



AGENDA

Conference Call # 1-800-444-2801
Access Code: 8378634

- | | |
|--|-------------------------|
| I Call to Order, Welcome, and Introductions | Rob Wardlow |
| II Public Input | Rob Wardlow |
| III Approval of Agenda | Rob Wardlow |
| IV Consent Agenda
Board Meeting Minutes - October 4, 2017 | Rob Wardlow
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| V Action Items | |
| VI Treasurer's Report
Budget vs. Actual Report – October 2017 | JJ Kenney
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| VII Executive Director's Report | 9 Sonya Bosanko |
| VIII New/Unfinished Business
Next Meeting Date: February 7, 2018 | Rob Wardlow |
| IX Public Input: <i>Public Input is a time set aside for comments from the general public. Comments must be kept to a 3 minute limit and a speaker's card must be completed and submitted to the Board Chair. The Chair will open the meeting to public discussion at various times during the meeting at his/her discretion.</i> | |

**Early Learning Coalition of the Nature Coast
Draft Board Meeting Minutes
October 4, 2017**

Members Present:

Linda Barber Gailen Spinka Brian Coleman Jeanie Davis Sue Cohill Fogarty

Members Present Via Phone:

Blake Fugate Connie Mahan Ryan Hausner JJ Kenney Darla Huddleston Barbara Locke

Members Absent:

Dale French Heidi Rand Sonya Warden Alexa Mills Robert Bradburn Rob Wardlow

Staff Present:

Sonya Bosanko Sheri Ellis Tonya Hiers Ingrid Schaper Desirae Rickman Sandra Woodard

Others Present:

Dana Moxley

Others Present Via Phone:

Holly Bussard

Call to Order, Welcome & Introductions

Gailen Spinka called the meeting to order at 9:20 a.m. Introductions were completed.

Public Input

None

Approval of Agenda

Sue Fogarty motioned to approve the agenda. Brian Coleman seconded the motion. Motion carried unanimously.

Consent Agenda

Board Meeting Minutes - August 2, 2017

Executive Committee Meeting Minutes – September 28, 2017

Sue Fogarty motioned to approve the Consent Agenda. JJ Kenney seconded the motion. Motion carried unanimously.

Action Item #2017-18-04: ELCNC FY 2016-2017 Annual Report

Sonya Bosanko provided an overview, stating that the annual report is developed each year in a format required by the Office of Early Learning. The report was approved by the Executive Committee, so that the report could be submitted by the deadline of October 1, 2017. Mrs. Woodard is working on the annual report geared toward community education and promotion of the program.

Sue Fogarty motioned to approve the action item. Brian Coleman seconded the motion. Motion carried unanimously.

Action Item #2017-18-05: Gold Seal Rate Increase

Mrs. Bosanko provided an overview of the points of consideration found in the action item. This action item was previously approved by the Executive Committee.

Jeanie Davis motioned to approve the action item. Linda Barber seconded the motion. Motion carried, with Ryan Hausner abstaining due to a conflict of interest.

Action Item #2017-18-06: Disposal of Property

Mrs. Bosanko reviewed the disposal process required by the Office of Early Learning. She noted that there are stipulations about the process of disposing of items that might contain confidential information, which have all been followed.

Brian Coleman motioned to approve the action item. Sue Fogarty seconded the motion. Motion carried unanimously.

Treasurer's Report

Budget vs. Actual Report August 2017

Due to extreme difficulty with the phone conferencing, Mrs. Bosanko will review the budget in detail at the next Board meeting. She stated that all thresholds were met last fiscal year, and so far this fiscal year.

Executive Director's Report

Due to extreme difficulty with the phone conferencing, Mrs. Bosanko stated that she would review the report in detail at the next Board meeting. Standard items were included in the agenda, and there were no questions posed by Board members.

New/Unfinished Business

None

Next Regular Meeting Date: December 6, 2017 at 9:00 a.m.

Public Input

None

Sue Fogarty motioned to adjourn at 9:45 a.m. Jeanie Davis seconded the motion. Motion carried unanimously.

