



<b>I Call to Order, Welcome, and Attendance</b>		<b>Rob Wardlow</b>
<b>II Public Input</b>		<b>Rob Wardlow</b>
<b>III Approval of Agenda</b>		<b>Rob Wardlow</b>
<b>IV Consent Agenda</b>		<b>Rob Wardlow</b>
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<b>VIII New/Unfinished Business</b>		<b>Rob Wardlow</b>
Next Meeting Date: <b>April 7, 2021</b>		
<b>IX Public Input:</b> <i>Public Input is a time set aside for comments from the general public. Comments must be kept to a 3-minute limit. The Chair will open the meeting to public discussion at various times during the meeting at his/her discretion.</i>		

**Early Learning Coalition of the Nature Coast  
Board of Directors Meeting Minutes  
October 7, 2020**

**Meeting Attendance**

**Committee Members**

\*Linda Barber  
\*Brian Coleman  
\*Dale French  
\*Jeanne Harris-Lively  
\*JJ Kenney  
\*Alexa Mills  
\*Dana Moxley  
\*Heidi Rand  
\*Gailen Spinka  
\*Sonya Warden  
Robert Wardlow  
\*Robert Wells

**ELCNC Staff**

Sonya Bosanko  
Colin Burke  
John Coronado  
Sheri Ellis  
Tonya Hiers  
\*Cindy Prodey  
\*Desirae Rickman  
\*Sandra Woodard

**Members of the Public**

\*Anjanette Broadhurst  
\*Gwen Brown  
\*Louis Brown  
\*Aimee Dierks  
\*Susan Fort  
\*Sharon Harker  
\*Jonathan Pitts  
\*Vicky Pitts  
\*Russell Scoates

\*Virtual Attendance Platform

**Members Absent:** Robert Bradburn, Shawanna Felton, Blake Fugate, Beverly Goodman, Darla Huddleston, Barbara Locke, Connie Mahan

**Call to Order, Welcome & Introductions**

Board Chair, Robert Wardlow called the meeting to order at 9:02 a.m. Roll call of Board members was completed.

**Public Input**

There was no public input.

**Approval of Agenda**

Chair Wardlow directed Action Item #2020-21-08 Board Membership be included as part of the Consent Agenda.

*Brian Coleman motioned to approve the agenda with Chair Wardlow's changes. Dana Moxley seconded the motion. Motion carried unanimously.*

**Consent Agenda**

Board of Directors Minutes – August 5, 2020

Executive Committee Minutes – September 23, 2020

Action Item #2020-21-08 Board Membership

*Brian Coleman motioned to approve the Consent Agenda. Gailen Spinka seconded the motion. Motion carried unanimously.*

**Action Item # 2020-21-07: ELCNC Fiscal Year 2019/2020 Annual Report**

Dr. Bosanko brought the Board's attention to the completed Annual Report document included as an attachment to the Board packet. Dr. Bosanko explained that by October 1 of each year, all early learning coalitions in the State are required to submit an annual report to Florida's Office of Early Learning. The ELCNC annual report for fiscal year 2019/2020 was developed in compliance with Florida's Office of Early Learning's annual report policy and procedures.

*Brian Coleman motioned to approve the ELCNC 2019/2020 Annual Report. JJ Kenney seconded the motion. Motion carried unanimously.*

## **Action Item # 2020-21-09 Operating Budget Amendment Fiscal Year 2020/2021 #1**

Dr. Bosanko explained that the original Fiscal Year 2020-2021 budget presented to the Board for approval at the June 2020 Board meeting did not include final allocation figures from the Office of Early Learning, therefore, the Coalition assumed level funding. The School Readiness Grant Allocation, however, was increased in the amount of \$197,880, relating to the Quality Performance Incentive Differentials, and the Match Funding as detailed in the chart provided in the Board packet. In addition, the Preschool Development Grant (PDG) was increased by \$18,008, and the OAMI Award was decreased by \$2,445. Dr. Bosanko explained that the ELCNC would be receiving additional dollars based on CARES funding resulting in additional budget amendments in upcoming months.

*Brian Coleman motioned to approve the amendment to the 2020/2021 Operating Budget. Dale French seconded the motion. The motion carried unanimously.*

### **Treasurer's Report**

The financial reports provided reflected budget versus actual for the period July 1, 2020 through August 31, 2020. The School Readiness program is at an overall spending rate of 19.33%; Direct Services reflect 16.78% spent and 2.55% spent in Non-Direct Services. Administrative costs for the School Readiness Program are at 4.32%. The Voluntary Prekindergarten program is at an overall spending rate of 3.74%; Direct Services reflect 3.56% spent and .18% spent in Non-Direct Services. The administrative costs for the Voluntary Prekindergarten Education Program are at .44%.

At this point in the fiscal year, the Coalition's 2020/2021 budget should be approximately 17% expended. Dr. Bosanko notified the Board that the overall spending year to date in the School Readiness Program budget is slightly higher than expected due to the statewide initiatives in place to support the child care needs of essential workers during the pandemic. Also, due to the pandemic, VPK programs delayed their start date resulting in slightly lower spending rates in the Voluntary Prekindergarten Program budget.

### **Executive Director's Report**

Dr. Bosanko shared that we are currently serving 2,416 children in the School Readiness Program including 362 children of essential workers. Voluntary Prekindergarten (VPK) Education Programs are serving 1,136 children throughout our 5-county region. Additional funding from Florida's Office of Early Learning allowed the Coalition to place all children who were on the School Readiness Program wait list as of July 1, 2020. There are currently 49 children on our School Readiness Program waiting list having applied and been found eligible for School Readiness Program funding since July 1, 2020.

Dr. Bosanko explained to the Board that child care providers delivering the School Readiness Program are typically paid by the Coalition based on child attendance with the parent copayment being paid directly to the provider by the parent. Beginning in April 2020, in an effort to support the child care industry during the current pandemic, CARES funding made available due to the COVID-19 pandemic allowed School Readiness Program providers to be reimbursed by the Coalition based on all School Readiness children enrolled, including the parent's copayment amount, regardless of whether they were actually attending the program or not. This support results in increased spending in the School Readiness Program. Beginning in October 2020, Florida's Office of Early Learning will implement what they refer to as a dimmer switch approach to the payment based on enrollment practice. School Readiness Program providers will return to the original payment based on attendance model with payment for additional absences. Informal communication with childcare providers throughout our 5-county region indicates that approximately 60% of the families have returned to childcare. As the Coalition returns to payment based on actual child attendance for School Readiness Programs, this causes the Coalition concern for the financial viability of these small child care businesses.

The Coalition is working to process Phase III of the CARES grant funding for those child care providers who did not meet eligibility requirements for the CARES Phase I and II grants.

Dr. Bosanko notified the Board that our annual independent financial audit will begin next week and will be conducted virtually due to current social distancing guidelines.

Dr. Bosanko announced the retirement of Colin Burke, Director of Education. Colin's employment with the Coalition will continue until early December 2020. The Coalition is currently interviewing for the Director of Education position.

Gailen Spinka asked if the children currently assigned to the School Readiness Program waiting list should be prioritized for placement to help offset the 60% attendance rates currently being experienced by providers. Dr. Bosanko responded explaining that although only 60% of the children are attending, the provider has been paid since April 2020 for 100% of the School Readiness Program children enrolled. Additional funding received from Florida's Office of Early Learning earmarked for children on the waiting list, referred to those on the waiting list as of July 1, 2020. 100% of those children have been placed. Therefore, there is not currently funding available to serve the children that have been placed on the waitlist since July 1, 2020. Once the Coalition has actual costs for the months of October and November 2020, there will be a better understanding of any actual dollars available to serve additional children. If additional funding becomes available, these children currently on the waitlist will receive priority for service.

