	-193,686.07	55.57%

	Jul '20 - Feb 21	Budget	\$ Over Budget	% of Budget
6100-14-01-04 97GSD	343,811.30	360,448.00	-16,636.70	95.38%
6100-14-01-05 97P00	3,203,336.27	3,251,051.00	-47,714.73	98.53%
6100-14-01-06 97R00	880,240.27	898,480.00	-18,239.73	97.97%
6100-14-01-07 97GTA	0.00	0.00	0.00	0.0%
6100-14-01-08 Match	0.00	0.00	0.00	0.0%
6100-14-01-10 97IGS	0.00	0.00	0.00	0.0%
6100-14-01-14 97REG Reg. Fees	12,420.00	43,800.00	-31,380.00	28.36%
6100-14-01-15 QPIPD Direct Diff	291,592.00	319,816.00	-28,224.00	91.18%
6100-14-01-16 QPICA Child Asses	10,978.59	20,000.00	-9,021.41	54.89%
6100-14-01-17 SRMAT Match Progr	0.00	20,056.00	-20,056.00	0.0%
6100-14-01-18 QUALITY SERVICES				
6100-14-01-18-01 97GSQ GS Quali	7,504.19	5,336.00	2,168.19	140.63%
6100-14-01-18-02 QPIPQ Qual Dif	16,394.24	12,382.00	4,012.24	132.4%
6100-14-01-18-03 QPICQ CA Qual	176.19	200.00	-23.81	88.1%
Total 6100-14-01-18 QUALITY SERVICES	24,074.62	17,918.00	6,156.62	134.36%
6100-14-01-19 SRRCN	1,674.27			
Total 6100-14-01 School Readiness	5,026,729.84	5,457,321.00	-430,591.16	92.11%
6100-14-02 VPK				
6100-14-02-01 VPPRS - School Yr	2,242,151.49	2,929,894.00	-687,742.51	76.53%
6100-14-02-02 VPPRS - Summer	10,666.00	10,666.00	0.00	100.0%
6100-14-02-03 VPKSD	7,236.00	7,237.00	-1.00	99.99%
6100-14-02-04 VPPRP Prepay	22,185.96	0.00	22,185.96	100.0%
Total 6100-14-02 VPK	2,282,239.45	2,947,797.00	-665,557.55	77.42%
Total 6100-14 Direct Services - Child	7,308,969.29	8,405,118.00	-1,096,148.71	86.96%
6100-15 VPK Awareness Grant				
6100-15-01 VPMNI	0.00	3,072.00	-3,072.00	0.0%
Total 6100-15 VPK Awareness Grant	0.00	3,072.00	-3,072.00	0.0%
6100-16 Program Advance				
6100-16-01 SR Advance	600,000.00	0.00	600,000.00	100.0%
6100-16-02 VPK Advance	500,000.00	0.00	500,000.00	100.0%
Total 6100-16 Program Advance	1,100,000.00	0.00	1,100,000.00	100.0%
6100-17 Performance Pilot Proje				
6100-17-01 97PFA	0.00	0.00	0.00	0.0%
6100-17-14 PFPPD	0.00	0.00	0.00	0.0%
6100-17-15 97PFQ	0.00	0.00	0.00	0.0%
6100-17-20 97PAV PFP Advance	0.00	0.00	0.00	0.0%
6100-17-21 PFPCL	0.00	0.00	0.00	0.0%
Total 6100-17 Performance Pilot Proje	0.00	0.00	0.00	0.0%
6100-18 SR Deficit Expenses				
6100-18-01 97BBA	0.00	0.00	0.00	0.0%
6100-18-02 97FIR	0.00	0.00	0.00	0.0%
6100-18-03 97BBD	0.00	0.00	0.00	0.0%
6100-18-04 97Q00	0.00	0.00	0.00	0.0%
6100-18-05 97QCS	0.00	0.00	0.00	0.0%
6100-18-06 97QAS	0.00	0.00	0.00	0.0%