***If additional detail regarding the discussion at the meeting is desired, a recording is available at the Coalition's Main office in Crystal River.**

Minutes prepared by Ingrid Schaper

Early Learning Coalition of the Nature Coast

**Budget vs. Actual Report
October 2017**

	<u>Jul - Oct 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
1002 Cash Transfer	0.00			
4000 Contracts, Grants & Other				
4000-01 State & Federal Grants				
4000-01-01 SR Income	3,342,022.60	2,709,336.00	632,686.60	123.35%
4000-01-02 VPK Income	2,061,820.67	1,433,708.00	628,112.67	143.81%
4000-01-03 O&A	0.00	3,296.00	-3,296.00	0.0%
4000-01-04 PFP Project Income	0.00	0.00	0.00	0.0%
Total 4000-01 State & Federal Grants	<u>5,403,843.27</u>	<u>4,146,340.00</u>	<u>1,257,503.27</u>	<u>130.33%</u>
4000-03 Match Income				
4000-03-01 United Way				
4000-03-01-01 Citrus County	10,749.99			
4000-03-01-05 Sumter County	<u>10,000.00</u>			
Total 4000-03-01 United Way	<u>20,749.99</u>			
Total 4000-03 Match Income	20,749.99			
4000-04 Gifts, Donations, Pledges				
4000-04-01 Match Income				
4000-04-01-01 Citrus County	10,039.11			
4000-04-01-05 Sumter County	<u>36.00</u>			
Total 4000-04-01 Match Income	<u>10,075.11</u>			
Total 4000-04 Gifts, Donations, Pledges	<u>10,075.11</u>			
Total 4000 Contracts, Grants & Other	5,434,668.37	4,146,340.00	1,288,328.37	131.07%
4006 Interest Income	169.65			
4020 Other Miscellaneous Rev				
4042 Match Income				
4042-01 Match Income Citrus				
4042-01-02 Suncoast Business	-1,127.27			
4042-01 Match Income Citrus - Other	<u>4,927.00</u>			
Total 4042-01 Match Income Citrus	3,799.73			
4042-02 Match Income Sumter				
4042-02-01 Preschool 4 All Ball	<u>1,320.33</u>			
Total 4042-02 Match Income Sumter	<u>1,320.33</u>			
Total 4042 Match Income	5,120.06			
4049 Provider Debt	0.00			
4060 Child Passenger Safety				
4060-01 Unrestricted CPS Funds	2,500.00			
4060-02 Restricted CPS Funds	225.00			
4060-03 CPS Seat Income	<u>1,720.00</u>			
Total 4060 Child Passenger Safety	4,445.00			

	Jul - Oct 17	Budget	\$ Over Budget	% of Budget
Total 4020 Other Miscellaneous Rev	9,565.06			
Total Income	5,444,403.08	4,146,340.00	1,298,063.08	131.31%
Gross Profit	5,444,403.08	4,146,340.00	1,298,063.08	131.31%
Expense				
5300 (Shared Cost Pool)				
5304 Payroll Expense	8.33			
Total 5300 (Shared Cost Pool)	8.33			
5400 (Unrestricted Expense)	934.87			
6040 - Child Passenger Safety				
6040-02 CPS Marketing	28.60			
6040-03 CPS Child Seats	883.16			
6040-04 Travel	504.65			
Total 6040 - Child Passenger Safety	1,416.41			
6100 Program Expenses				
6100-01 Staff Development				
6100-01-01 Staff Development				
6100-01-01-01 Staff Development	125.00	0.00	125.00	100.0%
6100-01-01-02 Emp Certification	0.00	332.00	-332.00	0.0%
6100-01-01-03 Emp Train & Mat	0.00	0.00	0.00	0.0%
6100-01-01-04 Conferences	375.00	332.00	43.00	112.95%
Total 6100-01-01 Staff Development	500.00	664.00	-164.00	75.3%
6100-01-02 Tuition Reimbursemen	865.54	0.00	865.54	100.0%
Total 6100-01 Staff Development	1,365.54	664.00	701.54	205.65%
6100-02 Professional Services				
6100-02-02 Audit	1,100.00	6,068.00	-4,968.00	18.13%
6100-02-03 IT	150.00	664.00	-514.00	22.59%
6100-02-04 Legal	0.00	80.00	-80.00	0.0%
6100-02-07 Printing & Reproduct	1,209.50	1,332.00	-122.50	90.8%
6100-02-08 Repair & Maint	1,260.55	332.00	928.55	379.68%
6100-02-09 Other	0.00	664.00	-664.00	0.0%
Total 6100-02 Professional Services	3,720.05	9,140.00	-5,419.95	40.7%
6100-03 Occupancy				
6100-03-01 Electricity	6,065.29	5,664.00	401.29	107.09%
6100-03-02 Facility Maint	2,711.66	3,332.00	-620.34	81.38%
6100-03-03 Office Lease	42,571.64	28,496.00	14,075.64	149.4%
6100-03-04 Waste	2,939.97	1,340.00	1,599.97	219.4%
6100-03-05 Water	562.77	532.00	30.77	105.78%
6100-03-06 Storage	1,065.96	1,252.00	-186.04	85.14%
6100-03-07 Sewer	533.10	560.00	-26.90	95.2%
Total 6100-03 Occupancy	56,450.39	41,176.00	15,274.39	137.1%
6100-04 Postage, Freight, Deliv				