Dana Moxley asked Dr. Bosanko for a projected timeline of when the current waitlist families might receive funding. Dr. Bosanko responded that the Coalition would need to better understand the impact of the graduated phase out of the payment based on enrollment before making decisions about additional spending in the School Readiness Program.

Dana Moxley asked Dr. Bosanko about the additional funding the Coalition would receive for serving families on the waiting list. Dr. Bosanko responded that the additional funding received from Florida's Office of Early Learning allocated for children on the waiting list, referred to those on the waiting list as of July 1, 2020. 100% of those children have been placed. Mrs. Moxley shared that as a childcare provider, she is experiencing many School Readiness families choosing not to recertify their eligibility to continue receiving School Readiness Program funding. Mrs. Moxley stated that she expects this to be the case for other childcare providers as well. Dr. Bosanko agreed that the Coalition recognized many School Readiness Program families failing to complete their recertification process.

Brian Coleman motioned to approve the Executive Director's Report. Heidi Rand seconded the motion. Motion carried unanimously.

#### **New/Unfinished Business**

Commissioner Brian Coleman notified the Board that he will not seek reelection to the Citrus County Board of County Commission and therefore would no longer serve on the ELCNC Board of Directors as the representative for that entity. Today's ELCNC Board meeting will be Commissioner Coleman's last meeting as an ELCNC Board member. Commissioner Coleman shared that it has been an honor and a privilege to serve on the ELCNC Board. Holly Davis will be taking Mr. Coleman's seat on the County Commission. Mrs. Davis will serve as the BOCC representative on the ELCNC Board. Mr. Coleman will see that Mrs. Davis is advised of future ELCNC meeting dates. Chair Wardlow expressed his appreciation on behalf of the Board and the Coalition staff for Commissioner Coleman's service to the children and families as a member of the ELCNC Board and Executive Committee.

#### **Public Input**

No public input

*Brian Coleman motioned to adjourn at 9:35 am. Dana Moxley seconded the motion. Motion carried unanimously.*

Next Regular Meeting Date: December 2, 2020

**\*If additional detail regarding the discussion at the meeting is desired, a recording of the meeting is available.**

Minutes prepared by Sandra Woodard



**ACTION ITEM**

**Date:** February 3, 2021

**Subject:** Board Membership

**Action Item # 2020-21-10**

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**Proposed Board Action**

1. Appoint Holly Davis to serve as the Board of County Commissioners representative on the ELCNC Board of Directors.
2. Appoint Mary Wachira, IBCLC to serve as the Citrus County Health Department representative on the ELCNC Board of Directors.

**Budget Considerations:**

None

**Background Information:**

1. Florida Statute, Section 1002.83(4h), requires one member appointed by a board of county commissioners or the governing board of a municipality.
2. Florida Statute, Section 1002.83(4d), requires a county health department director or his or her designee.

**Points of Consideration:**

1. Holly Davis was appointed on December 2, 2020 to replace Brian Coleman as the BOCC representative on the ELCNC Board.
2. Mary Wachira, IBCLC was appointed on January 27, 2021 to replace Barbara Locke, who retired at the beginning of 2021, as the County Health Department representative.

**Effective Date:**

February 3, 2021

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**Supporting Documentation: Appointment emails**

**Prepared by: Sheri Ellis, Director of Human Resources**

**Submitted by: Sonya Bosanko, Executive Director**

**History of Action Item:**

Committee or Council	Date of Meeting	Action

**From:** Douglas A. Wright <Douglas.Wright@citrusbocc.com>

**Sent:** Wednesday, December 2, 2020 9:36 AM

**To:** sheri ellis <sellis@elc-naturecoast.org>

**Subject:** ELC BOCC Board Appointment

Good morning,

Commissioner Holly L. Davis has been appointed to serve on the ELC board. Let me know if you need anything else. Take care

Doug

*Doug Wright*

*Executive Assistant to the Board*

*(352) 341-6561 (office)*

*(352) 341-6584 (fax)*

*(352) 586-6271 (cell)*

**From:** Rubio, Tito G. <Tito.Rubio@flhealth.gov>  
**Sent:** Wednesday, January 27, 2021 11:02 AM  
**To:** sheri ellis <sellis@elc-naturecoast.org>  
**Cc:** Wade, Janora X <Janora.Wade@flhealth.gov>; Wachira, Mary M <Mary.Wachira@flhealth.gov>  
**Subject:** Re: Health Department Representative for ELCNC Board

Sheri,

Thank you very much for allowing FDOH-Citrus to serve on your board. I have appointed Mary M Wachira as our representative to the board. Here is her contact information:

Maret Wachira, IBCLC   
Health Educator Consultant  
Florida Department of Health in Citrus County  
**Cell: 352-257-6000**  
Direct: 352-513-6070

I have also included her and her supervisor on this email.

Tito

**Keep practicing social distancing, wear a cloth face covering in public settings and wash your hands frequently.**

**Ernesto G. Rubio, MPH** | Administrator/Health Officer Citrus County

**Florida Department of Health in Citrus**

3700 W. Sovereign Path | Lecanto, Florida 34461- 8071 | **Work: 352.513.6004 Cell: 352.302.5103**



**ACTION ITEM**

**Date** Feb 3, 2021

**Subject:** Executive Director Performance Appraisal & Salary Increase

**Action Item # 2020-21-11**

**Proposed Board Action**

Adopt the following Executive Director Performance Appraisal.  
 Approve a \$22,700.00 increase to Executive Director’s salary.

Critical Element #	Description of Critical Element	Gailen Spinka	Sonya Warden	Brian Coleman	Final Rating
1	Performance on Florida’s Office of Early Learning Audits (School Readiness & VPK).	4	4	3	11
2	Performance on Florida’s Office of Early Learning Financial Audit.	n/a	n/a	n/a	n/a
3	Performance on annual Single Independent Audit (financial).	5	4	5	14
4	Fiscal Management	5	3	5	13
5	Maintains contact and strong relationships with funding sources to sufficiently meet match funding and explores new funding sources for current and future needs.	4	3	5	12
6	Community and Public Relations	5	5	5	15
7	Administrative/Management/Leadership	4	4	5	13
8	Board and Committee Relationships	4	4	5	13
<b>Total Points</b>		<b>31</b>	<b>27</b>	<b>33</b>	<b>91</b>
<b>Overall Rating</b>		<b>4.43</b>	<b>3.86</b>	<b>4.71</b>	<b>4.34</b>

**Budget Considerations:**

Increase will be offset by reduction in operating expenses achieved through the closing of the DGL and Sumter Offices.

**Background Information:**

The Early Learning Coalition of the Nature Coast's performance appraisal procedure is designed to document the expectations of the Executive Director and organizational performance, provide a meaningful process by which the Executive Director can be rewarded for noteworthy contributions to the organization, and provide a mechanism to improve individual/organizational performance as necessary. The performance appraisal was developed utilizing critical elements, which are designed to hold the Executive Director accountable for the work assignments and responsibilities for the position. The performance standards are expressions of the performance threshold(s), requirement(s), or expectations(s) and must be met for each element at a particular level of performance. They are focused on results and include credible measures.

