



Board Meeting
382 North Suncoast Blvd.
Crystal River, FL. 34429
June 5, 2019
9:00 AM

AGENDA

Conference Call # 1-800-444-2801
Access Code: 8378634

I	Call to Order, Welcome, and Introductions		Rob Wardlow
II	Public Input		Rob Wardlow
III	Approval of Agenda		Rob Wardlow
IV	Consent Agenda		Rob Wardlow
	Board of Directors Minutes – April 3, 2019	2	
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V	Action Items		Sonya Bosanko
	Action Item: 2018-19-16: ELPOP 607 School Readiness Child Assessment	6	
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	Action Item: 2018-19-19: FY 2019-20 Early Learning Budget	8	
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VI	Treasurer’s Report		JJ Kenney
	Budget vs. Actual Report – April 2019	12	
VII	Executive Director’s Report		Sonya Bosanko
VIII	New/Unfinished Business		Rob Wardlow
	Next Meeting Date: August 7, 2019		
IX	Public Input: <i>Public Input is a time set aside for comments from the general public. Comments must be kept to a 3-minute limit and a speaker’s card must be completed and submitted to the Board Chair. The Chair will open the meeting to public discussion at various times during the meeting at his/her discretion.</i>		

**Early Learning Coalition of the Nature Coast
Draft Board Meeting Minutes
April 3, 2019**

Members Present: Linda Barber Gailen Spinka Sue Fogarty Brian Coleman Rob Wardlow
JJ Kenney

Members Present Via Phone: Blake Fugate Alexa Mills Dale French Heid Rand Darla Huddleston
Robert Bradburn Shawana Felton Jeanne Harris-Lively

Members Absent: Tamar Jones Dana Moxley Sonya Warden Barbara Locke Connie Mahan
Beverly Goodman

Staff Present: Sonya Bosanko Ingrid Schaper Desirae Rickman Sheri Ellis Tonya Hiers
Sandra Woodard

Others Present: Lori Walker Mark White

Others Present Via Phone: Holly Bussard

Call to Order, Welcome & Introductions

Rob Wardlow called the meeting to order at 9:00 a.m.

Public Input

None was given.

Approval of Agenda

Brian Coleman motioned to approve the agenda. JJ Kenney seconded the motion. Motion carried unanimously.

Consent Agenda

Board Minutes – February 6, 2019

JJ Kenney motioned to approve the Consent Agenda. Brian Coleman seconded the motion. Motion carried unanimously.

Action Item: 2018-19-15 FY Ending June 30, 2018 Financial Statements and Independent Auditor's Report

Lori Walker from Purvis Gray provided an overview of the documents. She noted that the audit was conducted in compliance with government auditing standards, and that there were no deficiencies or weaknesses to report. Page 16 of the report shows the source of all funds, including unrestricted funds from the SR program. Page 3 illustrates that there is not much difference in funding from the prior fiscal year. Page 4 illustrates the increase in unrestricted assets. She noted that the revenue/expenditures were comparable to the prior year. Some discussion followed regarding the unrestricted funds, noting that it is not cash on hand but a new expense category. Ms. Walker referenced the governance letter, noting that there were no concerns. She explained that next year's statements will be somewhat different due to changes in auditing requirements. Mr. White shared that preparation of the Coalition's 990 is the next step, and it is in progress. Board members were reminded to complete their questionnaire as soon as possible. A draft 990 will be provided for Board member review and approval prior to submission.

JJ Kenney motioned to accept Action Item: 2018-19-15. Gailen Spinka seconded the motion. Motion carried unanimously.

Treasurer's Report

Mrs. Bosanko updated the Board with the Budget vs Actual report through December 2018. She noted that all financial information is estimated, as the state's data management system continues to have significant functionality issues.

School Readiness Overall Spending Rate: 57%

- Non-Direct Services: 41%

- Direct Services (Match/Advance Removed): 57%
- At this point in the fiscal year, we should be approximately 67% expended.

VPK Overall Spending Rate: 67%

- Non-Direct Services: 72%
- Direct Costs (Advance Removed): 67%
- At this point in the fiscal year, we should be approximately 67% expended. It is important to note that the VPK program is funded based on the estimated number of four-year-olds in the county. When we serve more than the expected number, our spending rate is increased; however, we must enroll all children who request VPK services.

Agency Spending Overall Spending Rate: 61%

- Non-Direct Costs: 57%
- Direct Costs (items removed as above): 61%

Note that figures are calculated utilizing ESTIMATED child care costs due to the non-operational OEL EFS Mod System. Spending rates and threshold requirements were included in the report.

Mrs. Bosanko stated that the Coalition is currently estimating a surplus of approximately \$700,000. All children on the wait list are in the process of being placed, and enrollment will remain open for the time being.

Mrs. Bosanko noted that SR providers have been paid for the months of January, February, and March based on sign in/out sheets submitted, rather than the estimated payments that they were receiving from July – December 2018. This practice results in a more accurate payment. However, due to ongoing issues with EFS Mod related to processing of SR provider payments, accurate reconciliation cannot be done. There would be a great deal of cost associated with attempting to do those reconciliations manually, and those figures would also not be accurate due to data loss in EFS Mod from July – December. There are concerns that providers have been either over or under paid, and it is not known how OEL will rectify this situation or audit ELCs for proper payments. Discussion followed on this topic and possible options for reconciliation of payments.

Mrs. Bosanko noted that Infant Toddler funds are underspent at this time. She asked the Board to consider implementing an Infant Toddler quality initiative of some kind to distribute these funds to SR providers serving infants and toddler.

Action Item: 2018-19-17 Estimated Surplus

Brian Coleman made a motion to allocate a maximum of \$75,000 to an Infant Toddler Quality Initiative program to be developed by ELC staff. JJ Kenney seconded the motion. Motion carried unanimously.

Mr. Coleman updated the Board that his letter to our local legislative delegates has been submitted.

Executive Director's Report

Mrs. Bosanko presented the Executive Director's report to the Board. Board members had no specific questions on the information included.

New/Unfinished Business

Mr. Spinka asked why the Sumter County fundraiser auction was cancelled. Mrs. Bosanko stated that it was due to very low ticket sales.

Next Regular Meeting Date: June 5, 2019. It was noted that an Executive Committee meeting will likely be convened in early May.

Public Input

None

JJ Kenney motioned to adjourn at 9:38 a.m. Brian Coleman seconded the motion. Motion carried unanimously.