	Jul - Oct 17	Budget	\$ Over Budget	% of Budget
6100-04-01 Postage	1,514.11	4,000.00	-2,485.89	37.85%
Total 6100-04 Postage, Freight, Deliv	1,514.11	4,000.00	-2,485.89	37.85%
6100-05 Rentals				
6100-05-01 Office Equipment	3,768.78	4,364.00	-595.22	86.36%
Total 6100-05 Rentals	3,768.78	4,364.00	-595.22	86.36%
6100-06 Supplies				
6100-06-01 Office Supplies	3,733.00	6,332.00	-2,599.00	58.96%
Total 6100-06 Supplies	3,733.00	6,332.00	-2,599.00	58.96%
6100-07 Communications				
6100-07-01 Office Phones	5,132.28	3,664.00	1,468.28	140.07%
6100-07-02 Cell Phones	2,279.01	3,332.00	-1,052.99	68.4%
6100-07-03 Internet	5,523.77	4,500.00	1,023.77	122.75%
Total 6100-07 Communications	12,935.06	11,496.00	1,439.06	112.52%
6100-08 Insurance				
6100-08-01 D & O	3,457.29	1,664.00	1,793.29	207.77%
6100-08-03 General Liability	1,119.85	1,332.00	-212.15	84.07%
6100-08-04 Worker's Comp	10,810.55	4,664.00	6,146.55	231.79%
6100-08-06 Other Insurance	71.38	0.00	71.38	100.0%
Total 6100-08 Insurance	15,459.07	7,660.00	7,799.07	201.82%
6100-09 Tangible Personal Prop				
6100-09-01 Equip =>\$1,000				
6100-09-01-01 Elec Equip	279.51	0.00	279.51	100.0%
Total 6100-09-01 Equip =>\$1,000	279.51	0.00	279.51	100.0%
6100-09-02 Equip =<1000				
6100-09-02-01 Computers				
6100-09-02-01-01 < = 250	0.00	1,664.00	-1,664.00	0.0%
6100-09-02-01-02 > = 250	1,938.93	0.00	1,938.93	100.0%
Total 6100-09-02-01 Computers	1,938.93	1,664.00	274.93	116.52%
6100-09-02-02 Non Fixed Assets				
6100-09-02-02-01 < = 250	45.60	164.00	-118.40	27.81%
6100-09-02-02-02 > = 250	0.00	164.00	-164.00	0.0%
Total 6100-09-02-02 Non Fixed Assets	45.60	328.00	-282.40	13.9%
6100-09-02-03 Electronic Equip				
6100-09-02-03-01 < = 250	596.44	0.00	596.44	100.0%
Total 6100-09-02-03 Electronic Equip	596.44	0.00	596.44	100.0%
Total 6100-09-02 Equip =<1000	2,580.97	1,992.00	588.97	129.57%
Total 6100-09 Tangible Personal Prop	2,860.48	1,992.00	868.48	143.6%
6100-10 Quality				
6100-10-01 Classroom Materials	218.90			
6100-10-02 Training Materials	15.94	3,332.00	-3,316.06	0.48%
6100-10-03 Educ & Outreach	100.00	0.00	100.00	100.0%