Sonya’s job description required a bachelor’s degree; however, she was hired for her position based on her past management and leadership experience. Many years ago, the Board expressed an interest in promoting staff education which manifested in a performance criterion that evaluates Sonya’s education credentials and her ability to recruit and maintain educated staff. After the performance criterion was established, Sonya obtained her bachelor’s degree but was not awarded an increase due to her concerns about budget constraints and the wages of staff. Sonya continued her education, obtaining a master’s and doctorate degree and again, was not awarded an increase due to budget concerns.

The recommended increase was calculated as follows:

- 15% increase for bachelor’s degree: \$13,632
- 5% increase for master’s degree: \$4,544
- 5% increase for doctorate degree: \$4,544
- The Executive Director total salary with increase equals \$113,599



**Points of Consideration:**

Chairman Wardlow requested the Human Resources Director to collect data from other Coalitions concerning the salary of other Executive Directors employed by similar size coalitions. The following two responses were received:

- The Duval County ELC Executive Officers salary range is \$84,800.00 to \$148,400.00.
- The Marion County ELC CEO's salary range is \$78,126.00 - \$150,000.00.
- Sonya serves in our highest position and has been with the ELCNC for 20 years.

If the action item is approved, the Human Resources Director will be presenting an amendment to the Executive Director job description. At a minimum the amendment will include:

- Title change from Executive Director to CEO which is aligned with a current trend in Early Learning Coalitions.
- Increase minimum position qualifications.
- Revise the position salary range.

**Effective Date:**

Evaluation Signature Date

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**Supporting Documentation:**

**Prepared by:** Sheri Ellis, Director of Human Resources

**Submitted by:** Rob Wardlow, Chairman of the Board

**History of Action Item:**

Committee or Council	Date of Meeting	Action

**Treasurer's Report  
Budget vs Actual  
Month Ending December 2020**

	<u>Jul - Dec 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
<b>1002 Cash Transfer</b>	0.00	0.00	0.00	0.0%
<b>4000 Contracts, Grants &amp; Other</b>				
<b>4000-01 State &amp; Federal Grants</b>				
<b>4000-01-01 SR Income</b>	5,589,384.15	4,991,832.00	597,552.15	111.97%
<b>4000-01-02 VPK Income</b>	2,008,147.60	2,289,419.00	-281,271.40	87.71%
<b>4000-01-03 O&amp;A</b>	0.00	2,304.00	-2,304.00	0.0%
<b>4000-01-04 PFP Project Income</b>	0.00	0.00	0.00	0.0%
<b>4000-01-05 University of Florid</b>	2,735.00	2,735.00	0.00	100.0%
<b>4000-01-06 SRPAS</b>	0.00	0.00	0.00	0.0%
<b>4000-01-07 Preschool Development</b>	13,604.69	22,275.00	-8,670.31	61.08%
<b>4000-01-08 CARES Income</b>	1,390,732.27	711,282.00	679,450.27	195.53%
<b>4000-01-09 CARES Income (Supp)</b>	764,224.48	845,082.20	-80,857.72	90.43%
<b>Total 4000-01 State &amp; Federal Grants</b>	9,768,828.19	8,864,929.20	903,898.99	110.2%
<b>4000-03 Match Income</b>				
<b>4000-03-01 United Way</b>				
<b>4000-03-01-01 Citrus County</b>	0.00	0.00	0.00	0.0%
<b>4000-03-01-05 Sumter County</b>	0.00	0.00	0.00	0.0%
<b>Total 4000-03-01 United Way</b>	0.00	0.00	0.00	0.0%
<b>Total 4000-03 Match Income</b>	0.00	0.00	0.00	0.0%
<b>4000-04 Gifts,Donations,Pledges</b>				
<b>4000-04-01 Match Income</b>				
<b>4000-04-01-01 Citrus County</b>	8.50	0.00	8.50	100.0%
<b>4000-04-01-05 Sumter County</b>	0.00	0.00	0.00	0.0%
<b>Total 4000-04-01 Match Income</b>	8.50	0.00	8.50	100.0%
<b>Total 4000-04 Gifts,Donations,Pledges</b>	8.50	0.00	8.50	100.0%
<b>Total 4000 Contracts, Grants &amp; Other</b>	9,768,836.69	8,864,929.20	903,907.49	110.2%
<b>4006 Interest Income</b>	270.40	0.00	270.40	100.0%
<b>4020 Other Miscellaneous Rev</b>				
<b>4040 Unrestricted Income</b>				
<b>4040-01 Citrus County</b>	2,643.00			
<b>4040 Unrestricted Income - Other</b>	0.00	0.00	0.00	0.0%
<b>Total 4040 Unrestricted Income</b>	2,643.00	0.00	2,643.00	100.0%
<b>4042 Match Income</b>				
<b>4042-01 Match Income Citrus</b>				
<b>4042-01-02 Suncoast Business</b>	3,427.61	0.00	3,427.61	100.0%
<b>4042-01-03 Donations</b>	10,000.00			
<b>Total 4042-01 Match Income Citrus</b>	13,427.61	0.00	13,427.61	100.0%
<b>4042-02 Match Income Sumter</b>				
<b>4042-02-01 Preschool 4 All Ball</b>	0.00	0.00	0.00	0.0%
<b>Total 4042-02 Match Income Sumter</b>	0.00	0.00	0.00	0.0%
<b>4042-05 Match Income Sumter</b>				