	Jul '20 - Feb 21	Budget	\$ Over Budget	% of Budget
6100-18-07 97QTA	0.00	0.00	0.00	0.0%
6100-18-08 97QPD	0.00	0.00	0.00	0.0%
6100-18-09 97QPT	0.00	0.00	0.00	0.0%
6100-18-10 97QVP	0.00	0.00	0.00	0.0%
6100-18-11 97QI4	0.00	0.00	0.00	0.0%
6100-18-12 97QIN	0.00	0.00	0.00	0.0%
6100-18-13 97BDE	0.00	0.00	0.00	0.0%
6100-18-21 97QHS	0.00	0.00	0.00	0.0%
Total 6100-18 SR Deficit Expenses	0.00	0.00	0.00	0.0%
6100-19 VPK Deficit Expenses				
6100-19-01 VPADM	0.00	0.00	0.00	0.0%
6100-19-02 VPENR	0.00	0.00	0.00	0.0%
6100-19-03 VPMON	0.00	0.00	0.00	0.0%
6100-19-04 VPPRS	0.00	0.00	0.00	0.0%
6100-19-05 VPKSD	0.00	0.00	0.00	0.0%
Total 6100-19 VPK Deficit Expenses	0.00	0.00	0.00	0.0%
6100-20 Provider Assessments				
6100-20-01 SRPAS	0.00	0.00	0.00	0.0%
Total 6100-20 Provider Assessments	0.00	0.00	0.00	0.0%
6100-21 Preschool Development G				
6100-21-01 PDGAD Admin	644.00	644.00	0.00	100.0%
6100-21-02 PDGPT Provider Train	2,079.26	1,477.00	602.26	140.78%
6100-21-03 PDGIT Technology Sup	10,033.58	10,760.00	-726.42	93.25%
6100-21-05 PDGRA Admin	743.19	1,407.00	-663.81	52.82%
6100-21-06 PDG R0422 Curricula	0.00	9,585.00	-9,585.00	0.0%
6100-21-07 PDG R0443 Mental Hea	0.00	17,184.00	-17,184.00	0.0%
Total 6100-21 Preschool Development G	13,500.03	41,057.00	-27,556.97	32.88%
6100-22 University of Florida				
6100-22-02 UF CoP Practitioner	2,000.00	2,735.00	-735.00	73.13%
Total 6100-22 University of Florida	2,000.00	2,735.00	-735.00	73.13%
6100-23 CARES				
6100-23-01 CAADV	0.00			
6100-23-03 CESSB	263,000.00	168,350.00	94,650.00	156.22%
6100-23-04 CESSD	626,778.77	400,351.00	226,427.77	156.56%
6100-23-05CRKSP	177,371.42	118,248.00	59,123.42	150.0%
6100-23-06 CERGC	0.00	0.00	0.00	0.0%
6100-23-07 CERGN	0.00	0.00	0.00	0.0%
6100-23-08 CHQGC	0.00	0.00	0.00	0.0%
6100-23-10 CPPGC	121,700.00	90,997.00	30,703.00	133.74%
6100-23-11 CPSGC	99,750.00	76,185.00	23,565.00	130.93%
6100-23-12 CPPSG	159,500.00	110,765.00	48,735.00	144.0%
6100-23-13 CPSSG	44,000.00	33,765.00	10,235.00	130.31%
Total 6100-23 CARES	1,492,100.19	998,661.00	493,439.19	149.41%
6100-24 CARES Supplemental				
6100-24-01 CAADV	0.00			