	Jul - Oct 17	Budget	\$ Over Budget	% of Budget
6100-10-05 Scholarships	3,004.00	8,332.00	-5,328.00	36.05%
Total 6100-10 Quality	3,338.84	11,664.00	-8,325.16	28.63%
6100-11 Travel				
6100-11-01 Travel In-State (OA)	2,523.40	1,664.00	859.40	151.65%
6100-11-03 Travel - Local	6,079.17	8,332.00	-2,252.83	72.96%
6100-11-04 Travel - Board	48.92	164.00	-115.08	29.83%
Total 6100-11 Travel	8,651.49	10,160.00	-1,508.51	85.15%
6100-12 Other Expenses				
6100-12-01 Bank Fees (Inc ACH)	1,440.22	1,332.00	108.22	108.13%
6100-12-02 Software	0.00	664.00	-664.00	0.0%
6100-12-03 Web Services				
6100-12-03-02 Web Serv - Other	0.00	132.00	-132.00	0.0%
Total 6100-12-03 Web Services	0.00	132.00	-132.00	0.0%
6100-12-04 Other Emp Expend	70.00	100.00	-30.00	70.0%
6100-12-05 Dues & Subscrip	3,730.00	1,032.00	2,698.00	361.43%
6100-12-06 Tax, License, Fee	1,310.73	332.00	978.73	394.8%
6100-12-08 Misc/Other Current	0.00	332.00	-332.00	0.0%
6100-12-09 Advertising				
6100-12-09-01 Ad - General	1,708.88	1,516.00	192.88	112.72%
6100-12-09-02 Ad - Legal	372.74	464.00	-91.26	80.33%
Total 6100-12-09 Advertising	2,081.62	1,980.00	101.62	105.13%
Total 6100-12 Other Expenses	8,632.57	5,904.00	2,728.57	146.22%
6100-13 Employer Prov Sal & Ben				
6100-13-01 Salaries	316,231.06	382,828.00	-66,596.94	82.6%
6100-13-02 Payroll Taxes	23,727.99	33,772.00	-10,044.01	70.26%
6100-13-03 Benefits - Reemploy	11.09	964.00	-952.91	1.15%
6100-13-04 Health Benefits	20,238.33	55,016.00	-34,777.67	36.79%
6100-13-05 Retirement Benefits	27,547.20	36,576.00	-9,028.80	75.32%
6100-13-06 Life,Disabiity,Other	5,996.96	12,296.00	-6,299.04	48.77%
Total 6100-13 Employer Prov Sal & Ben	393,752.63	521,452.00	-127,699.37	75.51%
6100-14 Direct Services - Child				
6100-14-01 School Readiness				
6100-14-01-01 97C00	0.00			
6100-14-01-02 97G00	46,164.13	42,264.00	3,900.13	109.23%
6100-14-01-03 97GNW	190,306.21	232,460.00	-42,153.79	81.87%
6100-14-01-04 97GSD	103,478.49	94,488.00	8,990.49	109.52%
6100-14-01-05 97P00	1,409,517.29	1,258,008.00	151,509.29	112.04%
6100-14-01-06 97R00	486,799.97	486,052.00	747.97	100.15%
6100-14-01-07 97GTA	0.00	0.00	0.00	0.0%
6100-14-01-08 Match	59,105.34			
6100-14-01-11 97CSO	0.00	0.00	0.00	0.0%
6100-14-01-12 97CSD	0.00	0.00	0.00	0.0%

	Jul - Oct 17	Budget	\$ Over Budget	% of Budget
6100-14-01-13 97CSQ	0.00	17,232.00	-17,232.00	0.0%
Total 6100-14-01 School Readiness	2,295,371.43	2,130,504.00	164,867.43	107.74%
6100-14-02 VPK				
6100-14-02-01 VPPRS - School Yr	1,345,507.12	1,372,987.00	-27,479.88	98.0%
6100-14-02-02 VPPRS - Summer	24,998.08	24,999.00	-0.92	100.0%
6100-14-02-03 VPKSD	6,116.67	6,117.00	-0.33	100.0%
6100-14-02-04 VPPRP Prepay	38,035.30			
Total 6100-14-02 VPK	1,414,657.17	1,404,103.00	10,554.17	100.75%
Total 6100-14 Direct Services - Child	3,710,028.60	3,534,607.00	175,421.60	104.96%
6100-15 VPK Awareness Grant				
6100-15-01 VPMNI	0.00	3,296.00	-3,296.00	0.0%
Total 6100-15 VPK Awareness Grant	0.00	3,296.00	-3,296.00	0.0%
6100-16 Program Advance				
6100-16-01 SR Advance	624,705.00			
6100-16-02 VPK Advance	540,604.70			
Total 6100-16 Program Advance	1,165,309.70			
6100-17 Performance Pilot Proje				
6100-17-01 97PFA	3,283.21	0.00	3,283.21	100.0%
6100-17-03 97PMC	0.00	0.00	0.00	0.0%
6100-17-05 97PFPHN	0.00	0.00	0.00	0.0%
6100-17-06 97PFPPR	0.00	0.00	0.00	0.0%
6100-17-07 97PFPCL	0.00	0.00	0.00	0.0%
6100-17-08 97PFT	43.49	0.00	43.49	100.0%
Total 6100-17 Performance Pilot Proje	3,326.70	0.00	3,326.70	100.0%
Total 6100 Program Expenses	5,394,847.01	4,173,907.00	1,220,940.01	129.25%
8000 - Provider Disbursement				
8000-01 SR	0.00			
8000-02 VPK	0.00			
8000-03 VPK PP	0.00			
8000-04 CSQ	0.00			
Total 8000 - Provider Disbursement	0.00			
Total Expense	5,397,206.62	4,173,907.00	1,223,299.62	129.31%
Net Income	47,196.46	-27,567.00	74,763.46	-171.21%