4042-05-01 United Way of Sumter	2,500.00			
<b>Total 4042-05 Match Income Sumter</b>	<b>2,500.00</b>			
<b>Total 4042 Match Income</b>	15,927.61	0.00	15,927.61	100.0%
4046 ACH Returns	0.00	0.00	0.00	0.0%
4049 Provider Debt	0.00	0.00	0.00	0.0%
<b>4060 Child Passenger Safety</b>				
4060-01 Unrestricted CPS Funds	0.00	0.00	0.00	0.0%
4060-02 Restricted CPS Funds	0.00	0.00	0.00	0.0%
4060-03 CPS Seat Income	0.00	0.00	0.00	0.0%
<b>Total 4060 Child Passenger Safety</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total 4020 Other Miscellaneous Rev</b>	<b>18,570.61</b>	<b>0.00</b>	<b>18,570.61</b>	<b>100.0%</b>
<b>Total Income</b>	<b>9,787,677.70</b>	<b>8,864,929.20</b>	<b>922,748.50</b>	<b>110.41%</b>
<b>Gross Profit</b>	<b>9,787,677.70</b>	<b>8,864,929.20</b>	<b>922,748.50</b>	<b>110.41%</b>
<b>Expense</b>				
<b>5300 (Shared Cost Pool)</b>				
5304 Payroll Expense	76.12	0.00	76.12	100.0%
<b>Total 5300 (Shared Cost Pool)</b>	<b>76.12</b>	<b>0.00</b>	<b>76.12</b>	<b>100.0%</b>
<b>5400 (Unrestricted Expense)</b>	<b>653.26</b>	<b>0.00</b>	<b>653.26</b>	<b>100.0%</b>
<b>5700 Reconciliation Discrep.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>5900 Prior Year Expense - SR</b>	<b>7,069.79</b>	<b>0.00</b>	<b>7,069.79</b>	<b>100.0%</b>
<b>5902 Prior Year Expense - VPK</b>	<b>65.10</b>			
<b>6040 - Child Passenger Safety</b>				
6040-01 CPS Salaries	0.00	0.00	0.00	0.0%
6040-02 CPS Marketing	0.00	0.00	0.00	0.0%
6040-03 CPS Child Seats	0.00	0.00	0.00	0.0%
6040-04 Travel	0.00	0.00	0.00	0.0%
<b>Total 6040 - Child Passenger Safety</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>6100 Program Expenses</b>				
<b>6100-01 Staff Development</b>				
<b>6100-01-01 Staff Development</b>				
6100-01-01-01 Staff Development	0.00	624.00	-624.00	0.0%
6100-01-01-02 Emp Certification	0.00	0.00	0.00	0.0%
6100-01-01-03 Emp Train & Mat	0.00	498.00	-498.00	0.0%
6100-01-01-04 Conferences	0.00	498.00	-498.00	0.0%
<b>Total 6100-01-01 Staff Development</b>	<b>0.00</b>	<b>1,620.00</b>	<b>-1,620.00</b>	<b>0.0%</b>
<b>6100-01-02 Tuition Reimbursemen</b>	<b>3,409.57</b>	<b>5,748.00</b>	<b>-2,338.43</b>	<b>59.32%</b>
<b>Total 6100-01 Staff Development</b>	<b>3,409.57</b>	<b>7,368.00</b>	<b>-3,958.43</b>	<b>46.28%</b>
<b>6100-02 Professional Services</b>				
6100-02-02 Audit	4,710.00	10,344.00	-5,634.00	45.53%
6100-02-03 IT	0.00	1,248.00	-1,248.00	0.0%
6100-02-04 Legal	0.00	252.00	-252.00	0.0%
6100-02-07 Printing & Reproduct	177.17	498.00	-320.83	35.58%
6100-02-08 Repair & Maint	1,308.00	2,502.00	-1,194.00	52.28%
6100-02-09 Other	0.00	252.00	-252.00	0.0%
<b>Total 6100-02 Professional Services</b>	<b>6,195.17</b>	<b>15,096.00</b>	<b>-8,900.83</b>	<b>41.04%</b>
<b>6100-03 Occupancy</b>				
6100-03-01 Electricity	5,785.70	6,000.00	-214.30	96.43%
6100-03-02 Facility Maint	4,150.96	2,502.00	1,648.96	165.91%

6100-03-03 Office Lease	49,903.20	50,994.00	-1,090.80	97.86%
6100-03-04 Waste	951.52	1,200.00	-248.48	79.29%
6100-03-05 Water	900.94	708.00	192.94	127.25%
6100-03-06 Storage	406.85	492.00	-85.15	82.69%
6100-03-07 Sewer	660.09	750.00	-89.91	88.01%
<b>Total 6100-03 Occupancy</b>	<b>62,759.26</b>	<b>62,646.00</b>	<b>113.26</b>	<b>100.18%</b>
<b>6100-04 Postage, Freight, Deliv</b>				
6100-04-01 Postage	766.10	1,752.00	-985.90	43.73%
<b>Total 6100-04 Postage, Freight, Deliv</b>	<b>766.10</b>	<b>1,752.00</b>	<b>-985.90</b>	<b>43.73%</b>
<b>6100-05 Rentals</b>				
6100-05-01 Office Equipment	2,379.44	5,502.00	-3,122.56	43.25%
<b>Total 6100-05 Rentals</b>	<b>2,379.44</b>	<b>5,502.00</b>	<b>-3,122.56</b>	<b>43.25%</b>
<b>6100-06 Supplies</b>				
6100-06-01 Office Supplies	3,328.87	4,752.00	-1,423.13	70.05%
<b>Total 6100-06 Supplies</b>	<b>3,328.87</b>	<b>4,752.00</b>	<b>-1,423.13</b>	<b>70.05%</b>
<b>6100-07 Communications</b>				
6100-07-01 Office Phones	5,390.91	7,128.00	-1,737.09	75.63%
6100-07-02 Cell Phones	13,666.71	2,658.00	11,008.71	514.17%
6100-07-03 Internet	6,402.31	7,752.00	-1,349.69	82.59%
<b>Total 6100-07 Communications</b>	<b>25,459.93</b>	<b>17,538.00</b>	<b>7,921.93</b>	<b>145.17%</b>
<b>6100-08 Insurance</b>				
6100-08-01 D & O	4,283.58	2,274.00	2,009.58	188.37%
6100-08-03 General Liability	1,917.18	1,314.00	603.18	145.9%
6100-08-04 Worker's Comp	14,462.20	8,052.00	6,410.20	179.61%
6100-08-06 Other Insurance	0.00	198.00	-198.00	0.0%
<b>Total 6100-08 Insurance</b>	<b>20,662.96</b>	<b>11,838.00</b>	<b>8,824.96</b>	<b>174.55%</b>
<b>6100-09 Tangible Personal Prop</b>				
<b>6100-09-01 Equip =&gt;\$1,000</b>				
6100-09-01-01 Elec Equip	0.00	252.00	-252.00	0.0%
<b>Total 6100-09-01 Equip =&gt;\$1,000</b>	<b>0.00</b>	<b>252.00</b>	<b>-252.00</b>	<b>0.0%</b>
<b>6100-09-02 Equip =&lt;1000</b>				
<b>6100-09-02-01 Computers</b>				
6100-09-02-01-01 < = 250	0.00	498.00	-498.00	0.0%
6100-09-02-01-02 > = 250	0.00	1,500.00	-1,500.00	0.0%
<b>Total 6100-09-02-01 Computers</b>	<b>0.00</b>	<b>1,998.00</b>	<b>-1,998.00</b>	<b>0.0%</b>
<b>6100-09-02-02 Non Fixed Assets</b>				
6100-09-02-02-01 < = 250	2,518.86	2,508.00	10.86	100.43%
6100-09-02-02-02 > = 250	0.00	252.00	-252.00	0.0%
<b>Total 6100-09-02-02 Non Fixed Assets</b>	<b>2,518.86</b>	<b>2,760.00</b>	<b>-241.14</b>	<b>91.26%</b>
<b>6100-09-02-03 Electronic Equip</b>				
6100-09-02-03-01 < = 250	737.54	1,128.00	-390.46	65.39%
6100-09-02-03-02 > = 250	1,276.97	498.00	778.97	256.42%
<b>Total 6100-09-02-03 Electronic Equip</b>	<b>2,014.51</b>	<b>1,626.00</b>	<b>388.51</b>	<b>123.89%</b>
<b>Total 6100-09-02 Equip =&lt;1000</b>	<b>4,533.37</b>	<b>6,384.00</b>	<b>-1,850.63</b>	<b>71.01%</b>
<b>Total 6100-09 Tangible Personal Prop</b>	<b>4,533.37</b>	<b>6,636.00</b>	<b>-2,102.63</b>	<b>68.32%</b>
<b>6100-10 Quality</b>				
6100-10-01 Classroom Materials	0.00	0.00	0.00	0.0%
6100-10-02 Training Materials	0.00	252.00	-252.00	0.0%