***If additional detail regarding the discussion at the meeting is desired, a recording is available at the Coalition's Main office in Crystal River.**

Minutes prepared by Ingrid Schaper

**Executive Committee Meeting
Draft Minutes
May 8, 2019**

Members Present:

Brian Coleman JJ Kenney Gailen Spinka Rob Wardlow

Staff Present:

Ingrid Schaper Tonya Hiers Sheri Ellis Sonya Bosanko Desirae Rickman Sandra Woodard

Others Present:

Dana Moxley

Others Present Via Phone:

Holly Bussard

Call to Order

Rob Wardlow called the meeting to order at 2:00 pm.

Approval of Agenda

Brian Coleman motioned to approve the agenda as presented. JJ Kenney seconded the motion. Motion carried unanimously.

Public Input

None

Action Item # 2018-19-17 Estimated Surplus

Mrs. Bosanko reminded the committee that this action item was passed at the April 2019 Board meeting, but was set for further discussion at this meeting. At the Board meeting, there was discussion about the surplus in the Infant Toddler portion of the budget, and up to \$75,000 was approved for allocation to an Infant Toddler Quality Resources Mini-Grant. It was decided to implement a grant program to distribute \$50,000 to providers serving infants, toddlers, and two year olds, which is underway.

Mrs. Rickman requested consideration for a Technology Mini-Grant, to allow providers to purchase technology to assist them in their work related to the OEL-mandated data system. \$25,000 could come from the Infant Toddler budget, with additional funds coming from the surplus in the Coalition's operating budget.

Mrs. Bosanko noted that the Coalition is currently surplusing funds in two areas: approximately \$500,000 in Direct Services and approximately \$200,000 in the operating budget.

In-depth discussion followed regarding the Direct Services potential surplus, and the uncertainty with the actual cost of child care reimbursement for this fiscal year due to the malfunctions in the OEL system. Also, the options for allowable use of these funds were explored. Mrs. Bosanko noted that ELCs statewide seem to have a surplus in Direct Services, and that OEL has not yet provided direction on utilization of those funds. It has been recommended that OEL consider allowing ELCs to utilize these funds in July and August 2019, rather than turning money back to OEL. Mrs. Bosanko was directed by the committee to write to OEL to request written permission to distribute these funds to providers in the form of a bonus payment calculated based on their licensed capacity.

An update on budget utilization will be provided to the Board at the June 5, 2019 meeting.

JJ Kinney motioned to implement a Technology Mini-Grant in the amount of \$75,000, and a Preschool Quality Resources Mini-Grant in the amount of \$50,000, if funds are available in June 2019. Gailen Spinka seconded the motion. Motion carried unanimously.

Action Item # 2018-19-16 ELPOP 607 School Readiness Child Assessment

Mrs. Schaper explained that this policy resulted from legislation that was passed in the 2018 legislative session (HB 1091). It was written to outline procedures to comply with the associated rule, which is still in draft form. OEL requires submission now.

JJ Kenney motioned to adopt the action item as presented. Brian Coleman seconded the motion. Motion carried unanimously.

New/Unfinished Business

None

JJ Kenney motioned to adjourn the meeting. Brian Coleman seconded the motion. Rob Wardlow adjourned the meeting at 2:30 pm.

***If additional detail regarding the discussion at the meeting is desired, a recording is available at the Coalition's main office.**

Minutes prepared by Ingrid Schaper



ACTION ITEM

Date: June 5, 2019 **Subject:** ELPOP 607 School Readiness Child Assessment **Action Item # 2018-19-16**

Proposed Board Action

Approve the following policy statement:

ELPOP 607 School Readiness Child Assessment - Parents of School Readiness children age six weeks to the age of kindergarten eligibility will have the opportunity to participate in the child assessment program, if they enroll their child at a provider location that offers child assessment.

Budget Considerations:

None

Background Information:

None

Points of Consideration:

The Office of Early Learning requires Coalitions to complete and amend a School Readiness Program Plan as necessary to remain in compliance with current statute and rule requirements. The Coalition is required to submit updates to the policies listed above.

The ELCNC Board reviews policies as required but does not generally review all details of procedures developed for ELCNC staff members to implement the policies.

ELPOP 607 is a new policy resulting from legislation that was passed in the 2018 Legislative Session. It was written to outline procedures to comply with the associated rule.

Effective Date:

July 1, 2019

Supporting Documentation: None.

Prepared by: Ingrid Schaper, Director of Education
Submitted by: Sonya Bosanko, Executive Director

History of Action Item:

Committee or Council	Date of Meeting	Action
Executive Committee	May 8, 2019	Approved



ACTION ITEM

Date June 5, 2019

Subject: ELPOP 312 Social Media Policy

Action Item # 2018-19-18

Proposed Board Action

Approve the following policy statement:

ELPOP 312 Social Media Policy - The ELCNC recognizes that employees will use social media (such as, but not limited to, Twitter, LinkedIn and Facebook) to connect with others. We expect that employees utilizing social media will recognize and follow the guidelines included within this policy when participating on personal blogs or networking services, and business communication on our ELCNC social media pages.

Budget Considerations:

None

Background Information:

None

Points of Consideration:

The ELCNC Board reviews policies as required but does not generally review all details of procedures developed for ELCNC staff members to implement the policies.

ELPOP 312 is a new policy resulting from the rapid growth and application of social media. Businesses need to have a policy in place that ensures employees who use social media (either as part of their job or in a personal capacity), have guidance as to the company's expectations of their behavior and communication online.

Effective Date:

June 5, 2019

Supporting Documentation: None

Prepared by: Sheri Ellis, Director of Human Resources

Submitted by: Sonya Bosanko, Executive Director

History of Action Item:

Committee or Council	Date of Meeting	Action



ACTION ITEM

Date: June 5, 2019

Subject: Fiscal Year 2019-2020 Early Learning Budget

Action Item # 2018-19-19

Proposed Board Action

Adopt the following FY 2019-2020 Early Learning Budget

<u>Budget by Account</u>	<u>Proposed FY2019-2020</u>	<u>Approved FY 2018-2019</u>	<u>Variance</u>
Coalition Operating			
6100-01-01-01 Staff Development	1,250	1,625.00	-375
6100-01-01-02 Emp Certification	0	0.00	0
6100-01-01-03 Emp Train & Mat	2,000	2,000.00	0
6100-01-01-04 Conferences	500	1,075.00	-575
6100-01-02 Tuition Reimbursement	4,000	5,500.00	-1,500
6100-02-02 Audit	20,244	19,898.00	346
6100-02-03 IT	1,300	5,600.00	-4,300
6100-02-04 Legal	500	500.00	0
6100-02-07 Printing & Reproduction	2,000	3,000.00	-1,000
6100-02-08 Repair & Maint	4,000	4,000.00	0
6100-02-09 Professional Services Other	1,000	0.00	1,000
6100-03-01 Electricity	12,000	12,000.00	0
6100-03-02 Facility Maint	10,000	8,800.00	1,200
6100-03-03 Office Lease	96,000	93,046.00	2,954
6100-03-04 Waste	4,200	4,200.00	0
6100-03-05 Water	1,420	1,300.00	120
6100-03-06 Storage	1,060	3,340.00	-2,280
6100-03-07 Sewer	1,265	1,250.00	15
6100-04-01 Postage	7,000	5,000.00	2,000
6100-05-01 Rentals - Office Equipment	14,000	14,000.00	0
6100-06-01 Office Supplies	12,000	12,000.00	0
6100-07-01 Office Phones	17,180	14,000.00	3,180
6100-07-02 Cell Phones	8,000	8,000.00	0
6100-07-03 Internet	15,500	15,500.00	0
6100-08-01 D & O	4,330	4,100.00	230
6100-08-03 General Liability	2,500	2,500.00	0
6100-08-04 Worker's Comp	15,330	14,600.00	730
6100-08-06 Other Insurance	400	400.00	0
6100-09-01-01 Elec Equip >=1000	500	500.00	0
6100-09-02-01-01 Computers <=250	400	500.00	-100
6100-09-02-01-02 Computers >=250	3,000	8,000.00	-5,000
6100-09-02-02-01 Non Fixed Assets<=250	2,500	2,050.00	450

6100-09-02-02-01 Non Fixed Assets >=250	1,500	1,500.00	0
6100-09-02-03-01 Elec Equipment<=250	400	500.00	-100
6100-09-02-03-02 Elec Equipment >=250	2,500	2,000.00	500
6100-10-01 Classroom Materials	0	0.00	0
6100-10-02 Quality Training Materials	2,500	15,000.00	-12,500
6100-10-03 Education and Outreach	0	0.00	0
6100-10-05 Scholarships & Other Education Opportunities	6,000	15,000.00	-9,000
6100-11-01 Travel In-State (OA)	5,000	5,000.00	0
6100-11-03 Travel - Local	22,500	27,071.00	-4,571
6100-11-04 Travel - Board	500	1,500.00	-1,000
6100-12-01 Bank Fees (Inc ACH)	5,000	5,000.00	0
6100-12-02 Software	5,000	2,000.00	3,000
6100-12-03-01 EFS	0	0.00	0
6100-12-03 Web Services - Other	250	400.00	-150
6100-12-04 Other Emp Expend	300	300.00	0
6100-12-05 Dues & Subscrip	4,750	4,500.00	250
6100-12-06 Tax, License, Fee	4,500	5,700.00	-1,200
6100-12-08 Misc/Other Expenditures	500	500.00	0
6100-12-09-01 Ad - General	5,000	5,000.00	0
6100-12-09-02 Ad - Legal	1,000	1,400.00	-400
6100-12-09-04 Ad - Comm Aware	0	0.00	0
6100 Contracted Slots Quality	0	0.00	0
6100-13-01 Salaries	1,131,885	1,165,669.10	-33,784
6100-13-02 Payroll Taxes	103,176	104,028.00	-852
6100-13-03 Benefits - Reemploy	2,700	2,800.00	-100
6100-13-04 Health Benefits	119,480	141,550.00	-22,070
6100-13-05 Retirement Benefits	113,188	113,601.00	-413
6100-13-06 Life,Disability,Other	61,551	47,183.00	14,368
6100-13-07 PLT Liability	37,501	35,099.00	2,402
Total Coalition Operating	1,902,061	1,970,585	-68,524
Provider Payments			
SR Reimbursement	7,682,289	6,643,221	1,039,068
SR Gold Seal	393,040	236,627	156,413
Total SR Reimbursements	8,075,329	6,879,848	1,195,481
VPK Reimbursement	4,488,679	4,553,105	-64,426
Total Provider Payments	12,564,008	11,432,953	1,131,055
Deficit Expenses	0	44,464	-44,464
PFP (Admin & Direct Services)	0	225,020	-225,020
SRREG (Registration Fees)	28,350	49,000	-20,650
Outreach and Awareness	7,417	7,417	0
	14,501,836	13,729,439	772,397

TARGETS AND RESTRICTIONS

SCHOOL READINESS

ADMINISTRATION	5% MAX	3.54%
QUALITY	4% MIN	6.41%
CCR&R	13,653 MIN	177,701
INFANT/TODDLER	79,109 MIN	47,780
TOTAL NON-DIRECT	22% MAX	17.73%
DIRECT SERVICES	78% MIN	82.27%

VOLUNTARY PRE-KINDERGARTEN

NON-DIRECT COSTS	4% MAX	3.48%
DIRECT COSTS	96% MIN	96.52%

Budget Considerations:

See Above

Background Information:

None

Points of Consideration:

The proposed budget is based on the grant award total amounts provided by Florida's Office of Early Learning for both the School Readiness and Voluntary Prekindergarten programs, which are subject to change. The VPK Outreach and Awareness grant award amount has not been provided by Florida's Office of Early Learning, therefore the Coalition projects level funding of \$7,417.

The School Readiness grant increased overall in the amount of \$888,891 with the entire increase being allocated to Direct Services. The Voluntary Prekindergarten grant was decreased in the amount of \$67,494 with non direct dollars reduced in the amount of \$3,068 and direct services decreased in the amount of \$64,426.

Contained within the budget, is a 2.4% Cost of Living increase for staff salaries. It is important to note that the additional Eligibility Specialist position has been removed from the budget.

Should there be any updates to the grant award amounts, a budget amendment will be brought to the Board for approval.

Effective Date:

July 1, 2019

Supporting Documentation:

Prepared by: Desirae Rickman, Director of Finance

Submitted by: Sonya Bosanko, Executive Director

History of Action Item:

Committee or Council	Date of Meeting	Action



ACTION ITEM

Date: June 5, 2019

Subject: FY 2019-2020 Sliding Fee Scale

Action Item # 2018-19-20

Proposed Board Action:

Adopt the attached FY2019-2020 Sliding Fee Scale.

