



**Board Meeting**  
382 North Suncoast Blvd.  
Crystal River, FL. 34429  
February 7, 2018  
9:00 AM

**AGENDA**

Conference Call # 1-800-444-2801  
Access Code: 8378634

<b>I</b>	<b>Call to Order, Welcome, and Introductions</b>		<b>Rob Wardlow</b>
<b>II</b>	<b>Public Input</b>		<b>Rob Wardlow</b>
<b>III</b>	<b>Approval of Agenda</b>		<b>Rob Wardlow</b>
<b>IV</b>	<b>Consent Agenda</b>		<b>Rob Wardlow</b>
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<b>V</b>	<b>Action Items</b>		
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	Action Item 2017-18-08 Executive Director Performance Appraisal		
<b>VI</b>	<b>Treasurer's Report</b>		<b>JJ Kenney</b>
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<b>VII</b>	<b>Executive Director's Report</b>	15	<b>Sonya Bosanko</b>
<b>VIII</b>	<b>New/Unfinished Business</b>		<b>Rob Wardlow</b>
	Next Meeting Date: <b>April 4, 2018</b>		
<b>IX</b>	<b>Public Input:</b> <i>Public Input is a time set aside for comments from the general public. Comments must be kept to a 3 minute limit and a speaker's card must be completed and submitted to the Board Chair. The Chair will open the meeting to public discussion at various times during the meeting at his/her discretion.</i>		

**Early Learning Coalition of the Nature Coast**

**DRAFT Board Meeting Minutes  
December 6, 2017**

**Members Present:** Linda Barber      Jeanie Davis      Sue C. Fogarty      Ryan Hausner  
JJ Kenney      Gailen Spinka      Rob Wardlow

**Members Present Via Phone:** Robert Bradburn      Darla Huddleston      Connie Mahan      Alexa Mills

**Members Absent:** Brian Coleman      Dale French      Blake Fugate      Barbara Locke  
Heidi Rand      Sonya Warden

**Staff Present:** Sonya Bosanko      Sheri Ellis      Tonya Hiers      Amanda Newbern  
Desirae Rickman      Sandra Woodard

**Others Present:** Dana Moxley      Vicky Pitts

**Others Present Via Phone:**

**Call to Order, Welcome & Introductions**

Rob Wardlow called the meeting to order at 9:02 a.m. Introductions were made.

**Public Input**

None was given.

**Approval of Agenda**

*Rob Wardlow motioned to approve the agenda with the additional item. JJ Kenney seconded the motion. Motion carried unanimously.*

**Consent Agenda**

Board Minutes – October 4, 2017

*Rob Wardlow motioned to approve the Consent Agenda. Ryan Hausner seconded the motion. Motion carried unanimously.*

**Treasurer's Report**

Sonya Bosanko updated the Board-with the Budget vs Actual report. Ms. Bosanko explained there was a small deficit in the budget. Due to natural attrition, there is a good possibility children can be placed off the waitlist since the deficit is early in the fiscal year. Currently there are around 160 children on the waitlist. Ms. Bosanko stated depending on enrollment numbers that come in on Friday and November will be closed out, she would know how many children could be served off the waitlist. Ms. Bosanko stated we are currently underspending in the Infant Toddler area, but reminded the Board this underspending occurs every fiscal year. Money will be shifted into the Infant/Toddler line item to meet the 100% mark at the end of the year.

**Executive Director's Report**

Mrs. Bosanko presented the Executive Director's report to the Board.

Ms. Bosanko reviewed the following information with the Board:

- Board member representation for Citrus county: 35.25 %
- Board member representation for Dixie/Gilchrist/Levy counties: 35.25 %
- Board member representation for Sumter county: 29.50%
- School Readiness Overall spending rate: 33.43%
- VPK Overall spending rate: 32.82%
- Agency Spending Overall spending rate: 33.19%

Ms. Bosanko updated the Board with the Match activity as follows:

- Citrus County is showing a deficit of -\$26,545.31; however, Ms. Bosanko explained to the Board that SunCoast Business Masters have submitted the money which was raised at this year's annual auction.
- Sumter County is showing a deficit of -\$84,323.76. Ms. Bosanko mentioned that money is coming in from the first annual auction held this year in The Villages for Sumter Match. Ms. Bosanko stated she did not have the numbers yet but would update the Board once she received the final dollar amount.

Ms. Bosanko updated the Board on the following enrollments:

- Citrus – School Readiness 805 children and VPK 859 children are currently enrolled.
- Dixie – School Readiness 41 children and VPK 112 children are currently enrolled.
- Gilchrist – School Readiness 109 children and VPK 130 children are currently enrolled.
- Levy – School Readiness 382 children and VPK 338 children are currently enrolled.
- Sumter – School Readiness 571 children and VPK 511 children are currently enrolled.

Ms. Bosanko explained briefly to the Board about the Gold Seal rate projected surplus of \$11,764.00 would be shift to Program Cost to which would serve more children off the Waitlist.

*JJK motion to approve the Executive Director's Report. Ryan Hausner seconded the motion. Motion carried unanimously.*

### **New/Unfinished Business**

#### **Action Item # 2017-18-07:**

Sonya Bosanko introduced the proposed Action Item # 2017-18-07: Out of County Provider Payment Rates. Ms. Bosanko explained to the Board that when the Early Learning Plan was submitted to OEL for approval, out of the plan, the reimbursement rates could not be approved based on the fact there were separate out of county provider rates. OEL stated the Coalition could default the out of county provider rate at the lowest serving county provider rate which would be Dixie County, but could not exceed the maximum provider rate for this county. Jeanine Davis asked for explanation of this change. Ms. Bosanko explained if a child resides in Gilchrist County and the parent chooses to enroll with an Alachua County provider, the provider from Alachua county would be paid at the Dixie County provider rate. Sue Fogarty asked why couldn't the Coalition pay the out of county provider rates? Ms. Bosanko explained some of the out of county rates would be higher than what the Coalition pays for in county providers. Darla Huddleston mentioned to the Board the Sumter County rate be given if the out of county rate if it is lower. Ms. Huddleston then mentioned to the Board this encourages parents that work out of county to enroll with a provider in the county, which may be further away from their employment. Ms. Bosanko mentioned to the Board by encouraging the parent to stay within the county for their child care, they would more than likely not be responsible for paying an off set fee. JJ Kenney asked how many children would be affected by this change? Ms. Bosanko stated she did not have the numbers in front of her but was certain not many within the 5-county area. Ms. Bosanko directed staff to pull the numbers prior to the end of the meeting.