	Jul '20 - Feb 21	Budget	\$ Over Budget	% of Budget
6100-24-03 CESSB	116,500.00	136,500.00	-20,000.00	85.35%
6100-24-04 CESSD	107,499.48	168,357.20	-60,857.72	63.85%
6100-24-06 CERGC	322,500.00	322,500.00	0.00	100.0%
6100-24-07 CERGN	11,500.00	11,500.00	0.00	100.0%
6100-24-08 CHQGC	206,225.00	206,225.00	0.00	100.0%
Total 6100-24 CARES Supplemental	764,224.48	845,082.20	-80,857.72	90.43%
Total 6100 Program Expenses	11,864,262.39	11,687,013.20	177,249.19	101.52%
8000 - Provider Disbursement				
8000-01				
SR	0.00	0.00	0.00	0.0%
8000-02 VPK	0.00	0.00	0.00	0.0%
8000-03 VPK PP	0.00	0.00	0.00	0.0%
8000-05 PFPD	0.00	0.00	0.00	0.0%
Total 8000 - Provider Disbursement	0.00	0.00	0.00	0.0%
Total Expense	11,872,058.33	11,687,013.20	185,045.13	101.58%
Net Income	-49,529.90	0.00	-49,529.90	100.0%

**Narrative Budget Report
February 2021**

Below are the actual rates for the School Readiness and Voluntary Pre-Kindergarten programs, which are also broken out by non-direct services and direct services, and the agency wide spending rates for July 2020 through February 2021:

School Readiness Overall Spending Rate: 58.33%

- Non-Direct Services: 56.47%
- Direct Services (Match/Advance Removed): 58.76%
- At this point in the fiscal year, we should be approximately 67% expended.

VPK Overall Spending Rate: 51.97%

- Non-Direct Services: 58.46%
- Direct Costs (Advance Removed): 51.71%
- At this point in the fiscal year, we should be approximately 67% expended. It is important to note that the VPK program is funded based on the estimated number of four-year old's in the county. When we serve more than the expected number, our spending rate is increased; however, we must enroll all children who request VPK services.

Spending Rate Threshold: Below is a list of the thresholds that are required for each OCA and the actual percentage year to date.

School Readiness Program:

<u>OCA</u>	<u>Threshold</u>	<u>Actual Spending Year to Date</u>
Administration	Max 5%	5.36%
Admin/Non-Direct/Quality	Max 22%	18.09%
Infant & Toddler	Min \$125,530	\$28,016 (22.32%)
Quality	Min 4%	5.05%
Direct Services	Min 78%	81.91%

Voluntary Pre-Kindergarten:

<u>OCA</u>	<u>Threshold</u>	<u>Actual Spending to Date</u>
Administration	4% of Direct Services Expenses	4.52%
Direct Services	96%	