Budget Considerations:

None

Background Information:

Section 1002.85(2)(c)5, Florida Statutes (F.S.), states that each Coalition is required to adopt, as part of its School Readiness Plan, a “sliding fee scale and policies on applying the waiver or reduction of fees in accordance with s. 1002.84(8), F.S.”

Each Coalition shall establish a parent sliding fee scale that requires a parent copayment to participate in the School Readiness Program. Providers are required to collect the parent’s copayment. A Coalition may, on a case-by-case basis, waive the copayment for an at-risk child or temporarily waive the copayment for a child whose family’s income is at or below 100% of the federal poverty level and who experiences a natural disaster or an event that limits the parent’s ability to pay, such as incarceration, placement in residential treatment, becoming homeless, or an emergency situation such as a household fire or burglary.

Points of Consideration:

None.

Effective Date:

July 1, 2019

Supporting Documentation: FY 2019-2020 Sliding Fee Scale Model

Prepared by: Desirae Rickman, Director of Finance

Submitted by: Sonya Bosanko, Executive Director

History of Action Item:

Committee or Council	Date of Meeting	Action



**Early Learning Coalition of the Nature Coast
Budget vs. Actual Report
July 2018 – April 2019**

	Jul '18 - Apr 19	Budget	\$ Over Budget	% of Budget
Income				
1002 Cash Transfer	0.00	0.00	0.00	0.0%
4000 Contracts, Grants & Other				
4000-01 State & Federal Grants				
4000-01-01 SR Income	6,876,578.54	7,447,590.00	-571,011.46	92.33%
4000-01-02 VPK Income	4,498,904.85	3,946,580.00	552,324.85	114.0%
4000-01-03 O&A	0.00	6,180.00	-6,180.00	0.0%
4000-01-04 PFP Project Income	0.00	0.00	0.00	0.0%
4000-01-05 University of Florid	19,600.00			
4000-01-06 SRPAS and SRREG	10,568.77	40,830.00	-30,261.23	25.89%
Total 4000-01 State & Federal Grants	11,405,652.16	11,441,180.00	-35,527.84	99.69%
4000-03 Match Income				
4000-03-01 United Way				
4000-03-01-01 Citrus County	8,266.62	0.00	8,266.62	100.0%
4000-03-01-05 Sumter County	18,000.00	0.00	18,000.00	100.0%
Total 4000-03-01 United Way	26,266.62	0.00	26,266.62	100.0%
Total 4000-03 Match Income	26,266.62	0.00	26,266.62	100.0%
4000-04 Gifts,Donations,Pledges				
4000-04-01 Match Income				
4000-04-01-01 Citrus County	2,504.47	0.00	2,504.47	100.0%
4000-04-01-02 Dixie County	76.66			
4000-04-01-03 Gilchrist County	276.67	0.00	276.67	100.0%
4000-04-01-04 Levy County	176.67			
4000-04-01-05 Sumter County	11,296.95	0.00	11,296.95	100.0%
Total 4000-04-01 Match Income	14,331.42	0.00	14,331.42	100.0%
Total 4000-04 Gifts,Donations,Pledges	14,331.42	0.00	14,331.42	100.0%
Total 4000 Contracts, Grants & Other	11,446,250.20	11,441,180.00	5,070.20	100.04%
4006 Interest Income	4,273.55	0.00	4,273.55	100.0%
4020 Other Miscellaneous Rev				
4042 Match Income				
4042-01 Match Income Citrus				
4042-01-02 Suncoast Business	38,877.73	0.00	38,877.73	100.0%
4042-01 Match Income Citrus - Other	0.00	0.00	0.00	0.0%
Total 4042-01 Match Income Citrus	38,877.73	0.00	38,877.73	100.0%
4042-02 Match Income Sumter				
4042-02-01 Preschool 4 All Ball	-847.02	0.00	-847.02	100.0%

Total 4042-02 Match Income Sumter	-847.02	0.00	-847.02	100.0%
Total 4042 Match Income	38,030.71	0.00	38,030.71	100.0%
4049 Provider Debt	6,051.18	0.00	6,051.18	100.0%
4060 Child Passenger Safety				
4060-01 Unrestricted CPS Funds	2,000.00	0.00	2,000.00	100.0%
4060-02 Restricted CPS Funds	0.00	0.00	0.00	0.0%
4060-03 CPS Seat Income	3,610.00	0.00	3,610.00	100.0%
Total 4060 Child Passenger Safety	5,610.00	0.00	5,610.00	100.0%
Total 4020 Other Miscellaneous Rev	49,691.89	0.00	49,691.89	100.0%
Total Income	11,500,215.64	11,441,180.00	59,035.64	100.52%
Gross Profit	11,500,215.64	11,441,180.00	59,035.64	100.52%
Expense				
5300 (Shared Cost Pool)				
5304 Payroll Expense	484.00	0.00	484.00	100.0%
Total 5300 (Shared Cost Pool)	484.00	0.00	484.00	100.0%
5400 (Unrestricted Expense)	21,485.49	0.00	21,485.49	100.0%
5700 Reconciliation Discrep.	0.00	0.00	0.00	0.0%
6040 - Child Passenger Safety				
6040-02 CPS Marketing	536.57	0.00	536.57	100.0%
6040-03 CPS Child Seats	1,685.32	0.00	1,685.32	100.0%
6040-04 Travel	877.56	0.00	877.56	100.0%
Total 6040 - Child Passenger Safety	3,099.45	0.00	3,099.45	100.0%
6100 Program Expenses				
6100-01 Staff Development				
6100-01-01 Staff Development				
6100-01-01-01 Staff Development	1,225.00	1,350.00	-125.00	90.74%
6100-01-01-02 Emp Certification	98.00	0.00	98.00	100.0%
6100-01-01-03 Emp Train & Mat	1,232.40	2,500.00	-1,267.60	49.3%
6100-01-01-04 Conferences	165.00	890.00	-725.00	18.54%
Total 6100-01-01 Staff Development	2,720.40	4,740.00	-2,019.60	57.39%
6100-01-02 Tuition Reimbursemen	2,382.91	4,580.00	-2,197.09	52.03%
Total 6100-01 Staff Development	5,103.31	9,320.00	-4,216.69	54.76%
6100-02 Professional Services				
6100-02-02 Audit	15,655.00	16,580.00	-925.00	94.42%
6100-02-03 IT	1,265.00	8,830.00	-7,565.00	14.33%
6100-02-04 Legal	37.50	830.00	-792.50	4.52%
6100-02-07 Printing & Reproduct	960.30	2,500.00	-1,539.70	38.41%
6100-02-08 Repair & Maint	2,899.50	3,330.00	-430.50	87.07%
6100-02-09 Other	0.00	2,080.00	-2,080.00	0.0%
Total 6100-02 Professional Services	20,817.30	34,150.00	-13,332.70	60.96%
6100-03 Occupancy				
6100-03-01 Electricity	10,574.45	10,000.00	574.45	105.75%
6100-03-02 Facility Maint	7,292.08	8,330.00	-1,037.92	87.54%
6100-03-03 Office Lease	93,046.38	77,530.00	15,516.38	120.01%
6100-03-04 Waste	3,755.64	3,500.00	255.64	107.3%