*Ms. Huddleston motioned to pay the out of county providers the Sumter County rate or the out of county provider rate if it is lower than Sumter County provider rates. There was no second to this motion. Motion died.*

*Rob Wardlow requested a motion to approve the Out of County provider rates to be the same as the Dixie County provider payment rate. JJ Kenney motioned to approve the Out of County rates. Ryan Hausner seconded the motion. Motion carried unanimously.*

*After much discussion, Rob Wardlow requested to table the motion JJ Kenney motioned to table the motion until further details can be gathered. Ryan Hausner seconded the motion. Motion carried unanimously*

Ryan Hausner gave a brief description of his back ground in child care. Mr. Hausner stated to the Board that 85% of the parents in his program are receiving services from the School Readiness program. Mr. Hausner explained that many children in all 5 counties are needing the child care assistance that are not receiving the assistance due to lack of funding. Mr. Hausner stated how important it was to place any surplus monies back into the children and an increase in provider rates. If not, we will eventually see rapid decrease in employed parents and an increase in child care centers closing. Sonya Bosanko asked if she could share some information with the Board. Ms. Bosanko explained to the Board that at the end of the session last year, the Legislation requested Rodney McKennon, ED of OEL, to come up with a recommendation to merge the Coalitions so there would only be 25 of the Coalitions remaining instead of the 31. After receiving this request, it appeared Rodney and his staff went back to their offices and started looking at the administrative costs of the Coalitions throughout the State of Florida. Mr. McKennon then wrote to the Legislature basically stating we recognize this exercise is to try and reduce administrative costs throughout the State of Florida, but, when looking at the larger Coalitions administrative costs vs smaller Coalitions administrative costs, there were no differences in them so we can't make this recommendation for you. The Legislature then wrote back stating Mr. McKennon would have to come up with a recommendation to merge the 5 Coalitions. Ms. Bosanko further explained how there are 4 Coalitions on the list and the ELC of the Nature Coast was included on that list. The recommendation is to merge the ELCNC into 4 separate directions. Sumter would go to Lake County Coalition, Citrus would go to Pasco/Hernando Coalition, Levy would go to Marion County Coalition, and Dixie and Gilchrist would go to Alachua County Coalition. Ms. Bosanko stated that in this report the legislature talks about mergers and how the Coalitions are Non for Profit private entities; nowhere in the document does it talk about the dissolution of the Coalitions. Our Coalition would be the only one that would be dissolved. All other multiple county Coalitions would merge as a unit and go to one Coalition. Ms. Bosanko explained to the Board about the worry of what will happen to our providers. Ms. Bosanko then stated how the rates in Citrus county based on the market rate survey, are higher than most counties throughout the State of Florida. Ms. Bosanko explained to the Board the first thing to be looked at would be what would happen to our providers in the event we merge with another Coalition. Some cases it will not be so bad, but in other cases like for instance, Gilchrist County, it will be a \$2,330.00 loss a year per child. Citrus County would have a loss of \$916.00 a year per child. Levy County would have a loss of \$50.00 a year per child. Sumter would have a loss of about \$1,000.00 a year per child. Rob Wardlow stated if there is a program that has a max threshold of 5% of administrative cost, unless the threshold is lowered legislatively there would not be any saving in cost without taking away from the slot money. Much discussion took place.

*Ms. Hiers came back with the gathered information for the number of children who would be affected by the Out of County provider rates.*

*Ryan Hausner motioned to take the prior motion off the table for further discussion. JJ Kenney seconded the motion. Motion carried unanimously.*

Sonya Bosanko explained 19 children over 5 counties would possibly be affected by the offset of the Out of County provider rate change. Ms. Bosanko stated in terms of the rates, Toddler, Preschool, and School Age rate will go up by \$1.00 to \$2.00 a day, the Infant rate would go down by \$ .05 a day, the Two-year-old rate would go down by \$ .10 a day, and the Three-year-old rate would go down by \$ .10 a day. Gailin Spinka asked about the match funds following the parents to the out of county provider. Ms. Bosanko stated yes, the match funds would follow the parent to the out of county provider. Ms. Bosanko stated we encourage our parents to stay within our county providers so the money can stay within the county. Darla Huddleston stated she still contends to this motion due to potential hardship on parents who work in other counties. Ms. Bosanko explained further about the parents having to pay the offset to the out of county providers being a rarity. Most out of county providers work well with the parents in expecting only the assessed fee for them to pay. Ms. Bosanko made mention that it would be the provider taking the hit not the family with the costs.

*Rob Wardlow requested for all who were in favor of the motion to carry say I. Majority were in favor of the motion. One was opposed. Motion carried.*

Next Regular Meeting Date: February 7, 2018 at 9:00 am.

#### **Public Input**

Vicky Pitts asked about the provider checks being delayed for the month of October and November. Desirae Rickman responded that due to the hurricane Irma and Veterans Day the payments were delayed. Ms. Rickman also made mention the normal payment schedule

is the eighth working day of the month. Sonya Bosanko explained how ELC's are required to pay providers on the 21<sup>st</sup> working day of each month but our Coalition makes a point to send payments out no later than the eighth working day of each month.

*Sue C. Fogarty motioned to adjourn at 10:05 am. Jeanie Davis seconded the motion. Motion carried unanimously.*

**\*If additional detail regarding the discussion at the meeting is desired, a recording is available at the Coalition's Main office in Crystal River.**

Minutes prepared by Amanda Newbern

**Executive Committee Meeting  
Draft Minutes  
January 17, 2018**

**Members Present:**

JJ Kenney                      Rob Wardlow              Gailen Spinka

**Members Present Via Phone:**

**Members Absent:**

Ryan Hausner

**Staff Present:**

Sonya Bosanko              Ingrid Schaper              Sheri Ellis              Tonya Hiers              Desirae Rickman              Sandra Woodard

**Others Present:**

Brian Coleman              Mark White              Lori Walker

**Others Present Via Phone:**

Jeanie Davis                      Desiree Everett

**Call to Order, Welcome and Introductions**

Rob Wardlow called the meeting to order at 9:30 am.

**Approval of Agenda**

*JJ Kenney motioned to approve the agenda. Gailen Spinka seconded the motion. Motion carried unanimously.*

**Public Input**

None

**Action Items**

**Action Item 2017-18-07 Fiscal Year Ending June 30, 2017 Financial Statements and Independent Auditor's Report**

Mark White and Lori Walker reviewed the independent auditor's report conducted by Purvis Gray. There were no comments, concerns, or deficiencies noted. There were no findings or material weaknesses identified. Brian Coleman noted an error on p. 15, which Ms. Walker said would be corrected. New reports will be provided for distribution to the Board.

Ms. Walker noted that Purvis Gray would be completing the required 990 Form for the ELCNC, once the Board forms are completed and submitted. Mr. White stated that the draft 990 would be provided for Board review prior to filing. He noted that the 990 is a public information return only, and is public record once submitted.