6100-10-03 Educ & Outreach	0.00	0.00	0.00	0.0%
6100-10-05 Scholarships	619.99	6,000.00	-5,380.01	10.33%
<b>Total 6100-10 Quality</b>	<b>619.99</b>	<b>6,252.00</b>	<b>-5,632.01</b>	<b>9.92%</b>
<b>6100-11 Travel</b>				
6100-11-01 Travel In-State (OA)	0.00	1,752.00	-1,752.00	0.0%
6100-11-03 Travel - Local	1,875.28	10,500.00	-8,624.72	17.86%
6100-11-04 Travel - Board	32.30	102.00	-69.70	31.67%
<b>Total 6100-11 Travel</b>	<b>1,907.58</b>	<b>12,354.00</b>	<b>-10,446.42</b>	<b>15.44%</b>
<b>6100-12 Other Expenses</b>				
6100-12-01 Bank Fees (Inc ACH)	1,582.78	1,500.00	82.78	105.52%
6100-12-02 Software	3,829.78	2,748.00	1,081.78	139.37%
6100-12-03 Web Services				
6100-12-03-02 Web Serv - Other	56.25	0.00	56.25	100.0%
6100-12-03 Web Services - Other	0.00	498.00	-498.00	0.0%
<b>Total 6100-12-03 Web Services</b>	<b>56.25</b>	<b>498.00</b>	<b>-441.75</b>	<b>11.3%</b>
6100-12-04 Other Emp Expend	1,244.97	648.00	596.97	192.13%
6100-12-05 Dues & Subscrip	738.17	1,998.00	-1,259.83	36.95%
6100-12-06 Tax, License, Fee	1,150.71	1,248.00	-97.29	92.2%
6100-12-08 Misc/Other Current	0.00	252.00	-252.00	0.0%
6100-12-09 Advertising				
6100-12-09-01 Ad - General	3,913.96	3,000.00	913.96	130.47%
6100-12-09-02 Ad - Legal	0.00	252.00	-252.00	0.0%
<b>Total 6100-12-09 Advertising</b>	<b>3,913.96</b>	<b>3,252.00</b>	<b>661.96</b>	<b>120.36%</b>
<b>Total 6100-12 Other Expenses</b>	<b>12,516.62</b>	<b>12,144.00</b>	<b>372.62</b>	<b>103.07%</b>
<b>6100-13 Employer Prov Sal &amp; Ben</b>				
6100-13-01 Salaries	584,400.35	575,076.00	9,324.35	101.62%
6100-13-02 Payroll Taxes	46,527.14	57,960.00	-11,432.86	80.28%
6100-13-03 Benefits - Reemploy	0.00	1,452.00	-1,452.00	0.0%
6100-13-04 Health Benefits	30,206.91	64,170.00	-33,963.09	47.07%
6100-13-05 Retirement Benefits	58,374.95	62,508.00	-4,133.05	93.39%
6100-13-06 Life,Disabiity,Other	12,381.15	28,830.00	-16,448.85	42.95%
6100-13-07 PLT	0.00	39,594.00	-39,594.00	0.0%
6100-13-08 Benefit Payout	37,932.84	49,998.00	-12,065.16	75.87%
<b>Total 6100-13 Employer Prov Sal &amp; Ben</b>	<b>769,823.34</b>	<b>879,588.00</b>	<b>-109,764.66</b>	<b>87.52%</b>
<b>6100-14 Direct Services - Child</b>				
6100-14-01 School Readiness				
6100-14-01-01 97C00	0.00	0.00	0.00	0.0%
6100-14-01-02 97G00	15,201.84	67,386.00	-52,184.16	22.56%
6100-14-01-03 97GNW	195,890.84	326,928.00	-131,037.16	59.92%
6100-14-01-04 97GSD	278,592.79	276,336.00	2,256.79	100.82%
6100-14-01-05 97P00	2,578,852.78	2,365,758.00	213,094.78	109.01%
6100-14-01-06 97R00	669,507.41	673,860.00	-4,352.59	99.35%
6100-14-01-07 97GTA	0.00	0.00	0.00	0.0%
6100-14-01-08 Match	0.00	0.00	0.00	0.0%
6100-14-01-10 97IGS	0.00	0.00	0.00	0.0%
6100-14-01-14 97REG Reg. Fees	8,235.00	32,850.00	-24,615.00	25.07%
6100-14-01-15 QPIPD Direct Diff	230,343.66	239,862.00	-9,518.34	96.03%
6100-14-01-16 QPICA Child Asses	8,213.43	15,000.00	-6,786.57	54.76%

6100-14-01-17 SRMAT Match Progr	0.00	15,042.00	-15,042.00	0.0%
<b>6100-14-01-18 QUALITY SERVICES</b>				
6100-14-01-18-01 97GSQ GS Quali	3,031.50	4,002.00	-970.50	75.75%
6100-14-01-18-02 QPIPQ Qual Dif	5,082.02	8,124.00	-3,041.98	62.56%
6100-14-01-18-03 QPICQ CA Qual	0.00			
<b>Total 6100-14-01-18 QUALITY SERVICES</b>	<b>8,113.52</b>	<b>12,126.00</b>	<b>-4,012.48</b>	<b>66.91%</b>
<b>6100-14-01-19 SRRCN</b>	<b>1,674.27</b>			
<b>Total 6100-14-01 School Readiness</b>	<b>3,994,625.54</b>	<b>4,025,148.00</b>	<b>-30,522.46</b>	<b>99.24%</b>
<b>6100-14-02 VPK</b>				
6100-14-02-01 VPPRS - School Yr	1,519,206.59	2,194,754.00	-675,547.41	69.22%
6100-14-02-02 VPPRS - Summer	10,666.00	10,666.00	0.00	100.0%
6100-14-02-03 VPKSD	7,236.00	7,237.00	-1.00	99.99%
6100-14-02-04 VPPRP Prepay	18,360.67	0.00	18,360.67	100.0%
<b>Total 6100-14-02 VPK</b>	<b>1,555,469.26</b>	<b>2,212,657.00</b>	<b>-657,187.74</b>	<b>70.3%</b>
<b>Total 6100-14 Direct Services - Child</b>	<b>5,550,094.80</b>	<b>6,237,805.00</b>	<b>-687,710.20</b>	<b>88.98%</b>
<b>6100-15 VPK Awareness Grant</b>				
6100-15-01 VPMNI	0.00	2,304.00	-2,304.00	0.0%
<b>Total 6100-15 VPK Awareness Grant</b>	<b>0.00</b>	<b>2,304.00</b>	<b>-2,304.00</b>	<b>0.0%</b>
<b>6100-16 Program Advance</b>				
6100-16-01 SR Advance	758,650.00	0.00	758,650.00	100.0%
6100-16-02 VPK Advance	376,350.00	0.00	376,350.00	100.0%
<b>Total 6100-16 Program Advance</b>	<b>1,135,000.00</b>	<b>0.00</b>	<b>1,135,000.00</b>	<b>100.0%</b>
<b>6100-20 Provider Assessments</b>				
6100-20-01 SRPAS	0.00	0.00	0.00	0.0%
<b>Total 6100-20 Provider Assessments</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>6100-21 Preschool Development G</b>				
6100-21-01 PDGAD Admin	644.00	644.00	0.00	100.0%
6100-21-02 PDGPT Provider Train	2,079.26	1,477.00	602.26	140.78%
6100-21-03 PDGIT Technology Sup	10,033.58	10,760.00	-726.42	93.25%
6100-21-05 PDGRA Admin	743.19	469.00	274.19	158.46%
6100-21-06 PDG R0422 Curricula	0.00	3,195.00	-3,195.00	0.0%
6100-21-07 PDG R0443 Mental Hea	0.00	5,728.00	-5,728.00	0.0%
<b>Total 6100-21 Preschool Development G</b>	<b>13,500.03</b>	<b>22,273.00</b>	<b>-8,772.97</b>	<b>60.61%</b>
<b>6100-22 University of Florida</b>				
6100-22-02 UF CoP Practitioner	2,000.00	2,735.00	-735.00	73.13%
<b>Total 6100-22 University of Florida</b>	<b>2,000.00</b>	<b>2,735.00</b>	<b>-735.00</b>	<b>73.13%</b>
<b>6100-23 CARES</b>				
6100-23-01 CAADV	50,350.00			
6100-23-03 CESSB	235,500.00	120,912.00	114,588.00	194.77%
6100-23-04 CESSD	502,560.85	258,354.00	244,206.85	194.52%
6100-23-05CRKSP	177,371.42	88,686.00	88,685.42	200.0%
6100-23-06 CERGC	0.00	0.00	0.00	0.0%
6100-23-07 CERGN	0.00	384.00	-384.00	0.0%
6100-23-08 CHQGC	0.00	12.00	-12.00	0.0%
6100-23-10 CPPGC	121,700.00	71,418.00	50,282.00	170.41%
6100-23-11 CPSGC	99,750.00	60,252.00	39,498.00	165.56%
6100-23-12 CPPSG	159,500.00	84,498.00	75,002.00	188.76%
6100-23-13 CPSSG	44,000.00	26,748.00	17,252.00	164.5%