6100-03-05 Water	1,344.16	1,080.00	264.16	124.46%
6100-03-06 Storage	2,780.14	2,780.00	0.14	100.01%
6100-03-07 Sewer	1,176.70	1,040.00	136.70	113.14%
Total 6100-03 Occupancy	119,969.55	104,260.00	15,709.55	115.07%
6100-04 Postage, Freight, Deliv				
6100-04-01 Postage	2,496.03	8,330.00	-5,833.97	29.96%
Total 6100-04 Postage, Freight, Deliv	2,496.03	8,330.00	-5,833.97	29.96%
6100-05 Rentals				
6100-05-01 Office Equipment	8,922.03	11,660.00	-2,737.97	76.52%
Total 6100-05 Rentals	8,922.03	11,660.00	-2,737.97	76.52%
6100-06 Supplies				
6100-06-01 Office Supplies	9,272.82	10,000.00	-727.18	92.73%
Total 6100-06 Supplies	9,272.82	10,000.00	-727.18	92.73%
6100-07 Communications				
6100-07-01 Office Phones	12,210.34	11,660.00	550.34	104.72%
6100-07-02 Cell Phones	5,591.41	6,650.00	-1,058.59	84.08%
6100-07-03 Internet	13,736.32	12,910.00	826.32	106.4%
Total 6100-07 Communications	31,538.07	31,220.00	318.07	101.02%
6100-08 Insurance				
6100-08-01 D & O	4,121.02	3,410.00	711.02	120.85%
6100-08-03 General Liability	2,343.60	3,750.00	-1,406.40	62.5%
6100-08-04 Worker's Comp	14,503.72	12,160.00	2,343.72	119.27%
6100-08-06 Other Insurance	391.73	330.00	61.73	118.71%
Total 6100-08 Insurance	21,360.07	19,650.00	1,710.07	108.7%
6100-09 Tangible Personal Prop				
6100-09-01 Equip =>\$1,000				
6100-09-01-01 Elec Equip	0.00	410.00	-410.00	0.0%
Total 6100-09-01 Equip =>\$1,000	0.00	410.00	-410.00	0.0%
6100-09-02 Equip =<1000				
6100-09-02-01 Computers				
6100-09-02-01-01 < = 250	234.06	410.00	-175.94	57.09%
6100-09-02-01-02 > = 250	3,415.04	6,650.00	-3,234.96	51.35%
6100-09-02-01 Computers - Other	0.00	0.00	0.00	0.0%
Total 6100-09-02-01 Computers	3,649.10	7,060.00	-3,410.90	51.69%
6100-09-02-02 Non Fixed Assets				
6100-09-02-02-01 < = 250	1,746.27	2,700.00	-953.73	64.68%
6100-09-02-02-02 > = 250	1,156.20	1,250.00	-93.80	92.5%
Total 6100-09-02-02 Non Fixed Assets	2,902.47	3,950.00	-1,047.53	73.48%
6100-09-02-03 Electronic Equip				
6100-09-02-03-01 < = 250	213.69	410.00	-196.31	52.12%
6100-09-02-03-02 > = 250	1,425.00	1,660.00	-235.00	85.84%
Total 6100-09-02-03 Electronic Equip	1,638.69	2,070.00	-431.31	79.16%
Total 6100-09-02 Equip =<1000	8,190.26	13,080.00	-4,889.74	62.62%
Total 6100-09 Tangible Personal Prop	8,190.26	13,490.00	-5,299.74	60.71%
6100-10 Quality				

6100-10-01 Classroom Materials	-150.00	0.00	-150.00	100.0%
6100-10-02 Training Materials	2,144.90	12,500.00	-10,355.10	17.16%
6100-10-03 Educ & Outreach	0.00	0.00	0.00	0.0%
6100-10-05 Scholarships	3,893.99	12,500.00	-8,606.01	31.15%
Total 6100-10 Quality	5,888.89	25,000.00	-19,111.11	23.56%
6100-11 Travel				
6100-11-01 Travel In-State (OA)	2,552.79	8,330.00	-5,777.21	30.65%
6100-11-03 Travel - Local	17,022.52	29,160.00	-12,137.48	58.38%
6100-11-04 Travel - Board	80.26	1,250.00	-1,169.74	6.42%
Total 6100-11 Travel	19,655.57	38,740.00	-19,084.43	50.74%
6100-12 Other Expenses				
6100-12-01 Bank Fees (Inc ACH)	4,211.51	4,160.00	51.51	101.24%
6100-12-02 Software	2,530.00	1,660.00	870.00	152.41%
6100-12-03 Web Services				
6100-12-03-02 Web Serv - Other	29.16	330.00	-300.84	8.84%
6100-12-03 Web Services - Other	0.00			
Total 6100-12-03 Web Services	29.16	330.00	-300.84	8.84%
6100-12-04 Other Emp Expend	0.00	250.00	-250.00	0.0%
6100-12-05 Dues & Subscrip	4,437.41	3,750.00	687.41	118.33%
6100-12-06 Tax, License, Fee	2,685.71	4,750.00	-2,064.29	56.54%
6100-12-08 Misc/Other Current	0.00	410.00	-410.00	0.0%
6100-12-09 Advertising				
6100-12-09-01 Ad - General	3,995.60	4,160.00	-164.40	96.05%
6100-12-09-02 Ad - Legal	427.30	1,160.00	-732.70	36.84%
Total 6100-12-09 Advertising	4,422.90	5,320.00	-897.10	83.14%
Total 6100-12 Other Expenses	18,316.69	20,630.00	-2,313.31	88.79%
6100-13 Employer Prov Sal & Ben				
6100-13-01 Salaries	905,971.32	974,497.11	-68,525.79	92.97%
6100-13-02 Payroll Taxes	67,450.04	86,690.00	-19,239.96	77.81%
6100-13-03 Benefits - Reemploy	932.79	2,330.00	-1,397.21	40.03%
6100-13-04 Health Benefits	42,976.73	117,950.00	-74,973.27	36.44%
6100-13-05 Retirement Benefits	80,145.30	94,660.00	-14,514.70	84.67%
6100-13-06 Life,Disabiity,Other	21,763.78	39,320.00	-17,556.22	55.35%
6100-13-07 PLT	0.00	29,240.00	-29,240.00	0.0%
Total 6100-13 Employer Prov Sal & Ben	1,119,239.96	1,344,687.11	-225,447.15	83.23%
6100-14 Direct Services - Child				
6100-14-01 School Readiness				
6100-14-01-01 97C00	0.00	0.00	0.00	0.0%
6100-14-01-02 97G00	42,339.15	54,388.00	-12,048.85	77.85%
6100-14-01-03 97GNW	480,210.83	499,350.00	-19,139.17	96.17%
6100-14-01-04 97GSD	139,038.81	323,641.00	-184,602.19	42.96%
6100-14-01-05 97P00	2,904,218.74	3,543,160.00	-638,941.26	81.97%
6100-14-01-06 97R00	1,379,630.16	1,317,152.00	62,478.16	104.74%
6100-14-01-07 97GTA	0.00	0.00	0.00	0.0%
6100-14-01-08 Match	118,890.95	0.00	118,890.95	100.0%