*JJ Kenney motioned to approve the action item with the corrections. Gailen Spinka seconded the motion. Motion carried unanimously.*

**New/Unfinished Business:**

None

*Rob Wardlow adjourned the meeting at 9:48 am.*

**\*If additional detail regarding the discussion at the meeting is desired, a recording is available at the Coalition's main office.**

Minutes prepared by Ingrid Schaper



**ACTION ITEM**

**Action Item # 2017-18-07**

**Date:** January 17, 2018    **Subject:** Fiscal Year Ending June 30, 2017 Financial Statements and Independent Auditor's Report

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**Proposed Board Action:**

Adopt the Early Learning Coalition of the Nature Coast's Fiscal Year Ending June 30, 2017 Financial Statements and Independent Auditor's Report.

**Budget Considerations:**

None.

**Background Information:**

In the event the Coalition expends \$500,000 or more in Federal awards in its fiscal year, the Coalition must have a single or program-specific audit conducted in accordance with the provisions of the Federal Single Audit Act of 1996 and OMB Circular A-133, as revised. In the event that a Coalition expends a total amount of state financial assistance equal to or in excess of \$500,000 in any fiscal year the Coalition must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Executive Office of the Governor and the Comptroller; and Chapters 10.550 (local governmental entities) or 10.650 (non-profit and for-profit organizations), Rules of the Auditor General.

Purvis Gray & Company conducted the Early Learning Coalition of the Nature Coast Inc.'s Single Audit in compliance with state and federal regulations.

**Points of Consideration:**

None.

**Effective Date:**

January 17, 2018

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**Supporting Documentation:** Early Learning Coalition of the Nature Coast Audit Fiscal Year Ending June 30, 2017

**Prepared by:** Desirae Rickman, Director of Finance

**Submitted by:** Sonya Bosanko, Executive Director

**History of Action Item:**

Committee or Council	Date of Meeting	Action
Executive Committee	January 17, 2018	Approved Unanimously



**ACTION ITEM**

**Date** February 7, 2018    **Subject:** Executive Director Performance Appraisal

**Proposed Board Action**

Adopt the following Executive Director Performance Appraisal

<b>Critical Element #</b>	<b>Description of Critical Element</b>	<b>Robert Wardlow</b>	<b>Gailen Spinka</b>	<b>JJ Kenney</b>	<b>Ryan Hausner</b>	<b>Final Rating</b>
1	Performance on Florida's Office of Early Learning Audits (School Readiness & VPK).	N/A	N/A	N/A	N/A	N/A
2	Performance on Florida's Office of Early Learning Financial Audit.		5	5	5	5
3	Performance on annual Single Independent Audit (financial).		5	5	5	5
4	Fiscal Management		5	5	4	4.66
5	Maintains contact and strong relationships with funding sources to sufficiently meet match funding and explores new funding sources for current and future needs.		3	3	5	3.66
6	Community and Public Relations		5	5	4	4.66
7	Administrative/Management/Leadership		5	5	5	5.00
8	Board and Committee Relationships		5	5	4	4.66
<b>Total Points</b>			<b>33</b>	<b>33</b>	<b>32</b>	<b>32.64</b>
<b>Overall Rating</b>			<b>4.71</b>	<b>4.71</b>	<b>4.57</b>	<b>4.66</b>

**Budget Considerations:**

None

**Background Information:**

The Early Learning Coalition of the Nature Coast's performance appraisal procedure is designed to document the expectations of the Executive Director and organizational performance, provide a meaningful process by which the Executive Director can be rewarded for noteworthy contributions to the organization, and provide a mechanism to improve individual/organizational performance as necessary.

The performance appraisal was developed utilizing critical elements, which are designed to hold the Executive Director accountable for the work assignments and responsibilities for the position. The performance standards are expressions of the performance threshold(s), requirement(s), or expectations(s) and must be met for each element at a particular level of performance. They are focused on results and include credible measures.

**Points of Consideration:**

**Effective Date:**

Evaluation Signature Date

**Supporting Documentation:** Executive Director Performance Appraisal

**Prepared by:** Sheri Ellis

**Submitted by:** Robert Wardlow III, Chairman

**History of Action Item:**

<b>Committee or Council</b>	<b>Date of Meeting</b>	<b>Action</b>

**Early Learning Coalition of the Nature Coast  
Budget vs. Actual Report  
December 2017**



	<u>Jul - Dec 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
1002 Cash Transfer	0.00			
<b>4000 Contracts, Grants &amp; Other</b>				
<b>4000-01 State &amp; Federal Grants</b>				
4000-01-01 SR Income	4,686,002.95	4,064,004.00	621,998.95	115.31%
4000-01-02 VPK Income	2,842,486.14	2,150,562.00	691,924.14	132.17%
4000-01-03 O&A	0.00	4,944.00	-4,944.00	0.0%
4000-01-04 PFP Project Income	41,516.42	26,188.00	15,328.42	158.53%
<b>Total 4000-01 State &amp; Federal Grants</b>	<u>7,570,005.51</u>	<u>6,245,698.00</u>	<u>1,324,307.51</u>	<u>121.2%</u>
<b>4000-03 Match Income</b>				
<b>4000-03-01 United Way</b>				
4000-03-01-01 Citrus County	17,916.65			
4000-03-01-05 Sumter County	10,006.44			
<b>Total 4000-03-01 United Way</b>	<u>27,923.09</u>			
<b>Total 4000-03 Match Income</b>	27,923.09			
<b>4000-04 Gifts,Donations,Pledges</b>				
<b>4000-04-01 Match Income</b>				
4000-04-01-01 Citrus County	1,239.11			
4000-04-01-03 Gilchrist County	200.00			
4000-04-01-05 Sumter County	61.00			
<b>Total 4000-04-01 Match Income</b>	<u>1,500.11</u>			
<b>Total 4000-04 Gifts,Donations,Pledges</b>	<u>1,500.11</u>			
<b>Total 4000 Contracts, Grants &amp; Other</b>	<u>7,599,428.71</u>	<u>6,245,698.00</u>	<u>1,353,730.71</u>	<u>121.68%</u>
4006 Interest Income	511.68			
4020 Other Miscellaneous Rev				
<b>4042 Match Income</b>				
<b>4042-01 Match Income Citrus</b>				
4042-01-02 Suncoast Business	28,464.05			
4042-01 Match Income Citrus - Other	4,977.00			
<b>Total 4042-01 Match Income Citrus</b>	<u>33,441.05</u>			
<b>4042-02 Match Income Sumter</b>				
4042-02-01 Preschool 4 All Ball	4,390.87			
<b>Total 4042-02 Match Income Sumter</b>	<u>4,390.87</u>			
<b>Total 4042 Match Income</b>	37,831.92			
4049 Provider Debt	0.00			
4060 Child Passenger Safety				
4060-01 Unrestricted CPS Funds	2,500.00			
4060-02 Restricted CPS Funds	675.00			
4060-03 CPS Seat Income	2,185.00			
<b>Total 4060 Child Passenger Safety</b>	<u>5,360.00</u>			
<b>Total 4020 Other Miscellaneous Rev</b>	<u>43,191.92</u>			