**Early Learning Coalition of the Nature Coast
DIRECT SERVICES FEBRUARY 2021**

Citrus County Budget Amount: <u>\$3,164,825.00</u>							Dixie County Budget Amount: <u>\$310,049.00</u>						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	844	\$16.53	23	\$320,911.34	\$2,843,913.66	A	July	38	\$21.72	23	\$18,980.28	\$291,068.72	A
Aug	927	\$14.10	21	\$274,476.79	\$2,569,436.87	A	Aug	37	\$21.74	21	\$16,893.60	\$274,175.12	A
Sept	886	\$12.51	23	\$255,018.48	\$2,314,418.39	A	Sept	33	\$17.59	23	\$13,354.21	\$260,820.91	A
Oct	806	\$13.38	22	\$237,201.50	\$2,077,216.89	A	Oct	31	\$16.78	22	\$11,443.07	\$249,377.84	A
Nov	784	\$13.96	21	\$229,833.90	\$1,847,382.99	A	Nov	27	\$18.24	21	\$10,341.21	\$239,036.63	A
Dec	792	\$13.32	23	\$242,643.82	\$1,604,739.17	A	Dec	35	\$21.54	23	\$17,337.25	\$221,699.38	A
Jan	814	\$14.84	21	\$253,759.65	\$1,350,979.52	A	Jan	37	\$19.17	21	\$14,893.34	\$206,806.04	A
Feb	822	\$13.46	20	\$221,278.36	\$1,129,701.16	A	Feb	34	\$20.14	20	\$13,693.91	\$193,112.13	A
Mar	822	\$13.46	23	\$254,470.11	\$875,231.05	P	Mar	34	\$20.14	23	\$15,748.00	\$177,364.13	P
Apr	822	\$13.46	22	\$243,406.20	\$631,824.85	P	Apr	34	\$20.14	22	\$15,063.30	\$162,300.83	P
May	822	\$13.46	21	\$232,342.28	\$399,482.57	P	May	34	\$20.14	21	\$14,378.61	\$147,922.23	P
Jun	822	\$13.46	22	\$243,406.20	\$156,076.38	P	Jun	34	\$20.14	22	\$15,063.30	\$132,858.93	P
Total			262	\$3,008,748.62	\$156,076.38	S	Total			262	\$177,190.07	\$132,858.93	S
Gilchrist County Budget Amount: <u>\$563,503.00</u>							Levy County Budget Amount: <u>\$1,714,938.00</u>						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	100	\$24.44	23	\$56,205.68	\$507,297.32	A	July	523	\$16.69	23	\$200,704.61	\$1,514,233.39	A
Aug	102	\$18.96	21	\$40,610.50	\$466,686.82	A	Aug	537	\$15.64	21	\$176,370.04	\$1,337,863.35	A
Sept	98	\$15.11	23	\$34,064.28	\$432,622.54	A	Sept	495	\$12.59	23	\$143,363.92	\$1,194,499.43	A
Oct	95	\$18.58	22	\$38,838.44	\$393,784.10	A	Oct	420	\$13.88	22	\$128,288.47	\$1,066,210.96	A
Nov	62	\$17.75	21	\$23,110.51	\$370,673.59	A	Nov	393	\$15.13	21	\$124,868.03	\$941,342.93	A
Dec	97	\$24.51	23	\$54,680.65	\$315,992.94	A	Dec	398	\$15.03	23	\$137,620.02	\$803,722.91	A
Jan	101	\$20.78	21	\$44,069.59	\$271,923.35	A	Jan	425	\$13.78	21	\$122,975.77	\$680,747.14	A
Feb	94	\$19.89	20	\$37,385.25	\$234,538.10	A	Feb	415	\$13.27	20	\$110,112.05	\$570,635.09	A
Mar	94	\$19.89	23	\$42,993.04	\$191,545.06	P	Mar	415	\$13.27	23	\$126,628.86	\$444,006.23	P
Apr	94	\$19.89	22	\$41,123.78	\$150,421.29	P	Apr	415	\$13.27	22	\$121,123.26	\$322,882.98	P
May	94	\$19.89	21	\$39,254.51	\$111,166.78	P	May	415	\$13.27	21	\$115,617.65	\$207,265.33	P
Jun	94	\$19.89	22	\$41,123.78	\$70,043.00	P	Jun	415	\$13.27	22	\$121,123.26	\$86,142.07	P
Total			262	\$493,460.00	\$70,043.00	S	Total			262	\$1,628,795.93	\$86,142.07	S
Sumter County Budget Amount: <u>\$2,150,771.00</u>							Nature Coast Budget Amount: <u>\$7,904,086.00</u>						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	476	\$16.97	23	\$185,779.13	\$1,964,991.87	A	July	1,981	\$19.27	23	\$782,581.04	\$7,121,504.96	A
Aug	477	\$17.22	21	\$172,514.95	\$1,792,476.92	A	Aug	2,080	\$17.53	21	\$680,865.88	\$6,440,639.08	A
Sept	461	\$13.82	23	\$146,557.60	\$1,645,919.32	A	Sept	1,973	\$14.33	23	\$592,358.49	\$5,848,280.59	A
Oct	431	\$14.75	22	\$139,816.43	\$1,506,102.89	A	Oct	1,783	\$15.47	22	\$555,587.91	\$5,292,692.68	A
Nov	432	\$15.59	21	\$141,396.27	\$1,364,706.62	A	Nov	1,698	\$16.13	21	\$529,549.92	\$4,763,142.76	A
Dec	437	\$14.86	23	\$149,337.50	\$1,215,369.12	A	Dec	1,759	\$17.85	23	\$601,619.24	\$4,161,523.52	A
Jan	448	\$14.59	21	\$137,289.13	\$1,078,079.99	A	Jan	1,825	\$16.63	21	\$572,987.48	\$3,588,536.04	A
Feb	443	\$14.15	20	\$125,363.26	\$952,716.73	A	Feb	1,808	\$16.18	20	\$507,832.83	\$3,080,703.21	A
Mar	443	\$14.15	23	\$144,167.75	\$808,548.98	P	Mar	1,808	\$16.18	23	\$584,007.75	\$2,496,695.46	P
Apr	443	\$14.15	22	\$137,899.59	\$670,649.40	P	Apr	1,808	\$16.18	22	\$558,616.11	\$1,938,079.34	P
May	443	\$14.15	21	\$131,631.42	\$539,017.97	P	May	1,808	\$16.18	21	\$533,224.47	\$1,404,854.87	P
Jun	443	\$14.15	22	\$137,899.59	\$401,118.39	P	Jun	1,808	\$16.18	22	\$558,616.11	\$846,238.76	P
Total			262	\$1,749,652.61	\$401,118.39	S	Total			262	\$7,057,847.24	\$846,238.76	S