6100-14-01-12 97CSD	0.00	0.00	0.00	0.0%
6100-14-01-13 97CSQ	0.00	0.00	0.00	0.0%
Total 6100-14-01 School Readiness	5,064,328.64	5,737,691.00	-673,362.36	88.26%
6100-14-02 VPK				
6100-14-02-01 VPPRS - School Yr	3,939,209.11	3,763,216.00	175,993.11	104.68%
6100-14-02-02 VPPRS - Summer	15,632.78	15,633.00	-0.22	100.0%
6100-14-02-03 VPKSD	9,599.80	9,600.72	-0.92	99.99%
6100-14-02-04 VPPRP Prepay	7,435.89	0.00	7,435.89	100.0%
Total 6100-14-02 VPK	3,971,877.58	3,788,449.72	183,427.86	104.84%
Total 6100-14 Direct Services - Child	9,036,206.22	9,526,140.72	-489,934.50	94.86%
6100-15 VPK Awareness Grant				
6100-15-01 VPMNI	0.00	6,180.00	-6,180.00	0.0%
Total 6100-15 VPK Awareness Grant	0.00	6,180.00	-6,180.00	0.0%
6100-16 Program Advance				
6100-16-01 SR Advance	510,000.00	0.00	510,000.00	100.0%
6100-16-02 VPK Advance	380,000.00	0.00	380,000.00	100.0%
6100-16-03 PFP Advance	0.00	0.00	0.00	0.0%
Total 6100-16 Program Advance	890,000.00	0.00	890,000.00	100.0%
6100-17 Performance Pilot Proje				
6100-17-01 97PFA	8,845.82	13,332.00	-4,486.18	66.35%
6100-17-14 PFPFD	154,814.31	146,610.00	8,204.31	105.6%
6100-17-15 97PFQ	13,233.04	11,250.00	1,983.04	117.63%
6100-17-20 97PAV PFP Advance	0.00	0.00	0.00	0.0%
6100-17-21 PFPCL	0.00	0.00	0.00	0.0%
Total 6100-17 Performance Pilot Proje	176,893.17	171,192.00	5,701.17	103.33%
6100-18 SR Deficit Expenses				
6100-18-01 97BBA	0.00	1,254.51	-1,254.51	0.0%
6100-18-02 97FIR	0.00	59.42	-59.42	0.0%
6100-18-03 97BBD	0.00	967.68	-967.68	0.0%
6100-18-04 97Q00	0.00	5,440.26	-5,440.26	0.0%
6100-18-05 97QCS	0.00	232.69	-232.69	0.0%
6100-18-06 97QAS	0.00	0.25	-0.25	0.0%
6100-18-07 97QTA	0.00	658.16	-658.16	0.0%
6100-18-08 97QPD	0.00	1,045.71	-1,045.71	0.0%
6100-18-09 97QPT	0.00	2,634.34	-2,634.34	0.0%
6100-18-11 97QI4	0.00	627.01	-627.01	0.0%
6100-18-12 97QIN	0.00	68.41	-68.41	0.0%
6100-18-13 97BDE	0.00	2,606.07	-2,606.07	0.0%
6100-18-14 97INT	0.00	-4.53	4.53	0.0%
6100-18-15 97ICS	0.00	-98.57	98.57	0.0%
6100-18-21 97QHS	0.00	192.57	-192.57	0.0%
Total 6100-18 SR Deficit Expenses	0.00	15,683.98	-15,683.98	0.0%
6100-19 VPK Deficit Expenses				
6100-19-01 VPADM	0.00	15,366.03	-15,366.03	0.0%
6100-19-02 VPENR	0.00	3,629.82	-3,629.82	0.0%

6100-19-03 VPMON	0.00	107.14	-107.14	0.0%
6100-19-04 VPPRS	0.00	-860.07	860.07	0.0%
6100-19-05 VPKSD	0.00	10,537.28	-10,537.28	0.0%
Total 6100-19 VPK Deficit Expenses	0.00	28,780.20	-28,780.20	0.0%
6100-20 Provider Assessments				
6100-20-01 SRPAS	10,568.77	40,830.00	-30,261.23	25.89%
Total 6100-20 Provider Assessments	10,568.77	40,830.00	-30,261.23	25.89%
Total 6100 Program Expenses	11,504,438.71	11,459,944.01	44,494.70	100.39%
8000 - Provider Disbursement				
8000-01				
SR	0.00	0.00	0.00	0.0%
8000-02 VPK	-27.82	0.00	-27.82	100.0%
8000-03 VPK PP	0.00	0.00	0.00	0.0%
8000-04 CSQ	0.00	0.00	0.00	0.0%
8000-05 PFPD	0.00	0.00	0.00	0.0%
Total 8000 - Provider Disbursement	-27.82	0.00	-27.82	100.0%
Total Expense	11,529,479.83	11,459,944.01	69,535.82	100.61%
Net Income	-29,264.19	-18,764.01	-10,500.18	155.96%

FINANCE DEPARTMENT UPDATE:

**Narrative Budget Report
April 2019**

Spending Rate:

Below are the actual rates for each program, which are also broken out by non-direct services and direct services, and the agency wide spending rates for July 2018 through April 2019:

School Readiness Overall Spending Rate: 72.07%

- Non-Direct Services: 71.46%
- Direct Services (Match/Advance Removed): 72.23%
- At this point in the fiscal year, we should be approximately 83% expended.