	<b>Jul - Dec 17</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Income</b>				
<b>Total Income</b>	7,643,132.31	6,245,698.00	1,397,434.31	122.37%
<b>Gross Profit</b>	7,643,132.31	6,245,698.00	1,397,434.31	122.37%
<b>Expense</b>				
<b>5300 (Shared Cost Pool)</b>				
5304 Payroll Expense	0.00			
<b>Total 5300 (Shared Cost Pool)</b>	0.00			
<b>5400 (Unrestricted Expense)</b>	1,757.36			
<b>5700 Reconciliation Discrep.</b>	0.00			
<b>6040 - Child Passenger Safety</b>				
6040-02 CPS Marketing	28.60			
6040-03 CPS Child Seats	883.16			
6040-04 Travel	592.94			
<b>Total 6040 - Child Passenger Safety</b>	1,504.70			
<b>6100 Program Expenses</b>				
<b>6100-01 Staff Development</b>				
<b>6100-01-01 Staff Development</b>				
6100-01-01-01 Staff Development	125.00	0.00	125.00	100.0%
6100-01-01-02 Emp Certification	50.00	498.00	-448.00	10.04%
6100-01-01-03 Emp Train & Mat	600.00	0.00	600.00	100.0%
6100-01-01-04 Conferences	375.00	498.00	-123.00	75.3%
<b>Total 6100-01-01 Staff Development</b>	1,150.00	996.00	154.00	115.46%
6100-01-02 Tuition Reimbursemen	1,796.81	0.00	1,796.81	100.0%
<b>Total 6100-01 Staff Development</b>	2,946.81	996.00	1,950.81	295.86%
<b>6100-02 Professional Services</b>				
6100-02-02 Audit	1,100.00	9,102.00	-8,002.00	12.09%
6100-02-03 IT	150.00	996.00	-846.00	15.06%
6100-02-04 Legal	0.00	120.00	-120.00	0.0%
6100-02-07 Printing & Reproduct	1,209.50	1,998.00	-788.50	60.54%
6100-02-08 Repair & Maint	1,850.55	498.00	1,352.55	371.6%
6100-02-09 Other	0.00	996.00	-996.00	0.0%
<b>Total 6100-02 Professional Services</b>	4,310.05	13,710.00	-9,399.95	31.44%
<b>6100-03 Occupancy</b>				
6100-03-01 Electricity	6,953.89	8,496.00	-1,542.11	81.85%
6100-03-02 Facility Maint	4,545.66	4,998.00	-452.34	90.95%
6100-03-03 Office Lease	56,707.94	42,744.00	13,963.94	132.67%
6100-03-04 Waste	3,448.05	2,010.00	1,438.05	171.55%
6100-03-05 Water	869.61	798.00	71.61	108.97%
6100-03-06 Storage	1,621.44	1,878.00	-256.56	86.34%
6100-03-07 Sewer	779.94	840.00	-60.06	92.85%
<b>Total 6100-03 Occupancy</b>	74,926.53	61,764.00	13,162.53	121.31%
<b>6100-04 Postage, Freight, Deliv</b>				

	<b>Jul - Dec 17</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Income</b>				
<b>6100-04-01 Postage</b>	3,685.84	6,000.00	-2,314.16	61.43%
<b>Total 6100-04 Postage, Freight, Deliv</b>	3,685.84	6,000.00	-2,314.16	61.43%
<b>6100-05 Rentals</b>				
<b>6100-05-01 Office Equipment</b>	5,383.60	6,546.00	-1,162.40	82.24%
<b>Total 6100-05 Rentals</b>	5,383.60	6,546.00	-1,162.40	82.24%
<b>6100-06 Supplies</b>				
<b>6100-06-01 Office Supplies</b>	5,586.29	9,498.00	-3,911.71	58.82%
<b>Total 6100-06 Supplies</b>	5,586.29	9,498.00	-3,911.71	58.82%
<b>6100-07 Communications</b>				
<b>6100-07-01 Office Phones</b>	7,624.67	5,496.00	2,128.67	138.73%
<b>6100-07-02 Cell Phones</b>	3,508.66	4,998.00	-1,489.34	70.2%
<b>6100-07-03 Internet</b>	7,393.02	6,750.00	643.02	109.53%
<b>Total 6100-07 Communications</b>	18,526.35	17,244.00	1,282.35	107.44%
<b>6100-08 Insurance</b>				
<b>6100-08-01 D &amp; O</b>	3,601.62	2,496.00	1,105.62	144.3%
<b>6100-08-03 General Liability</b>	2,216.21	1,998.00	218.21	110.92%
<b>6100-08-04 Worker's Comp</b>	12,712.09	6,996.00	5,716.09	181.71%
<b>6100-08-06 Other Insurance</b>	152.52	0.00	152.52	100.0%
<b>Total 6100-08 Insurance</b>	18,682.44	11,490.00	7,192.44	162.6%
<b>6100-09 Tangible Personal Prop</b>				
<b>6100-09-01 Equip =&gt;\$1,000</b>				
<b>6100-09-01-01 Elec Equip</b>	279.51	0.00	279.51	100.0%
<b>Total 6100-09-01 Equip =&gt;\$1,000</b>	279.51	0.00	279.51	100.0%
<b>6100-09-02 Equip =&lt;1000</b>				
<b>6100-09-02-01 Computers</b>				
<b>6100-09-02-01-01 &lt; = 250</b>	102.98	2,496.00	-2,393.02	4.13%
<b>6100-09-02-01-02 &gt; = 250</b>	2,426.90	0.00	2,426.90	100.0%
<b>6100-09-02-01 Computers - Other</b>	0.00			
<b>Total 6100-09-02-01 Computers</b>	2,529.88	2,496.00	33.88	101.36%
<b>6100-09-02-02 Non Fixed Assets</b>				
<b>6100-09-02-02-01 &lt; = 250</b>	112.59	246.00	-133.41	45.77%
<b>6100-09-02-02-02 &gt; = 250</b>	289.89	246.00	43.89	117.84%
<b>Total 6100-09-02-02 Non Fixed Assets</b>	402.48	492.00	-89.52	81.81%
<b>6100-09-02-03 Electronic Equip</b>				
<b>6100-09-02-03-01 &lt; = 250</b>	1,052.12	0.00	1,052.12	100.0%
<b>Total 6100-09-02-03 Electronic Equip</b>	1,052.12	0.00	1,052.12	100.0%
<b>Total 6100-09-02 Equip =&lt;1000</b>	3,984.48	2,988.00	996.48	133.35%
<b>Total 6100-09 Tangible Personal Prop</b>	4,263.99	2,988.00	1,275.99	142.7%
<b>6100-10 Quality</b>				
<b>6100-10-01 Classroom Materials</b>	218.90			