Early Learning Coalition of the Nature Coast
QPI UTILIZATION FEBRUARY 2021

Citrus County Budget Amount: \$203,192.00							Dixie County Budget Amount: \$20,319.00					
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Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	1,020	\$0.86	23	\$20,062.66	\$183,129.34	A	July	44	\$1.16	23	\$1,177.47	\$19,141.53	A
Aug	1,111	\$0.72	21	\$16,877.82	\$166,251.52	A	Aug	45	\$1.13	21	\$1,069.75	\$18,071.78	A
Sept	1,067	\$0.65	23	\$15,936.21	\$150,315.31	A	Sept	40	\$1.06	23	\$975.10	\$17,096.68	A
Oct	978	\$0.72	22	\$15,559.28	\$134,756.03	A	Oct	37	\$1.12	22	\$910.25	\$16,186.43	A
Nov	964	\$0.73	21	\$14,744.67	\$120,011.36	A	Nov	27	\$1.11	21	\$626.84	\$15,559.59	A
Dec	990	\$0.70	23	\$15,958.89	\$104,052.47	A	Dec	42	\$1.51	23	\$1,455.72	\$14,103.87	A
Jan	966	\$0.84	21	\$17,052.90	\$86,999.57	A	Jan	42	\$1.16	21	\$1,020.78	\$13,083.09	A
Feb	926	\$0.86	20	\$15,894.51	\$71,105.06	A	Feb	38	\$1.79	20	\$1,363.88	\$11,719.21	A
Mar	926	\$0.86	23	\$18,278.69	\$52,826.37	P	Mar	38	\$1.79	23	\$1,568.46	\$10,150.75	P
Apr	926	\$0.86	22	\$17,483.96	\$35,342.41	P	Apr	38	\$1.79	22	\$1,500.27	\$8,650.48	P
May	926	\$0.86	21	\$16,689.24	\$18,653.18	P	May	38	\$1.79	21	\$1,432.07	\$7,218.41	P
Jun	926	\$0.86	22	\$17,483.96	\$1,169.22	P	Jun	38	\$1.79	22	\$1,500.27	\$5,718.14	P
Total			262	\$202,022.78	\$1,169.22	S	Total			262	\$14,600.86	\$5,718.14	S