VPK Overall Spending Rate: 87.63%

- Non-Direct Services: 96.61%
- Direct Costs (Advance Removed): 87.28%
- At this point in the fiscal year, we should be approximately 83% expended. It is important to note that the VPK program is funded based on the estimated number of four-year olds in the county. When we serve more than the expected number, our spending rate is increased; however, we must enroll all children who request VPK services.

Agency Spending Overall Spending Rate: 83.80%

- Non-Direct Costs: 72.47%
- Direct Costs (items removed as above): 78.13%

Spending Rate Threshold: Below is a list of the thresholds that are required for each OCA and the actual percentage year to date.

School Readiness Program:

OCA	Threshold	Actual Spending Year to Date
Administration	Max 5%	5.31%
Admin/Non Direct/Quality	Max 22%	20.82%
Infant & Toddler	Min \$122,749	29,432.18 (24%)
Quality	Min 4%	7.27%
Direct Services	Min 78%	79.18%

Voluntary Pre-Kindergarten:

OCA	Threshold	Actual Spending to Date
Administration	4% of Direct Services Expenses	4.43%
Direct Services	96%	

School Readiness Match Report and Projections:

Month	Citrus County	Sumter County	Status
July	\$5,866.31	\$5,446.21	ESTIMATED*
August	\$5,834.35	\$6,478.43	ESTIMATED*
September	\$6,237.77	\$5,069.61	ESTIMATED*
October	\$6,351.02	\$5,833.28	ESTIMATED*
November	\$6,157.46	\$5,680.13	ESTIMATED*
December	\$6,155.82	\$5,269.33	ESTIMATED*
January	\$6,226.48	\$6,342.80	ESTIMATED*
February	\$4,999.83	\$5,618.26	ESTIMATED*
March	\$6,402.11	\$5,618.26	ESTIMATED*
April	\$6,398.51	\$5,618.26	ESTIMATED*
May	\$6,398.51	\$5,618.26	Projected*
June	\$6,398.51	\$5,618.26	Projected*
Total	\$73,426.68	\$68,211.09	Projected*
Total Match Committed	\$54,182.00	\$33,449.93	
Variance	(\$19,244.68)	(\$34,761.16)	

Gold Seal Report and Projections:

GOLD SEAL PROVIDER REPORT		
School Readiness		
	Total Gold Seal Budget:	\$406,732
	Total INT Budget	
Month	Total Gold Seal Expenditures	Remaining Budget
Jul-18	\$22,840.75	\$383,891
Aug-18	\$25,749.30	\$358,142
Sep-18	\$25,749.30	\$332,393
Oct-18	\$25,749.30	\$306,643
Nov-18	\$25,749.30	\$280,894
Dec-18	\$25,749.30	\$255,145
Jan-19	\$24,697.53	\$230,447
Feb-19	\$20,523.87	\$209,923
Mar-19	\$21,316.38	\$188,607
Apr-19	\$23,910.98	\$164,696
May-19	\$23,910.98	\$140,785
Jun-19	\$23,910.98	\$116,874

Enrollment: The following represents School Readiness and VPK enrollment by county for April 2019:

County	# of SR children enrolled	# of VPK children enrolled
Citrus	873	826
Dixie	30	104
Gilchrist	136	123
Levy	456	324
Sumter	552	489
Total	2,047	1866

School Readiness Waitlist:

April 2019	Infant	Toddler	Two	Three	Four	Five	S.A.	Total
Citrus	0	0	0	0	0	0	0	0
Dixie	0	0	0	0	0	0	0	0
Gilchrist	0	0	0	0	0	0	0	0
Levy	0	0	0	0	0	0	0	0
Sumter	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

EDUCATION DEPARTMENT ACTIVITIES FY 2018-2019

Months included: July – April

School Readiness Child Screening Program	
# of screenings completed by parents/caregivers	903
# of parents/caregivers who opted out of screening	191
# of screenings with noted areas of concern	507 (56%)
# of referrals provided	28

Training Program			
	<u>Citrus</u>	<u>DGL</u>	<u>Sumter</u>
# of training hours provided or facilitated	8	8	8
# of training participants	61	41	11
TIP Program expenditures	\$2683.99	\$1050	\$330

Contract Monitoring Activities	
<u>School Readiness Program – 50 required in sample</u>	
# of monitors completed	46
Average score achieved	28.52
Common concerns noted	Licensing non-compliances
<u>VPK Program – 49 required in sample</u> Some of the required monitors will be completed by public school sites	
# of monitors completed	57
Average # of findings	Most have no findings
Common concerns noted	Instructor list not current

Performance Funding Project & School Readiness Program Assessment/Quality Activities	
# of participating PFP programs	17
# of MMCI training hours offered	176
# of MMCI participants	105
# of Career Pathway participants	5
# of participants in Early Learning Florida courses	22
# of CLASS pre-observations (PFP)	57
# of CLASS post-observations (PFP)	30
# of CLASS observations (SR)	59

Child Passenger Safety Program Activities			
	<u>Citrus</u>	<u>Dixie/Gilchrist/Levy</u>	<u>Sumter</u>
Number of inspections completed	182	29	28
Number of seats correct upon arrival	26	2	2
Number of installations for newborns	23	2	3
% of seats <u>incorrect</u> upon arrival (misuse rate)*	73%	86%	82%
Total number of seats provided (includes installations for newborns)	106	26	16
Number of caregivers educated	159	27	24
Number of community events attended	11	2	2
Number of contacts at community events	414	75	200
Number of media releases	28	13	19
Client fees collected	\$2,380	\$510	\$370
Donations received	\$2,000 Pilot Club	0	0

* Misuse rate is calculated by subtracting the number of correct seats and new installations from the total number of inspections completed, and dividing the balance by the total.