Executive Director's Report

Membership:

Board Members

1. Alexa Mills
2. Barbara Locke
3. Connie Mahan*
4. Dale French
5. Darla Huddleston*
6. Gailen Spinka*
7. Heidi Rand
8. Jeanie Davis
9. JJ Kenney*
10. Linda Barber
11. Blake Fugate*
12. Robert Bradburn
13. Rob Wardlow*
14. Ryan Hausner
15. Brian Coleman
16. Sonya Warden
17. Sue Cohill Fogarty*

Executive Committee

1. Rob Wardlow
2. JJ Kenney
3. Gailen Spinka
4. Ryan Hausner

Marketing Committee

1. Barbara Locke
2. Gailen Spinka
3. Ryan Hausner
4. Holly Bussard

Administrative Committee

1. Rob Wardlow
2. Gailen Spinka
3. JJ Kenney
4. Jeanie Davis
5. Ryan Hausner
6. Sonya Warden

Review Hearing Committee

1. Linda Barber
2. Jeanie Davis
3. Blake Fugate
4. Ryan Hausner
5. Gailen Spinka

*Indicates Private Sector

1. The following chart provides Board Member representation by ELCNC regions.

Citrus 6 Members (35.25%)	Dixie, Gilchrist, and Levy 6 Members (35.25%)	Sumter 5 Members (29.5%)
1. Gailen Spinka	1. Alexa Mills	1. Connie Mahan
2. JJ Kenney	2. Barbara Locke	2. Heidi Rand
3. Linda Barber	3. Dale French	3. Jeanie Davis
4. Rob Wardlow	4. Blake Fugate	4. Robert Bradburn
5. Brian Coleman	5. Ryan Hausner	5. Darla Huddleston
6. Sue Cohill Fogarty	6. Sonya Warden	

2. There are seven Private Sector Members, which represents 41% of the Board.
3. The ELCNC's goal is to recruit an additional Sumter County Private Sector Board Member. If the ELCNC achieves this goal, all regions will be represented equally and private sector membership will represent 44% of the Board.

Finance Department Update:

Narrative Budget Report
October 2017

Spending Rate:

Below are the actual rates for each program, which are also broken out by non-direct services and direct services, and the agency wide spending rates for July through October 2017:

School Readiness Overall Spending Rate: 33.43%

- Non-Direct Services: 27.70%
- Direct Services (Match/Advance Removed): 34.99%
- At this point in the fiscal year, we should be approximately 33% expended.

VPK Overall Spending Rate: 32.82%

- Non-Direct Services: 20.45%
- Direct Costs (Advance Removed): 33.34%
- At this point in the fiscal year, we should be approximately 33% expended. It is important to note that the VPK program is funded based on the estimated number of four year olds in the county. When we serve more than the expected number, our spending rate is increased; however, we must enroll all children who request VPK services.

Agency Spending Overall Spending Rate: 33.19%

- Non-Direct Costs: 26.91%
- Direct Costs (items removed as above): 34.34%

Spending Rate Threshold: Below is a list of the thresholds that are required for each OCA and the actual percentage year to date.

School Readiness Program:

<u>OCA</u>	<u>Threshold</u>	<u>Actual Spending Year to Date</u>
Administration	Max 5%	3.82%
Admin/Non Direct/Quality	Max 22%	17.70%
Infant & Toddler	Min \$101,411	12,095 (11.93%)
Quality	Min 4%	6.52%
Direct Services	Min 78%	82.30%

Voluntary Pre-Kindergarten:

<u>OCA</u>	<u>Threshold</u>	<u>Actual Spending to Date</u>
Administration	4% of Direct Services Expenses	2.55%
Direct Services	96%	

School Readiness Match Report and Projections:

Month	Citrus County	Sumter County	Status
July	\$7,972.63	\$7,860.84	Actual
August	\$7,771.89	\$8,061.88	Actual
September	\$6,816.74	\$6,823.22	Actual
October	\$6,952.16	\$6,845.98	Actual
November	\$6,952.16	\$6,845.98	Projected
December	\$6,952.16	\$6,845.98	Projected
January	\$6,952.16	\$6,845.98	Projected
February	\$6,952.16	\$6,845.98	Projected
March	\$6,952.16	\$6,845.98	Projected
April	\$6,952.16	\$6,845.98	Projected
May	\$6,952.16	\$6,845.98	Projected
June	\$6,952.16	\$6,845.98	Projected
Total	\$85,130.70	\$84,359.76	Projected
Total Match Committed	\$58,585.39	\$36.00	
Variance	(\$26,545.31)	(\$84,323.76)	