	<b>Jul - Dec 17</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Income</b>				
6100-10-02 Training Materials	338.89	4,998.00	-4,659.11	6.78%
6100-10-03 Educ & Outreach	100.00	0.00	100.00	100.0%
6100-10-05 Scholarships	15,154.00	12,498.00	2,656.00	121.25%
<b>Total 6100-10 Quality</b>	<b>15,811.79</b>	<b>17,496.00</b>	<b>-1,684.21</b>	<b>90.37%</b>
<b>6100-11 Travel</b>				
6100-11-01 Travel In-State (OA)	2,792.71	2,496.00	296.71	111.89%
6100-11-03 Travel - Local	10,235.62	12,498.00	-2,262.38	81.9%
6100-11-04 Travel - Board	96.88	246.00	-149.12	39.38%
<b>Total 6100-11 Travel</b>	<b>13,125.21</b>	<b>15,240.00</b>	<b>-2,114.79</b>	<b>86.12%</b>
<b>6100-12 Other Expenses</b>				
6100-12-01 Bank Fees (Inc ACH)	2,874.78	1,998.00	876.78	143.88%
6100-12-02 Software	0.00	996.00	-996.00	0.0%
<b>6100-12-03 Web Services</b>				
6100-12-03-02 Web Serv - Other	18.75	198.00	-179.25	9.47%
<b>Total 6100-12-03 Web Services</b>	<b>18.75</b>	<b>198.00</b>	<b>-179.25</b>	<b>9.47%</b>
6100-12-04 Other Emp Expend	193.50	150.00	43.50	129.0%
6100-12-05 Dues & Subscrip	3,910.00	1,548.00	2,362.00	252.58%
6100-12-06 Tax, License, Fee	1,817.84	498.00	1,319.84	365.03%
6100-12-08 Misc/Other Current	0.00	498.00	-498.00	0.0%
<b>6100-12-09 Advertising</b>				
6100-12-09-01 Ad - General	2,271.88	2,274.00	-2.12	99.91%
6100-12-09-02 Ad - Legal	458.57	696.00	-237.43	65.89%
<b>Total 6100-12-09 Advertising</b>	<b>2,730.45</b>	<b>2,970.00</b>	<b>-239.55</b>	<b>91.93%</b>
<b>Total 6100-12 Other Expenses</b>	<b>11,545.32</b>	<b>8,856.00</b>	<b>2,689.32</b>	<b>130.37%</b>
<b>6100-13 Employer Prov Sal &amp; Ben</b>				
6100-13-01 Salaries	581,164.03	574,242.00	6,922.03	101.21%
6100-13-02 Payroll Taxes	43,661.74	50,658.00	-6,996.26	86.19%
6100-13-03 Benefits - Reemploy	29.33	1,446.00	-1,416.67	2.03%
6100-13-04 Health Benefits	34,325.77	82,524.00	-48,198.23	41.6%
6100-13-05 Retirement Benefits	50,648.44	54,864.00	-4,215.56	92.32%
6100-13-06 Life,Disabiilty,Other	10,289.82	18,444.00	-8,154.18	55.79%
<b>Total 6100-13 Employer Prov Sal &amp; Ben</b>	<b>720,119.13</b>	<b>782,178.00</b>	<b>-62,058.87</b>	<b>92.07%</b>
<b>6100-14 Direct Services - Child</b>				
<b>6100-14-01 School Readiness</b>				
6100-14-01-01 97C00	0.00			
6100-14-01-02 97G00	68,027.77	64,111.00	3,916.77	106.11%
6100-14-01-03 97GNW	284,529.49	347,976.00	-63,446.51	81.77%
6100-14-01-04 97GSD	156,849.22	141,732.00	15,117.22	110.67%
6100-14-01-05 97P00	2,046,392.30	1,887,012.00	159,380.30	108.45%
6100-14-01-06 97R00	749,005.85	729,078.00	19,927.85	102.73%
6100-14-01-07 97GTA	0.00	0.00	0.00	0.0%

	<b>Jul - Dec 17</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Income</b>				
6100-14-01-08 Match	72,969.21			
6100-14-01-11 97CSO	0.00	0.00	0.00	0.0%
6100-14-01-12 97CSD	0.00	0.00	0.00	0.0%
6100-14-01-13 97CSQ	0.00	25,848.00	-25,848.00	0.0%
<b>Total 6100-14-01 School Readiness</b>	<b>3,377,773.84</b>	<b>3,195,757.00</b>	<b>182,016.84</b>	<b>105.7%</b>
<b>6100-14-02 VPK</b>				
6100-14-02-01 VPPRS - School Yr	2,149,493.79	2,054,295.00	95,198.79	104.63%
6100-14-02-02 VPPRS - Summer	24,998.08	24,999.00	-0.92	100.0%
6100-14-02-03 VPKSD	6,116.67	6,117.00	-0.33	100.0%
6100-14-02-04 VPPRP Prepay	44,725.90			
<b>Total 6100-14-02 VPK</b>	<b>2,225,334.44</b>	<b>2,085,411.00</b>	<b>139,923.44</b>	<b>106.71%</b>
<b>Total 6100-14 Direct Services - Child</b>	<b>5,603,108.28</b>	<b>5,281,168.00</b>	<b>321,940.28</b>	<b>106.1%</b>
<b>6100-15 VPK Awareness Grant</b>				
6100-15-01 VPMNI	0.00	4,944.00	-4,944.00	0.0%
<b>Total 6100-15 VPK Awareness Grant</b>	<b>0.00</b>	<b>4,944.00</b>	<b>-4,944.00</b>	<b>0.0%</b>
<b>6100-16 Program Advance</b>				
6100-16-01 SR Advance	549,650.00			
6100-16-02 VPK Advance	549,795.00			
6100-16-03 PFP Advance	0.00			
<b>Total 6100-16 Program Advance</b>	<b>1,099,445.00</b>			
<b>6100-17 Performance Pilot Proje</b>				
6100-17-01 97PFA	6,220.33	1,600.00	4,620.33	388.77%
6100-17-03 97PMC	0.00	0.00	0.00	0.0%
6100-17-05 97PFPHN	0.00	0.00	0.00	0.0%
6100-17-06 97PFPPR	0.00	0.00	0.00	0.0%
6100-17-07 97PFPCCL	0.00	0.00	0.00	0.0%
6100-17-08 97PFT	0.00	0.00	0.00	0.0%
6100-17-14 PFPPD	21,893.03	24,088.00	-2,194.97	90.89%
6100-17-15 97PFQ	403.06	500.00	-96.94	80.61%
6100-17-20 97PAV PFP Advance	13,000.00			
<b>Total 6100-17 Performance Pilot Proje</b>	<b>41,516.42</b>	<b>26,188.00</b>	<b>15,328.42</b>	<b>158.53%</b>
<b>Total 6100 Program Expenses</b>	<b>7,642,983.05</b>	<b>6,266,306.00</b>	<b>1,376,677.05</b>	<b>121.97%</b>
<b>8000 - Provider Disbursement</b>				
8000-01 SR	0.00			
8000-02 VPK	0.00			
8000-03 VPK PP	0.00			
8000-04 CSQ	0.00			
8000-05 PFPPD	0.00			
<b>Total 8000 - Provider Disbursement</b>	<b>0.00</b>			
<b>Total Expense</b>	<b>7,646,245.11</b>	<b>6,266,306.00</b>	<b>1,379,939.11</b>	<b>122.02%</b>