<b>Total 6100-23 CARES</b>	1,390,732.27	711,264.00	679,468.27	195.53%
<b>6100-24 CARES Supplemental</b>				
<b>6100-24-01 CAADV</b>	0.00			
<b>6100-24-03 CESSB</b>	116,500.00	136,500.00	-20,000.00	85.35%
<b>6100-24-04 CESSD</b>	107,499.48	168,357.20	-60,857.72	63.85%
<b>6100-24-06 CERGC</b>	322,500.00	322,500.00	0.00	100.0%
<b>6100-24-07 CERGN</b>	11,500.00	11,500.00	0.00	100.0%
<b>6100-24-08 CHQGC</b>	206,225.00	206,225.00	0.00	100.0%
<b>Total 6100-24 CARES Supplemental</b>	<u>764,224.48</u>	<u>845,082.20</u>	<u>-80,857.72</u>	<u>90.43%</u>
<b>Total 6100 Program Expenses</b>	9,769,913.78	8,864,929.20	904,984.58	110.21%
<b>8000 - Provider Disbursement</b>				
<b>8000-01 SR</b>	0.00	0.00	0.00	0.0%
<b>8000-02 VPK</b>	0.00	0.00	0.00	0.0%
<b>8000-03 VPK PP</b>	0.00	0.00	0.00	0.0%
<b>8000-05 PFPD</b>	0.00	0.00	0.00	0.0%
<b>Total 8000 - Provider Disbursement</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>Total Expense</b>	<u>9,777,778.05</u>	<u>8,864,929.20</u>	<u>912,848.85</u>	<u>110.3%</u>
<b>Net Income</b>	<u><b>9,899.65</b></u>	<u><b>0.00</b></u>	<u><b>9,899.65</b></u>	<u><b>100.0%</b></u>

**Narrative Budget Report  
December 2020**

Below are the actual rates for the School Readiness and Voluntary Pre-Kindergarten programs, which are also broken out by non-direct services and direct services, and the agency wide spending rates for July 2020 through December 2020:

School Readiness Overall Spending Rate: 48.39%

- Non-Direct Services: 43.29%
- Direct Services (Match/Advance Removed): 49.63%
- At this point in the fiscal year, we should be approximately 50% expended.

VPK Overall Spending Rate: 35.55%

- Non-Direct Services: 43.23%
- Direct Costs (Advance Removed): 35.24%
- At this point in the fiscal year, we should be approximately 50% expended. It is important to note that the VPK program is funded based on the estimated number of four-year olds in the county. When we serve more than the expected number, our spending rate is increased; however, we must enroll all children who request VPK services.

**Spending Rate Threshold:** Below is a list of the thresholds that are required for each OCA and the actual percentage year to date.

**School Readiness Program:**

<u>OCA</u>	<u>Threshold</u>	<u>Actual Spending Year to Date</u>
Administration	Max 5%	5.30%
Admin/Non-Direct/Quality	Max 22%	17.51%
Infant & Toddler	Min \$125,530	\$24,046 (19.16%)
Quality	Min 4%	4.51%
Direct Services	Min 78%	82.49%

**Voluntary Pre-Kindergarten:**

<u>OCA</u>	<u>Threshold</u>	<u>Actual Spending to Date</u>
Administration	4% of Direct Services Expenses	4.91%
Direct Services	96%	