Public Relations Report
January, February, March, April & May 2019

Agency Presentations

Chiefland Rotary
Homosassa Rotary

Community Involvement

Sumter Board of County Commission Mtg
United Way Lake & Sumter Quarterly Collaboration Mtg
Sumter Transportation Disadvantaged Mtg
Tri-County Partnership Meeting, Chiefland
Sumter Children's Alliance Mtg
Sumter Affordable Housing Advisory Council Mtg
Dixie County Transportation Disadvantaged Coordinating Board Mtg
Child Abuse Prevention & Permanency Statewide Conf Call
Gilchrist County Transportation Disadvantaged Coordinating Board Mtg
Children's Week Statewide Planning Conf Call
Kids Central Wildwood Family Resource Center Adv Coun Mtg
Grandparent Support Group Mtg, Cross City
Citrus County Transportation Disadvantaged Coordinating Board Mtg
Citrus County Family Law Advisory Group Mtg
Levy County Transportation Disadvantaged Coordinating Board Mtg
Citrus Chamber Mixer, Tuscany on the Meadows
Sumter County UF/IFAS Family Advisory Council Mtg
Mid FL Homeless Coalition Continuum of Care Stakeholders Mtg
City of Bushnell City Council Mtg
Citrus Love Your Library Event
Seven Rivers Preschool Character Book Day
Sumter County Baker Act Mtg
Toy Presentation – The Villages Woodworking Club

Grant Writing

Capital City Bank Foundation
United Way Citrus Check Presentation
Suncoast Credit Union Outcome Statement
United Way Lake & Sumter Quarterly Report

Community Wide Initiatives

Celebrate Literacy Provider Visits/Book Deliveries
Children's Week Hanging of the Hands
Child Abuse Prevention Wear Blue Day
Wildwood Resource Center Family Fun Day
Pinwheel Gardens
Substance Exposed Newborn Summit, Circuit 5
City of Bushnell Ultimate Bunny Bash

Eligibility Department Update:

Eligibility Department Update:															
Referral Type	2018-19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	TOTAL	ALL COUNTY TOTAL TO DATE
PS (Protective Service)															
Child from a family under DCF's supervision for abuse or neglect	Citrus	2	7	5	5	7	8	6	12	8	12	12	0	84	180
	DGL	8	7	1	6	21	5	5	1	1	8	3	0	66	
	Sumter	4	0	0	4	1	4	2	1	3	5	6	0	30	
PI (Protective Investigation)															
Child from a family that DCF is investigating for child abuse or neglect	Citrus	5	8	5	6	2	5	2	3	5	2	9	0	52	121
	DGL	5	2	6	4	4	6	1	1	1	4	2	0	36	
	Sumter	0	2	2	9	5	3	1	5	4	2	0	0	33	
FOSTER															
Child placed in foster care under DCF's supervision due to abuse or neglect	Citrus	1	3	7	2	6	2	0	7	5	4	4	0	41	50
	DGL	3	0	2	0	1	0	0	0	0	0	0	0	6	
	Sumter	0	0	1	0	0	0	2	0	0	0	0	0	3	
CAREERSOURCE															
Needy families receiving cash assistance required to participate in job training and support services	Citrus	3	6	3	0	6	5	7	7	2	0	1	0	40	78
	DGL	2	7	2	3	4	2	5	0	1	4	0	0	30	
	Sumter	0	0	0	0	2	0	5	0	0	1	0	0	8	
D. VIOLENCE															
Child in custody of parent that is a victim of domestic violence and residing in a certified domestic violence center	Citrus	1	2	0	0	0	4	0	0	0	4	0	0	11	12
	DGL	1	0	0	0	0	0	0	0	0	0	0	0	1	
	Sumter	0	0	0	0	0	0	0	0	0	0	0	0	0	
DIVERSION															
Family participating with department prescribed activities: education, health services, work program	Citrus	2	0	0	2	1	2	5	0	1	0	0	0	13	50
	DGL	2	5	0	1	0	3	0	0	0	0	2	0	13	
	Sumter	0	1	2	5	0	7	4	2	1	2	0	0	24	
HOMELESS															
Child in custody of parent that has been declared homeless by a DCF designated lead agency	Citrus	0	0	3	0	0	0	0	0	0	0	0	0	3	8
	DGL	0	0	0	0	5	0	0	0	0	0	0	0	5	
	Sumter	0	0	0	0	0	0	0	0	0	0	0	0	0	

Executive Director's Report

Membership:

<u>Board Members</u>	<u>Executive Committee</u>	<u>Marketing Committee</u>
1. Alexa Mills	1. Rob Wardlow	1. Barbara Locke
2. Barbara Locke	2. Brian Coleman	2. Gailen Spinka
3. Beverly Goodman*	3. Gailen Spinka	3. Holly Bussard
4. Blake Fugate*	4. JJ Kenney	4. Tamar Jones
5. Brian Coleman		<u>Review Hearing Committee</u>
6. Connie Mahan*	<u>Administrative Committee</u>	1. Linda Barber
7. Dale French	1. Rob Wardlow	2. Tamar Jones
8. Dana Moxley	2. Gailen Spinka	3. Blake Fugate
9. Darla Huddleston*	3. JJ Kenney	4. Vacant
10. Gailen Spinka*	4. Sonya Warden	5. Gailen Spinka
11. Heidi Rand	5. Beverly Goodman	
12. Jeanne Harris-Lively	6. Tamar Jones	
13. JJ Kenney*		
14. Linda Barber		
15. Robert Bradburn		
16. Rob Wardlow*	*Indicates Private Sector	
17. Shawanna Felton*		
18. Sonya Warden		
19. Sue Cohill Fogarty*		
20. Tamar Jones*		

1. The following chart provides Board Member representation by ELCNC regions.

Citrus 6 Members (30%)	Dixie, Gilchrist, and Levy 8 Members (40%)	Sumter 6 Members (30%)
1. Gailen Spinka	1. Alexa Mills	1. Connie Mahan
2. JJ Kenney	2. Barbara Locke	2. Heidi Rand
3. Linda Barber	3. Beverly Goodman	3. Jeanne Harris-Lively
4. Rob Wardlow	4. Blake Fugate	4. Robert Bradburn
5. Brian Coleman	5. Dale French	5. Darla Huddleston
6. Sue Cohill Fogarty	6. Dana Moxley	6. Shawanna Felton
	7. Sonya Warden	
	8. Tamar Jones	

2. There are Ten Private Sector Members, which represents 50% of the Board.
3. The ELCNC's goal is to recruit two Gubernatorial applicants to fill one expired Chair position and one expired private sector position.