**Income**  
**Net Income**

<b>Jul - Dec 17</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>-3,112.80</b>	<b>-20,608.00</b>	<b>17,495.20</b>	<b>15.11%</b>

### **Executive Director's Report**

#### **Membership:**

**Board Members**

1. Alexa Mills
2. Barbara Locke
3. Connie Mahan\*
4. Dale French
5. Darla Huddleston\*
6. Gailen Spinka\*
7. Heidi Rand
8. Jeanie Davis
9. JJ Kenney\*
10. Linda Barber
11. Blake Fugate\*
12. Robert Bradburn
13. Rob Wardlow\*
14. Ryan Hausner
15. Brian Coleman
16. Sonya Warden
17. Sue Cohill Fogarty\*

**Executive Committee**

1. Rob Wardlow
2. JJ Kenney
3. Gailen Spinka
4. Ryan Hausner

**Marketing Committee**

1. Barbara Locke
2. Gailen Spinka
3. Ryan Hausner
4. Holly Bussard

**Administrative Committee**

1. Rob Wardlow
2. Gailen Spinka
3. JJ Kenney
4. Jeanie Davis
5. Ryan Hausner
6. Sonya Warden

**Review Hearing Committee**

1. Linda Barber
2. Jeanie Davis
3. Blake Fugate
4. Ryan Hausner
5. Gailen Spinka

\*Indicates Private Sector

1. The following chart provides Board Member representation by ELCNC regions.

<b>Citrus 6 Members (35.25%)</b>	<b>Dixie, Gilchrist, and Levy 6 Members (35.25%)</b>	<b>Sumter 5 Members (29.5%)</b>
1. Gailen Spinka	1. Alexa Mills	1. Connie Mahan
2. JJ Kenney	2. Barbara Locke	2. Heidi Rand
3. Linda Barber	3. Dale French	3. Jeanie Davis
4. Rob Wardlow	4. Blake Fugate	4. Robert Bradburn
5. Brian Coleman	5. Ryan Hausner	5. Darla Huddleston
6. Sue Cohill Fogarty	6. Sonya Warden	

2. There are seven Private Sector Members, which represents 41% of the Board.
3. The ELCNC's goal is to recruit an additional Sumter County Private Sector Board Member. If the ELCNC achieves this goal, all regions will be represented equally and private sector membership will represent 44% of the Board.

**Finance Department Update:**

**Narrative Budget Report  
December 2017**

**Spending Rate:**

Below are the actual rates for each program, which are also broken out by non-direct services and direct services, and the agency wide spending rates for July through December 2017:

School Readiness Overall Spending Rate: 50.89%

- Non-Direct Services: 47.89%
- Direct Services (Match/Advance Removed): 51.71 %
- At this point in the fiscal year, we should be approximately 50% expended.

VPK Overall Spending Rate: 52.27%

- Non-Direct Services: 39.21%
- Direct Costs (Advance Removed): 52.81%
- At this point in the fiscal year, we should be approximately 50% expended. It is important to note that the VPK program is funded based on the estimated number of four year olds in the county. When we serve more than the expected number, our spending rate is increased; however, we must enroll all children who request VPK services.

Agency Spending Overall Spending Rate: 51.37%

- Non-Direct Costs: 47.11%
- Direct Costs (items removed as above): 52.14%

**Spending Rate Threshold:** Below is a list of the thresholds that are required for each OCA and the actual percentage year to date.

**School Readiness Program:**

<u>OCA</u>	<u>Threshold</u>	<u>Actual Spending Year to Date</u>
Administration	Max 5%	4.31%
Admin/Non Direct/Quality	Max 22%	20.10%
Infant & Toddler	Min \$101,411	22,040.67 (21.73%)
Quality	Min 4%	7.51%
Direct Services	Min 78%	79.90%

**Voluntary Pre-Kindergarten:**

<u>OCA</u>	<u>Threshold</u>	<u>Actual Spending to Date</u>
Administration	4% of Direct Services Expenses	3.09%
Direct Services	96%	

**School Readiness Match Report and Projections:**

Month	Citrus County	Sumter County	Status
-------	---------------	---------------	--------

July	\$7,972.63	\$7,860.84	Actual
August	\$7,771.89	\$8,061.88	Actual
September	\$6,816.74	\$6,823.22	Actual



October	\$6,952.16	\$6,845.98	Actual
November	\$7,054.83	\$113.14	Actual
December	\$6,695.90	\$0.00	Actual
<b>January</b>	<b>\$6,695.90</b>	<b>\$0.00</b>	<b>Projected</b>
<b>February</b>	<b>\$6,695.90</b>	<b>\$0.00</b>	<b>Projected</b>
<b>March</b>	<b>\$6,695.90</b>	<b>\$0.00</b>	<b>Projected</b>
<b>April</b>	<b>\$6,695.90</b>	<b>\$0.00</b>	<b>Projected</b>
<b>May</b>	<b>\$6,695.90</b>	<b>\$0.00</b>	<b>Projected</b>
<b>June</b>	<b>\$6,695.90</b>	<b>\$0.00</b>	<b>Projected</b>
<b>Total</b>	<b>\$83,439.55</b>	<b>\$29,705.06</b>	<b>Projected</b>
Total Match Committed	\$78,299.44	\$14,458.31	
Variance	(\$5,140.11)	(\$15,246.75)	