Early Learning Coalition of the Nature Coast  
DIRECT SERVICES DECEMBER 2020

Citrus County Budget Amount: <u>\$3,053,999.00</u>							Dixie County Budget Amount: <u>\$300,049.00</u>						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	844	\$16.53	23	\$320,911.34	\$2,733,087.66	A	July	38	\$21.72	23	\$18,980.28	\$281,068.72	A
Aug	927	\$14.10	21	\$274,476.79	\$2,458,610.87	A	Aug	37	\$21.74	21	\$16,893.60	\$264,175.12	A
Sept	886	\$12.51	23	\$255,018.48	\$2,203,592.39	A	Sept	33	\$17.59	23	\$13,354.21	\$250,820.91	A
Oct	806	\$13.38	22	\$237,201.50	\$1,966,390.89	A	Oct	31	\$16.78	22	\$11,443.07	\$239,377.84	A
Nov	784	\$13.96	21	\$229,833.90	\$1,736,556.99	A	Nov	27	\$18.24	21	\$10,341.21	\$229,036.63	A
Dec	792	\$13.32	23	\$242,643.82	\$1,493,913.17	A	Dec	35	\$21.54	23	\$17,337.25	\$211,699.38	A
Jan	792	\$13.32	21	\$221,544.36	\$1,272,368.81	P	Jan	35	\$21.54	21	\$15,829.66	\$195,869.72	P
Feb	792	\$13.32	20	\$210,994.63	\$1,061,374.19	P	Feb	35	\$21.54	20	\$15,075.87	\$180,793.85	P
Mar	792	\$13.32	23	\$242,643.82	\$818,730.37	P	Mar	35	\$21.54	23	\$17,337.25	\$163,456.60	P
Apr	792	\$13.32	22	\$232,094.09	\$586,636.28	P	Apr	35	\$21.54	22	\$16,583.46	\$146,873.14	P
May	792	\$13.32	21	\$221,544.36	\$365,091.92	P	May	35	\$21.54	21	\$15,829.66	\$131,043.48	P
Jun	792	\$13.32	22	\$232,094.09	\$132,997.83	P	Jun	35	\$21.54	22	\$16,583.46	\$114,460.02	P
<b>Total</b>			<b>262</b>	<b>\$2,921,001.17</b>	<b>\$132,997.83</b>	<b>S</b>	<b>Total</b>			<b>262</b>	<b>\$185,588.98</b>	<b>\$114,460.02</b>	<b>S</b>
Gilchrist County Budget Amount: <u>\$523,584.00</u>							Levy County Budget Amount: <u>\$1,502,726.00</u>						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	100	\$24.44	23	\$56,205.68	\$467,378.32	A	July	523	\$16.69	23	\$200,704.61	\$1,302,021.39	A
Aug	102	\$18.96	21	\$40,610.50	\$426,767.82	A	Aug	537	\$15.64	21	\$176,370.04	\$1,125,651.35	A
Sept	98	\$15.11	23	\$34,064.28	\$392,703.54	A	Sept	495	\$12.59	23	\$143,363.92	\$982,287.43	A
Oct	95	\$18.58	22	\$38,838.44	\$353,865.10	A	Oct	420	\$13.88	22	\$128,288.47	\$853,998.96	A
Nov	62	\$17.75	21	\$23,110.51	\$330,754.59	A	Nov	393	\$15.13	21	\$124,868.03	\$729,130.93	A
Dec	97	\$24.51	23	\$54,680.65	\$276,073.94	A	Dec	398	\$15.03	23	\$137,620.02	\$591,510.91	A
Jan	97	\$24.51	21	\$49,925.81	\$226,148.13	P	Jan	398	\$15.03	21	\$125,653.06	\$465,857.85	P
Feb	97	\$24.51	20	\$47,548.39	\$178,599.74	P	Feb	398	\$15.03	20	\$119,669.58	\$346,188.27	P
Mar	97	\$24.51	23	\$54,680.65	\$123,919.09	P	Mar	398	\$15.03	23	\$137,620.02	\$208,568.25	P
Apr	97	\$24.51	22	\$52,303.23	\$71,615.86	P	Apr	398	\$15.03	22	\$131,636.54	\$76,931.70	P
May	97	\$24.51	21	\$49,925.81	\$21,690.05	P	May	398	\$15.03	21	\$125,653.06	-\$48,721.36	P
Jun	97	\$24.51	22	\$52,303.23	-\$30,613.18	P	Jun	398	\$15.03	22	\$131,636.54	-\$180,357.90	P
<b>Total</b>			<b>262</b>	<b>\$554,197.18</b>	<b>-\$30,613.18</b>	<b>D</b>	<b>Total</b>			<b>262</b>	<b>\$1,683,083.90</b>	<b>-\$180,357.90</b>	<b>D</b>
Sumter County Budget Amount: <u>\$2,067,860.00</u>							Nature Coast Budget Amount: <u>\$7,448,218.00</u>						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	476	\$16.97	23	\$185,779.13	\$1,882,080.87	A	July	1,981	\$19.27	23	\$782,581.04	\$6,665,636.96	A
Aug	477	\$17.22	21	\$172,514.95	\$1,709,565.92	A	Aug	2,080	\$17.53	21	\$680,865.88	\$5,984,771.08	A
Sept	461	\$13.82	23	\$146,557.60	\$1,563,008.32	A	Sept	1,973	\$14.33	23	\$592,358.49	\$5,392,412.59	A
Oct	431	\$14.75	22	\$139,816.43	\$1,423,191.89	A	Oct	1,783	\$15.47	22	\$555,587.91	\$4,836,824.68	A
Nov	432	\$15.59	21	\$141,396.27	\$1,281,795.62	A	Nov	1,698	\$16.13	21	\$529,549.92	\$4,307,274.76	A
Dec	437	\$14.86	23	\$149,337.50	\$1,132,458.12	A	Dec	1,759	\$17.85	23	\$601,619.24	\$3,705,655.52	A
Jan	437	\$14.86	21	\$136,351.63	\$996,106.49	P	Jan	1,759	\$17.85	21	\$549,304.52	\$3,156,351.00	P
Feb	437	\$14.86	20	\$129,858.70	\$866,247.79	P	Feb	1,759	\$17.85	20	\$523,147.17	\$2,633,203.83	P
Mar	437	\$14.86	23	\$149,337.50	\$716,910.29	P	Mar	1,759	\$17.85	23	\$601,619.24	\$2,031,584.59	P
Apr	437	\$14.86	22	\$142,844.57	\$574,065.73	P	Apr	1,759	\$17.85	22	\$575,461.88	\$1,456,122.71	P
May	437	\$14.86	21	\$136,351.63	\$437,714.10	P	May	1,759	\$17.85	21	\$549,304.52	\$906,818.19	P
Jun	437	\$14.86	22	\$142,844.57	\$294,869.53	P	Jun	1,759	\$17.85	22	\$575,461.88	\$331,356.30	P
<b>Total</b>			<b>262</b>	<b>\$1,772,990.47</b>	<b>\$294,869.53</b>	<b>S</b>	<b>Total</b>			<b>262</b>	<b>\$7,116,861.70</b>	<b>\$331,356.30</b>	<b>S</b>

Early Learning Coalition of the Nature Coast  
QUALITY TIER UTILIZATION DECEMBER 2020

Citrus County Budget Amount: <b>\$214,901.00</b>							Dixie County Budget Amount: <b>\$21,039.00</b>						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	1,020	\$0.86	23	\$20,062.66	\$194,838.34	A	July	44	\$1.16	23	\$1,177.47	\$19,861.53	A
Aug	1,111	\$0.72	21	\$16,877.82	\$177,960.52	A	Aug	45	\$1.13	21	\$1,069.75	\$18,791.78	A
Sept	1,067	\$0.65	23	\$15,936.21	\$162,024.31	A	Sept	40	\$1.06	23	\$975.10	\$17,816.68	A
Oct	978	\$0.72	22	\$15,559.28	\$146,465.03	A	Oct	37	\$1.12	22	\$910.25	\$16,906.43	A
Nov	964	\$0.73	21	\$14,744.67	\$131,720.36	A	Nov	27	\$1.11	21	\$626.84	\$16,279.59	A
Dec	990	\$0.70	23	\$15,958.89	\$115,761.47	A	Dec	42	\$1.51	23	\$1,455.72	\$14,823.87	A
Jan	990	\$0.70	21	\$14,571.16	\$101,190.31	P	Jan	42	\$1.51	21	\$1,329.14	\$13,494.73	P
Feb	990	\$0.70	20	\$13,877.30	\$87,313.01	P	Feb	42	\$1.51	20	\$1,265.84	\$12,228.89	P
Mar	990	\$0.70	23	\$15,958.89	\$71,354.12	P	Mar	42	\$1.51	23	\$1,455.72	\$10,773.17	P
Apr	990	\$0.70	22	\$15,265.03	\$56,089.10	P	Apr	42	\$1.51	22	\$1,392.43	\$9,380.74	P
May	990	\$0.70	21	\$14,571.16	\$41,517.94	P	May	42	\$1.51	21	\$1,329.14	\$8,051.61	P
Jun	990	\$0.70	22	\$15,265.03	\$26,252.91	P	Jun	42	\$1.51	22	\$1,392.43	\$6,659.18	P
Total			262	\$188,648.09	\$26,252.91	S	Total			262	\$14,379.82	\$6,659.18	S