GOLD SEAL PROVIDER REPORT		
School Readiness		
	Total Gold Seal Budget:	\$335,175
	Total INT Budget	
Month	Total Gold Seal Expenditures	Remaining Budget
Jul-17	\$27,653.93	\$307,521
Aug-17	\$25,975.40	\$281,546
Sep-17	\$22,357.59	\$259,188
Oct-17	\$27,491.57	\$231,697
Nov-17	\$27,491.57	\$204,205
Dec-17	\$27,491.57	\$176,713
Jan-18	\$27,491.57	\$149,222
Feb-18	\$27,491.57	\$121,730
Mar-18	\$27,491.57	\$94,239
Apr-18	\$27,491.57	\$66,747
May-18	\$27,491.57	\$39,256
Jun-18	\$27,491.57	\$11,764

Enrollment: The following represents School Readiness and VPK enrollment by county:

County	# of SR children enrolled	# of VPK children enrolled
Citrus	805	859
Dixie	41	112
Gilchrist	109	130
Levy	382	338
Sumter	571	511
Total	1,908	1,950

School Readiness Waitlist:

October 2017	Infant	Toddler	Two	Three	Four	Five	S.A.	Total
Citrus	11	8	18	11	5	4	20	77
Dixie	0	0	1	0	0	0	0	1
Gilchrist	0	3	0	1	0	0	1	5
Levy	3	6	12	0	1	3	10	35
Sumter	7	5	7	8	4	6	23	60
Total	21	22	38	20	10	13	54	178

Gold Seal Report and Projections:

**Early Learning Coalition of the Nature Coast
October 2017**

Citrus County Budget Amount: \$2,540,354.00							Dixie County Budget Amount: \$134,668.00						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	886	\$12.38	21	\$230,374.16	\$2,309,979.84	A	July	39	\$13.22	21	\$10,824.66	\$123,843.34	A
Aug	874	\$10.87	23	\$218,550.39	\$2,091,429.45	A	Aug	43	\$10.25	23	\$11,555.69	\$112,287.65	A
Sept	796	\$11.63	21	\$194,454.40	\$1,896,975.05	A	Sept	43	\$11.37	21	\$10,270.60	\$102,017.05	A
Oct	805	\$11.46	22	\$202,990.05	\$1,693,985.00	A	Oct	41	\$10.55	22	\$9,519.47	\$92,497.58	A
Nov	805	\$11.46	22	\$202,990.05	\$1,490,994.95	P	Nov	41	\$10.55	22	\$9,519.47	\$82,978.11	P
Dec	805	\$11.46	21	\$193,763.23	\$1,297,231.72	P	Dec	41	\$10.55	21	\$9,086.77	\$73,891.34	P
Jan	805	\$11.46	23	\$212,216.87	\$1,085,014.85	P	Jan	41	\$10.55	23	\$9,952.17	\$63,939.17	P
Feb	805	\$11.46	20	\$184,536.41	\$900,478.44	P	Feb	41	\$10.55	20	\$8,654.06	\$55,285.11	P
Mar	805	\$11.46	22	\$202,990.05	\$697,488.39	P	Mar	41	\$10.55	22	\$9,519.47	\$45,765.64	P
Apr	805	\$11.46	21	\$193,763.23	\$503,725.16	P	Apr	41	\$10.55	21	\$9,086.77	\$36,678.87	P
May	805	\$11.46	23	\$212,216.87	\$291,508.29	P	May	41	\$10.55	23	\$9,952.17	\$26,726.70	P
Jun	805	\$11.46	21	\$193,763.23	\$97,745.06	P	Jun	41	\$10.55	21	\$9,086.77	\$17,639.93	P
Total			260	\$2,442,608.94	\$97,745.06	S	Total			260	\$117,028.07	\$17,639.93	S
Gilchrist County Budget Amount: \$457,519.00							Levy County Budget Amount: \$1,299,378.00						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	121	\$18.99	21	\$48,265.50	\$409,253.50	A	July	462	\$13.85	21	\$134,395.76	\$1,164,982.24	A
Aug	121	\$16.15	23	\$44,956.40	\$364,297.10	A	Aug	460	\$12.39	23	\$131,049.75	\$1,033,932.49	A
Sept	108	\$17.20	21	\$39,020.47	\$325,276.63	A	Sept	410	\$12.92	21	\$111,275.43	\$922,657.06	A
Oct	109	\$18.17	22	\$43,570.98	\$281,705.65	A	Oct	382	\$12.97	22	\$108,996.66	\$813,660.40	A
Nov	109	\$18.17	22	\$43,570.98	\$238,134.67	P	Nov	382	\$12.97	22	\$108,996.66	\$704,663.74	P
Dec	109	\$18.17	21	\$41,590.48	\$196,544.19	P	Dec	382	\$12.97	21	\$104,042.27	\$600,621.47	P
Jan	109	\$18.17	23	\$45,551.48	\$150,992.71	P	Jan	382	\$12.97	23	\$113,951.05	\$486,670.42	P
Feb	109	\$18.17	20	\$39,609.98	\$111,382.73	P	Feb	382	\$12.97	20	\$99,087.87	\$387,582.55	P
Mar	109	\$18.17	22	\$43,570.98	\$67,811.75	P	Mar	382	\$12.97	22	\$108,996.66	\$278,585.89	P
Apr	109	\$18.17	21	\$41,590.48	\$26,221.27	P	Apr	382	\$12.97	21	\$104,042.27	\$174,543.62	P
May	109	\$18.17	23	\$45,551.48	-\$19,330.21	P	May	382	\$12.97	23	\$113,951.05	\$60,592.57	P
Jun	109	\$18.17	21	\$41,590.48	-\$60,920.69	P	Jun	382	\$12.97	21	\$104,042.27	-\$43,449.70	P
Total			260	\$518,439.69	-\$60,920.69	D	Total			260	\$1,342,827.70	-\$43,449.70	D
Sumter County Budget Amount: \$1,959,630.00							Nature Coast Budget Amount: \$6,391,549.00						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	595	\$14.47	21	\$180,770.22	\$1,778,859.78	A	July	2,103	\$14.58	21	\$604,630.30	\$5,786,918.70	A
Aug	601	\$13.12	23	\$181,334.43	\$1,597,525.35	A	Aug	2,105	\$12.56	23	\$587,446.66	\$5,199,472.04	A
Sept	550	\$13.48	21	\$155,727.53	\$1,441,797.82	A	Sept	1,907	\$13.32	21	\$510,748.43	\$4,688,723.61	A
Oct	571	\$13.40	22	\$168,363.54	\$1,273,434.28	A	Oct	1,908	\$13.31	22	\$533,440.70	\$4,155,282.91	A
Nov	571	\$13.40	22	\$168,363.54	\$1,105,070.74	P	Nov	1,908	\$13.31	22	\$533,440.70	\$3,621,842.21	P
Dec	571	\$13.40	21	\$160,710.65	\$944,360.09	P	Dec	1,908	\$13.31	21	\$509,193.40	\$3,112,648.81	P
Jan	571	\$13.40	23	\$176,016.43	\$768,343.66	P	Jan	1,908	\$13.31	23	\$557,688.00	\$2,554,960.81	P
Feb	571	\$13.40	20	\$153,057.76	\$615,285.90	P	Feb	1,908	\$13.31	20	\$484,946.09	\$2,070,014.72	P
Mar	571	\$13.40	22	\$168,363.54	\$446,922.36	P	Mar	1,908	\$13.31	22	\$533,440.70	\$1,536,574.02	P
Apr	571	\$13.40	21	\$160,710.65	\$286,211.70	P	Apr	1,908	\$13.31	21	\$509,193.40	\$1,027,380.62	P
May	571	\$13.40	23	\$176,016.43	\$110,195.28	P	May	1,908	\$13.31	23	\$557,688.00	\$469,692.62	P
Jun	571	\$13.40	21	\$160,710.65	-\$50,515.38	P	Jun	1,908	\$13.31	21	\$509,193.40	-\$39,500.78	P
Total			260	\$2,010,145.38	-\$50,515.38	D	Total			260	\$6,431,049.78	-\$39,500.78	D

Education Department Update:

July – October, 2017

School Readiness Child Screening Program	
# of screenings completed by parents/caregivers	569
# of parents/caregivers who opted out of screening	40
# of screenings with noted areas of concern	236 <i>(41% of children screened)</i>
# of referrals provided	80 <i>(14% of children screened)</i>

Training Program			
	<u>Citrus</u>	<u>DGL</u>	<u>Sumter</u>
# of training hours provided or facilitated	37.5	20	16
# of training participants	202	159	108
TIP Program expenditures	\$1459.00	\$690.00	\$840.00