Jul-17	\$27,653.93	\$307,521
Aug-17	\$25,975.40	\$281,546
Sep-17	\$22,357.59	\$259,188
Oct-17	\$27,491.57	\$231,697
Nov-17	\$27,886.26	\$203,810
Dec-17	\$25,484.47	\$178,326
<b>Jan-18</b>	<b>\$25,484.47</b>	<b>\$152,841</b>
<b>Feb-18</b>	<b>\$25,484.47</b>	<b>\$127,357</b>
<b>Mar-18</b>	<b>\$25,484.47</b>	<b>\$101,872</b>
<b>Apr-18</b>	<b>\$25,484.47</b>	<b>\$76,388</b>
<b>May-18</b>	<b>\$25,484.47</b>	<b>\$50,903</b>
<b>Jun-18</b>	<b>\$25,484.47</b>	<b>\$25,419</b>

**Enrollment:** The following represents School Readiness and VPK enrollment by county:

County	# of SR children enrolled	# of VPK children enrolled
Citrus	814	853
Dixie	33	109
Gilchrist	121	129
Levy	367	332
Sumter	531	515
<b>Total</b>	<b>1,866</b>	<b>1,938</b>

**School Readiness Waitlist:**

December 2017	Infant	Toddler	Two	Three	Four	Five	S.A.	Total
Citrus	14	10	13	15	8	7	28	95
Dixie	0	0	0	0	0	0	0	0
Gilchrist	1	4	0	2	0	0	1	8
Levy	2	3	10	5	0	5	8	33
Sumter	8	2	5	10	6	2	24	57
<b>Total</b>	<b>25</b>	<b>19</b>	<b>28</b>	<b>32</b>	<b>14</b>	<b>14</b>	<b>61</b>	<b>193</b>

**Gold Seal Report and Projections:**

GOLD SEAL PROVIDER REPORT		
School Readiness		
	Total Gold Seal Budget:	\$335,175
	Total INT Budget	
Month	Total Gold Seal Expenditures	Remaining Budget

**Early Learning Coalition of the Nature Coast  
DECEMBER 2017**

Citrus County - \$2,540,354							Dixie County - \$134,668						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	886	\$12.38	21	\$230,374.16	\$2,309,979.84	A	July	39	\$13.22	21	\$10,824.66	\$123,843.34	A
Aug	874	\$10.87	23	\$218,550.39	\$2,091,429.45	A	Aug	49	\$10.25	23	\$11,555.69	\$112,287.65	A
Sept	796	\$11.63	21	\$194,454.40	\$1,896,975.05	A	Sept	43	\$11.37	21	\$10,270.60	\$102,017.05	A
Oct	805	\$11.46	22	\$202,990.05	\$1,693,985.00	A	Oct	41	\$10.55	22	\$9,519.47	\$92,497.58	A
Nov	814	\$12.04	22	\$215,603.46	\$1,478,381.54	A	Nov	34	\$11.12	22	\$8,318.50	\$84,179.08	A
Dec	814	\$11.89	21	\$203,248.43	\$1,275,133.11	A	Dec	33	\$11.91	21	\$8,254.65	\$75,924.43	A
Jan	814	\$11.89	23	\$222,605.42	\$1,052,527.69	P	Jan	33	\$11.91	23	\$9,040.81	\$66,883.62	P
Feb	814	\$11.89	20	\$193,569.93	\$858,957.75	P	Feb	33	\$11.91	20	\$7,861.57	\$59,022.05	P
Mar	814	\$11.89	22	\$212,926.93	\$646,030.83	P	Mar	33	\$11.91	22	\$8,647.73	\$50,374.32	P
Apr	814	\$11.89	21	\$203,248.43	\$442,782.40	P	Apr	33	\$11.91	21	\$8,254.65	\$42,119.67	P
May	814	\$11.89	23	\$222,605.42	\$220,176.97	P	May	33	\$11.91	23	\$9,040.81	\$33,078.87	P
Jun	814	\$11.89	21	\$203,248.43	\$16,928.54	P	Jun	33	\$11.91	21	\$8,254.65	\$24,824.22	P
<b>Total</b>			<b>260</b>	<b>\$2,523,425.46</b>	<b>\$16,928.54</b>	<b>S</b>	<b>Total</b>			<b>260</b>	<b>\$109,843.78</b>	<b>\$24,824.22</b>	<b>S</b>
Gilchrist County - \$457,519							Levy County - \$1,299,378						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	121	\$18.99	21	\$48,265.50	\$409,253.50	A	July	462	\$13.85	21	\$134,395.76	\$1,164,982.24	A
Aug	121	\$16.15	23	\$44,956.40	\$364,297.10	A	Aug	460	\$12.39	23	\$131,049.75	\$1,033,932.49	A
Sept	108	\$17.20	21	\$39,020.47	\$325,276.63	A	Sept	410	\$12.92	21	\$111,275.43	\$922,657.06	A
Oct	109	\$18.17	22	\$43,570.98	\$281,705.65	A	Oct	382	\$12.97	22	\$108,996.66	\$813,660.40	A
Nov	110	\$18.63	22	\$45,086.87	\$236,618.78	A	Nov	373	\$13.00	22	\$106,677.93	\$706,982.47	A
Dec	121	\$17.91	21	\$45,499.82	\$191,118.96	A	Dec	367	\$12.99	21	\$100,146.70	\$606,835.77	A
Jan	121	\$17.91	23	\$49,833.14	\$141,285.82	P	Jan	367	\$12.99	23	\$109,684.48	\$497,151.29	P
Feb	121	\$17.91	20	\$43,333.16	\$97,952.66	P	Feb	367	\$12.99	20	\$95,377.81	\$401,773.48	P
Mar	121	\$17.91	22	\$47,666.48	\$50,286.18	P	Mar	367	\$12.99	22	\$104,915.59	\$296,857.89	P
Apr	121	\$17.91	21	\$45,499.82	\$4,786.36	P	Apr	367	\$12.99	21	\$100,146.70	\$196,711.19	P
May	121	\$17.91	23	\$49,833.14	-\$45,046.77	P	May	367	\$12.99	23	\$109,684.48	\$87,026.71	P
Jun	121	\$17.91	21	\$45,499.82	-\$90,546.59	P	Jun	367	\$12.99	21	\$100,146.70	-\$13,119.99	P
<b>Total</b>			<b>260</b>	<b>\$548,065.59</b>	<b>-\$90,546.59</b>	<b>D</b>	<b>Total</b>			<b>260</b>	<b>\$1,312,497.99</b>	<b>-\$13,119.99</b>	<b>D</b>
Sumter County - \$1,959,630							Nature Coast - \$6,391,549						
Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status	Month	# of Kids Served	Avg Daily Rate	# of Days	Actual Child Care	Balance	Status
July	595	\$14.47	21	\$180,770.22	\$1,778,859.78	A	July	2,103	\$14.58	21	\$604,630.30	\$5,786,918.70	A
Aug	601	\$13.12	23	\$181,334.43	\$1,597,525.35	A	Aug	2,105	\$12.56	23	\$587,446.66	\$5,199,472.04	A
Sept	550	\$13.48	21	\$155,727.53	\$1,441,797.82	A	Sept	1,907	\$13.32	21	\$510,748.43	\$4,688,723.61	A
Oct	571	\$13.40	22	\$168,363.54	\$1,273,434.28	A	Oct	1,908	\$13.31	22	\$533,440.70	\$4,155,282.91	A
Nov	551	\$14.39	22	\$174,394.18	\$1,099,040.10	A	Nov	1,882	\$13.84	22	\$550,080.94	\$3,605,201.97	A
Dec	531	\$14.47	21	\$161,308.00	\$937,732.10	A	Dec	1,866	\$13.83	21	\$518,457.60	\$3,086,744.37	A
Jan	531	\$14.47	23	\$176,670.67	\$761,061.43	P	Jan	1,866	\$13.83	23	\$567,834.51	\$2,518,909.86	P
Feb	531	\$14.47	20	\$153,626.67	\$607,434.77	P	Feb	1,866	\$13.83	20	\$493,769.14	\$2,025,140.71	P
Mar	531	\$14.47	22	\$168,989.33	\$438,445.43	P	Mar	1,866	\$13.83	22	\$543,146.06	\$1,481,994.66	P
Apr	531	\$14.47	21	\$161,308.00	\$277,137.43	P	Apr	1,866	\$13.83	21	\$518,457.60	\$963,537.06	P
May	531	\$14.47	23	\$176,670.67	\$100,466.77	P	May	1,866	\$13.83	23	\$567,834.51	\$395,702.54	P
Jun	531	\$14.47	21	\$161,308.00	-\$60,841.23	P	Jun	1,866	\$13.83	21	\$518,457.60	-\$122,755.06	P
<b>Total</b>			<b>260</b>	<b>\$2,020,471.23</b>	<b>-\$60,841.23</b>	<b>D</b>	<b>Total</b>			<b>260</b>	<b>\$6,514,304.06</b>	<b>-\$122,755.06</b>	<b>D</b>