Gilchrist County Budget Amount: <b>\$36,819.00</b>							Levy County Budget Amount: <b>\$100,436.00</b>						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	129	\$1.17	23	\$3,459.68	\$33,359.32	A	July	608	\$0.88	23	\$12,267.73	\$88,168.27	A
Aug	132	\$0.97	21	\$2,685.94	\$30,673.38	A	Aug	620	\$0.85	21	\$11,108.23	\$77,060.04	A
Sept	125	\$0.91	23	\$2,616.84	\$28,056.54	A	Sept	567	\$0.72	23	\$9,443.95	\$67,616.09	A
Oct	120	\$1.06	22	\$2,803.11	\$25,253.43	A	Oct	484	\$0.79	22	\$8,457.34	\$59,158.75	A
Nov	82	\$1.05	21	\$1,810.91	\$23,442.52	A	Nov	453	\$0.84	21	\$7,952.16	\$51,206.59	A
Dec	127	\$1.43	23	\$4,189.16	\$19,253.36	A	Dec	459	\$0.90	23	\$9,537.09	\$41,669.50	A
Jan	127	\$1.43	21	\$3,824.89	\$15,428.47	P	Jan	459	\$0.90	21	\$8,707.78	\$32,961.72	P
Feb	127	\$1.43	20	\$3,642.75	\$11,785.73	P	Feb	459	\$0.90	20	\$8,293.12	\$24,668.60	P
Mar	127	\$1.43	23	\$4,189.16	\$7,596.57	P	Mar	459	\$0.90	23	\$9,537.09	\$15,131.51	P
Apr	127	\$1.43	22	\$4,007.02	\$3,589.54	P	Apr	459	\$0.90	22	\$9,122.43	\$6,009.08	P
May	127	\$1.43	21	\$3,824.89	-\$235.34	P	May	459	\$0.90	21	\$8,707.78	-\$2,698.70	P
Jun	127	\$1.43	22	\$4,007.02	-\$4,242.36	P	Jun	459	\$0.90	22	\$9,122.43	-\$11,821.14	P
Total			262	\$41,061.36	-\$4,242.36	D	Total			262	\$112,257.14	-\$11,821.14	D

Sumter County Budget Amount: <b>\$152,784.00</b>							Nature Coast Budget Amount: <b>\$525,979.00</b>						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	508	\$0.78	23	\$9,072.16	\$143,711.84	A	July	2,309	\$0.97	23	\$46,039.70	\$479,939.30	A
Aug	508	\$0.95	21	\$10,103.99	\$133,607.85	A	Aug	2,416	\$0.92	21	\$41,845.73	\$438,093.57	A
Sept	489	\$0.79	23	\$8,862.11	\$124,745.74	A	Sept	2,288	\$0.83	23	\$37,834.21	\$400,259.36	A
Oct	449	\$0.85	22	\$8,399.34	\$116,346.40	A	Oct	2,068	\$0.91	22	\$36,129.32	\$364,130.04	A
Nov	457	\$0.88	21	\$8,447.04	\$107,899.36	A	Nov	1,983	\$0.92	21	\$33,581.62	\$330,548.42	A

Dec	458	\$0.85	23	\$8,924.61	\$98,974.75	A	Dec	2,076	\$1.08	23	\$40,065.47	\$290,482.95	A
Jan	458	\$0.85	21	\$8,148.56	\$90,826.19	P	Jan	2,076	\$1.08	21	\$36,581.52	\$253,901.43	P
Feb	458	\$0.85	20	\$7,760.53	\$83,065.66	P	Feb	2,076	\$1.08	20	\$34,839.54	\$219,061.89	P
Mar	458	\$0.85	23	\$8,924.61	\$74,141.05	P	Mar	2,076	\$1.08	23	\$40,065.47	\$178,996.42	P
Apr	458	\$0.85	22	\$8,536.58	\$65,604.47	P	Apr	2,076	\$1.08	22	\$38,323.49	\$140,672.93	P
May	458	\$0.85	21	\$8,148.56	\$57,455.91	P	May	2,076	\$1.08	21	\$36,581.52	\$104,091.42	P
Jun	458	\$0.85	22	\$8,536.58	\$48,919.33	P	Jun	2,076	\$1.08	22	\$38,323.49	\$65,767.92	P
Total			262	\$103,864.67	\$48,919.33	S	Total			262	\$460,211.08	\$65,767.92	S

## Executive Director's Report

### Membership:

<u>Board Members</u>	<u>Executive Committee</u>	<u>Marketing Committee</u>
1. Alexa Mills	1. Rob Wardlow	1. Barbara Locke
2. Barbara Locke	2. Brian Coleman	2. Gailen Spinka
3. Beverly Goodman*	3. Gailen Spinka	3. Holly Bussard
4. Blake Fugate*	4. Sonya Warden	<u>Review Hearing Committee</u>
5. Brian Coleman		1. Linda Barber
6. Connie Mahan*	<u>Administrative Committee</u>	2. Blake Fugate
7. Dale French	1. Rob Wardlow	3. Vacant
8. Dana Moxley	2. Gailen Spinka	4. Gailen Spinka
9. Darla Huddleston*	3. JJ Kenney	
10. Gailen Spinka*	4. Sonya Warden	
11. Heidi Rand	5. Beverly Goodman	
12. Jeanne Harris-Lively	6. Robert Wells	
13. JJ Kenney*		
14. Linda Barber		
15. Robert Bradburn		
16. Robert Wells*	*Indicates Private Sector	
17. Rob Wardlow*		
18. Shawanna Felton*		
19. Sonya Warden		

The following chart provides Board Member representation by ELCNC regions.

<b>Citrus</b> 5 Members (26%)	<b>Dixie, Gilchrist, and Levy</b> 8 Members (42%)	<b>Sumter</b> 6 Members (32%)
1. Gailen Spinka	1. Alexa Mills	1. Connie Mahan
2. JJ Kenney	2. Barbara Locke	2. Heidi Rand
3. Linda Barber	3. Beverly Goodman	3. Jeanne Harris-Lively
4. Rob Wardlow	4. Blake Fugate	4. Robert Bradburn
5. Brian Coleman	5. Dale French	5. Darla Huddleston
	6. Dana Moxley	6. Shawanna Felton
	7. Sonya Warden	
	8. Robert Wells	

### Notes:

There are nine private sector members, which represents 47% of Board membership.

The ELCNC's goal is to recruit two Gubernatorial applicants to fill one expired Chair position and one expired private sector position.

**Enrollment:** The following represents School Readiness and VPK enrollment by county for December 2020:

County	# of SR children enrolled	# of ESS children enrolled	# of VPK children enrolled
Citrus	792	243	688
Dixie	35	14	68
Gilchrist	97	38	120
Levy	398	78	263
Sumter	437	33	377
<b>Total</b>	<b>1,759</b>	<b>406</b>	<b>1,516</b>

**School Readiness Waitlist**

DECEMBER 2020	Infant	Toddler	Two	Three	Four	Five	S.A.	Total
Citrus	11	10	3	8	6	2	7	47
Dixie	0	1	0	1	1	0	0	3
Gilchrist	1	0	0	1	0	0	3	5
Levy	9	1	4	3	1	3	5	26
Sumter	5	1	4	4	1	4	4	23
<b>Total</b>	<b>26</b>	<b>13</b>	<b>11</b>	<b>17</b>	<b>9</b>	<b>9</b>	<b>19</b>	<b>104</b>

**Gold Seal Report and Projections:**

<b>GOLD SEAL PROVIDER REPORT</b>		
<b>School Readiness</b>		
<u>Month</u>	Total Gold Seal Budget:	\$512,672
	<u>Total Gold Seal Expenditures</u>	<u>Remaining Budget</u>
20-Jul	\$60,415.85	\$452,256
20-Aug	\$51,679.83	\$400,576
20-Sep	\$43,052.46	\$357,524
20-Oct	\$41,565.00	\$315,959
20-Nov	\$34,840.84	\$281,118
20-Dec	\$46,947.81	\$234,170
21-Jan	\$46,947.81	\$187,222
21-Feb	\$46,947.81	\$140,275
21-Mar	\$46,947.81	\$93,327
21-Apr	\$46,947.81	\$46,379
21-May	\$46,947.81	(\$569)
21-Jun	\$46,947.81	(\$47,517)