Gilchrist County Budget Amount: \$35,559.00							Levy County Budget Amount: \$111,755.00					
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Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	129	\$1.17	23	\$3,459.68	\$32,099.32	A	July	608	\$0.88	23	\$12,267.73	\$99,487.27	A
Aug	132	\$0.97	21	\$2,685.94	\$29,413.38	A	Aug	620	\$0.85	21	\$11,108.23	\$88,379.04	A
Sept	125	\$0.91	23	\$2,616.84	\$26,796.54	A	Sept	567	\$0.72	23	\$9,443.95	\$78,935.09	A
Oct	120	\$1.06	22	\$2,803.11	\$23,993.43	A	Oct	484	\$0.79	22	\$8,457.34	\$70,477.75	A
Nov	82	\$1.05	21	\$1,810.91	\$22,182.52	A	Nov	453	\$0.84	21	\$7,952.16	\$62,525.59	A
Dec	127	\$1.43	23	\$4,189.16	\$17,993.36	A	Dec	459	\$0.90	23	\$9,537.09	\$52,988.50	A
Jan	124	\$1.12	21	\$2,928.11	\$15,065.25	A	Jan	474	\$0.84	21	\$8,398.96	\$44,589.54	A
Feb	111	\$1.34	20	\$2,985.76	\$12,079.49	A	Feb	452	\$0.99	20	\$8,936.22	\$35,653.32	A
Mar	111	\$1.34	23	\$3,433.62	\$8,645.87	P	Mar	452	\$0.99	23	\$10,276.65	\$25,376.67	P
Apr	111	\$1.34	22	\$3,284.34	\$5,361.53	P	Apr	452	\$0.99	22	\$9,829.84	\$15,546.83	P
May	111	\$1.34	21	\$3,135.05	\$2,226.48	P	May	452	\$0.99	21	\$9,383.03	\$6,163.79	P
Jun	111	\$1.34	22	\$3,284.34	-\$1,057.85	P	Jun	452	\$0.99	22	\$9,829.84	-\$3,666.05	P
Total			262	\$36,616.85	-\$1,057.85	D	Total			262	\$115,421.05	-\$3,666.05	D

Sumter County Budget Amount: \$137,154.00							Nature Coast Budget Amount: \$507,979.00					
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Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	508	\$0.78	23	\$9,072.16	\$128,081.84	A	July	2,309	\$0.97	23	\$46,039.70	\$461,939.30	A
Aug	508	\$0.95	21	\$10,103.99	\$117,977.85	A	Aug	2,416	\$0.92	21	\$41,845.73	\$420,093.57	A
Sept	489	\$0.79	23	\$8,862.11	\$109,115.74	A	Sept	2,288	\$0.83	23	\$37,834.21	\$382,259.36	A
Oct	449	\$0.85	22	\$8,399.34	\$100,716.40	A	Oct	2,068	\$0.91	22	\$36,129.32	\$346,130.04	A
Nov	457	\$0.88	21	\$8,447.04	\$92,269.36	A	Nov	1,983	\$0.92	21	\$33,581.62	\$312,548.42	A
Dec	458	\$0.85	23	\$8,924.61	\$83,344.75	A	Dec	2,076	\$1.08	23	\$40,065.47	\$272,482.95	A
Jan	455	\$0.93	21	\$8,894.48	\$74,450.27	A	Jan	2,061	\$0.98	21	\$38,295.23	\$234,187.72	A
Feb	468	\$0.86	20	\$8,026.31	\$66,423.96	A	Feb	1,995	\$1.17	20	\$37,206.68	\$196,981.04	A
Mar	468	\$0.86	23	\$9,230.26	\$57,193.70	P	Mar	1,995	\$1.17	23	\$42,787.68	\$154,193.36	P
Apr	468	\$0.86	22	\$8,828.94	\$48,364.76	P	Apr	1,995	\$1.17	22	\$40,927.35	\$113,266.01	P
May	468	\$0.86	21	\$8,427.63	\$39,937.14	P	May	1,995	\$1.17	21	\$39,067.01	\$74,199.00	P
Jun	468	\$0.86	22	\$8,828.94	\$31,108.20	P	Jun	1,995	\$1.17	22	\$40,927.35	\$33,271.65	P
Total			262	\$106,045.80	\$31,108.20	S	Total			262	\$474,707.35	\$33,271.65	S