## **Education Department Update:**

Months Reported: July 2017 – December 2017

<b>School Readiness Child Screening Program</b>	
# of screenings completed by parents/caregivers	759
# of parents/caregivers who opted out of screening	79
# of screenings with noted areas of concern	333 (44% of children screened)
# of referrals provided	98 (13% of children screened)

<b>Training Program</b>			
	<u>Citrus</u>	<u>DGL</u>	<u>Sumter</u>
# of training hours provided or facilitated	57.5	32	20
# of training participants	290	248	134
TIP Program expenditures	\$7,699.00	\$3,180.00	\$4,230.00

<b>Contract Monitoring Activities</b>	
<u>School Readiness Program</u>	
# of monitors completed	30
Average score achieved	27.97 of possible 29
Common concerns noted	Non-compliance w/ Licensing
<u>Voluntary Prekindergarten Program</u>	
# of monitors completed	50
Average score achieved	98%
Common concerns noted	Attendance verification forms incorrect

<b>Performance Funding Project Activities</b>	
# of participating programs	9
# of MMCI training hours offered by ELC staff	MMCI training begins in January
# of MMCI participants	20
# of participants in Early Learning Florida courses	17
# of participants working on the Professional Pathway	34

## **Public Relations Update:**

**October - November 2017**

### **Community Involvement**

Dixie Transportation Disadvantaged Coordinating Board Meeting  
Sumter Board of County Commission Meeting  
Gilchrist Transportation Disadvantaged Coordinating Board Meeting  
Sumter Affordable Housing Advisory Council Meeting  
Sumter Sheriff's Department National Night Out  
Sumter Transportation Disadvantaged Coordinating Board Meeting  
Sumter Chamber of Commerce Fall Festival  
Government Day, The Villages  
Villages Daily Sun Interview  
Suncoast Business Masters Fundraiser, Citrus  
Preschool 4 ALL Ball, Sumter  
Sumter Sunshine Foundation Annual Event

### **Grant Writing**

Cracker Barrel Foundation  
SunTrust Community Foundation  
Event Sponsorship, Sumter – SECO Energy

### **Community Wide Initiatives**

United Way Lake & Sumter Site Visit  
League of Women Voters VPK Study, Sumter  
Preschool 4 ALL Ball Sponsorship Recruitment Visits – The Villages  
Preschool 4 ALL Ball Sponsorship Recruitment Visits – Wildwood  
Hunger & Homeless Awareness Proclamation, Citrus  
Hunger & Homeless Awareness Proclamation, Sumter

1 **Eligibility Department Update:**

Eligibility Department Update:																
Referral Type	2017-18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	TOTAL	ALL COUNTY TOTAL TO DATE	
<b>PS (Protective Service)</b>																
Child from a family under DCF's supervision for abuse or neglect	Citrus	9	11	5	19	1	10	7						62	133	
	DGL	4	5	1	16	2	4	5						37		
	Sumter	6	10	4	8	2	1	3						34		
<b>PI (Protective Investigation)</b>																
Child from a family that DCF is investigating for child abuse or neglect	Citrus	6	4	0	4	7	3	8						32	77	
	DGL	2	2	1	0	4	2	0						11		
	Sumter	5	3	3	11	2	4	6						34		
<b>FOSTER</b>																
Child placed in foster care under DCF's supervision due to abuse or neglect	Citrus	0	3	0	7	0	1	1						12	25	
	DGL	2	1	0	0	0	1	1						5		
	Sumter	6	1	0	0	0	0	1						8		
<b>CAREERSOURCE</b>																
Needy families receiving cash assistance required to participate in job training and support services	Citrus	16	5	0	3	0	2	6						32	61	
	DGL	2	0	2	9	0	0	8						21		
	Sumter	0	0	0	1	0	0	7						8		
<b>D. VIOLENCE</b>																
Child in custody of parent that is a victim of domestic violence and residing in a certified domestic violence center	Citrus	1	0	0	3	0	0	0						4	8	
	DGL	0	0	0	0	0	0	0						0		
	Sumter	2	1	0	1	0	0	0						4		
<b>DIVERSION</b>																
Family participating with department prescribed activities: education, health services, work program	Citrus	0	0	0	2	0	0	0						2	29	
	DGL	2	0	0	0	0	0	0						2		
	Sumter	0	4	3	5	5	5	3						25		
<b>HOMELESS</b>																
Child in custody of parent that has been declared homeless by a DCF designated lead agency	Citrus	0	0	0	4	2	0	0						6	10	
	DGL	3	0	0	0	0	0	0						3		
	Sumter	0	0	0	0	0	1	0						1		

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