Contract Monitoring Activities	
<u>School Readiness Program</u>	
# of monitors completed	19
Average score achieved	28.4 of possible 29
Common concerns noted	Non-compliance w/ Licensing
<u>Voluntary Prekindergarten Program</u>	
# of monitors completed	25
Average score achieved	100%
Common concerns noted	NA

Performance Funding Project Activities	
# of participating programs	<i>Project not yet started for this fiscal year – 10 participating sites</i>
# of MMCI training hours offered by ELC staff	
# of MMCI participants	
# of participants in Early Learning Florida courses	
# of participants working on the Professional Pathway	

Child Passenger Safety Program Activities			
	<u>Citrus</u>	<u>Dixie/Gilchrist/Levy</u>	<u>Sumter</u>
Number of inspections completed	63	25	13
Number of seats correct upon arrival	9	2	1
Number of installations for newborns	15	3	0
% of seats incorrect upon arrival (misuse rate)*	61.9%	80%	92.3%
Total number of seats provided (includes installations for newborns)	34	19	11
Number of caregivers educated	50	20	7
Number of community events attended	6	1	1
Number of contacts at community events	104	45	50
Number of media releases	16	4	1
Client fees collected	\$855**	\$465	\$150
Donations received	United Way monthly + 10 \$15 vouchers from Agape' House	3 \$15 vouchers from the Partnership for Strong Families	

* Misuse rate is calculated by subtracting the number of correct seats and new installations from the total number of inspections completed, and dividing the balance by the total.

** Client fees from seats provided through the Citrus Sheriff's office are provided to the ELC for the Citrus County car seat program.

Public Relations Update:

October - November 2017

Community Involvement

Dixie Transportation Disadvantaged Coordinating Board Meeting
Sumter Board of County Commission Meeting
Gilchrist Transportation Disadvantaged Coordinating Board Mtg
Sumter Affordable Housing Advisory Council Mtg
Sumter Sheriff's Department National Night Out
Sumter Transportation Disadvantaged Coordinating Board Mtg
Sumter Chamber of Commerce Fall Festival
Government Day, The Villages
Villages Daily Sun Interview
Suncoast Business Masters Fundraiser, Citrus
Preschool 4 ALL Ball, Sumter
Sumter Sunshine Foundation Annual Event

Grant Writing

Cracker Barrel Foundation
SunTrust Community Foundation
Event Sponsorship, Sumter – SECO Energy

Community Wide Initiatives

United Way Lake & Sumter Site Visit
League of Women Voters VPK Study, Sumter
Preschool 4 ALL Ball Sponsorship Recruitment Visits – The Villages
Preschool 4 ALL Ball Sponsorship Recruitment Visits – Wildwood
Hunger & Homeless Awareness Proclamation, Citrus
Hunger & Homeless Awareness Proclamation, Sumter

Eligibility Department Update:

Eligibility Department Update:																
Referral Type	2017-18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	TOTAL	ALL COUNTY TOTAL TO DATE	
PS (Protective Service)																
Child from a family under DCF's supervision for abuse or neglect	Citrus	9	11	5	19	1								45	103	
	DGL	4	5	1	16	2								28		
	Sumter	6	10	4	8	2								30		
PI (Protective Investigation)																
Child from a family that DCF is investigating for child abuse or neglect	Citrus	6	4	0	4	7								21	54	
	DGL	2	2	1	0	4								9		
	Sumter	5	3	3	11	2								24		
FOSTER																
Child placed in foster care under DCF's supervision due to abuse or neglect	Citrus	0	3	0	7	0								10	20	
	DGL	2	1	0	0	0								3		
	Sumter	6	1	0	0	0								7		
CAREERSOURCE																
Needy families receiving cash assistance required to participate in job training and support services	Citrus	16	5	0	3	0								24	38	
	DGL	2	0	2	9	0								13		
	Sumter	0	0	0	1	0								1		
D. VIOLENCE																
Child in custody of parent that is a victim of domestic violence and residing in a certified domestic violence center	Citrus	1	0	0	3	0								4	8	
	DGL	0	0	0	0	0								0		
	Sumter	2	1	0	1	0								4		
DIVERSION																
Family participating with department prescribed activities: education, health services, work program	Citrus	0	0	0	2	0								2	21	
	DGL	2	0	0	0	0								2		
	Sumter	0	4	3	5	5								17		
HOMELESS																
Child in custody of parent that has been declared homeless by a DCF designated lead agency	Citrus	0	0	0	4	2								6	9	
	DGL	3	0	0	0	0								3		
	Sumter	0	0	0	0	0								0		