Chief Executive Officer's Report

Membership:

<u>Board Members</u>	<u>Executive Committee</u>	<u>Marketing Committee</u>
1. Alexa Mills	1. Rob Wardlow	1. Gailen Spinka
2. Beverly Goodman*	2. Gailen Spinka	2. Holly Bussard
3. Blake Fugate*	3. Sonya Warden	
4. Connie Mahan*		<u>Review Hearing Committee</u>
5. Dale French	<u>Administrative Committee</u>	1. Linda Barber
6. Dana Moxley	Rob Wardlow	2. Blake Fugate
7. Darla Huddleston*	1. Gailen Spinka	3. Gailen Spinka
8. Gailen Spinka*	2. JJ Kenney	4. Vacant
9. Heidi Rand	3. Sonya Warden	
10. Holly Davis	4. Beverly Goodman	
11. Jeanne Harris-Lively	5. Robert Wells	
12. JJ Kenney*	6.	
13. Linda Barber		
14. Mary Wachira		
15. Robert Bradburn	*Indicates Private Sector	
16. Robert Wells*		
17. Rob Wardlow*		
18. Shawanna Felton*		
19. Sonya Warden		

The following chart provides Board Member representation by ELCNC regions.

Citrus 6 Members (32%)	Dixie, Gilchrist, and Levy 7 Members (36%)	Sumter 6 Members (32%)
1. Gailen Spinka	1. Alexa Mills	1. Connie Mahan
2. JJ Kenney	2. Beverly Goodman	2. Heidi Rand
3. Linda Barber	3. Blake Fugate	3. Jeanne Harris-Lively
4. Rob Wardlow	4. Dale French	4. Robert Bradburn
5. Holly Davis	5. Dana Moxley	5. Darla Huddleston
6. Mary Wachira	6. Sonya Warden	6. Shawanna Felton
	7. Robert Wells	

Notes:

There are nine private sector members, which represents 47% of Board membership.

The ELCNC's goal is to recruit two Gubernatorial applicants to fill one expired Chair position and one expired private sector position.

Enrollment: The following represents School Readiness and VPK enrollment by county for February 2021:

County	# of SR children enrolled	# of ESS children enrolled	# of VPK children enrolled
Citrus	822	111	705
Dixie	34	4	72
Gilchrist	94	19	114
Levy	415	37	265
Sumter	443	13	389
Total	1,808	184	1,545

School Readiness Waitlist

FEBRUARY 2021	Infant	Toddler	Two	Three	Four	Five	S.A.	Total
Citrus	8	5	4	3	3	6	4	33
Dixie	0	0	1	0	0	0	0	1
Gilchrist	1	0	0	0	0	0	0	1
Levy	4	2	1	1	1	0	0	9
Sumter	0	3	3	2	1	2	1	12
Total	13	10	9	6	5	8	5	56

Gold Seal Report and Projections:

GOLD SEAL PROVIDER REPORT		
School Readiness		
Month	Total Gold Seal Budget:	\$512,672
	Total Gold Seal Expenditures	Remaining Budget
20-Jul	\$60,415.85	\$452,256
20-Aug	\$51,679.83	\$400,576
20-Sep	\$43,052.46	\$357,524
20-Oct	\$41,565.00	\$315,959
20-Nov	\$34,840.84	\$281,118
20-Dec	\$46,947.81	\$234,170
21-Jan	\$46,947.81	\$187,222
21-Feb	\$31,017.32	\$156,205
21-Mar	\$31,017.32	\$125,188
21-Apr	\$31,017.32	\$94,170
21-May	\$31,017.32	\$63,153
21-Jun	\$31,017.32	\$32,136