



**Early  
Learning  
Coalition**  
of the Nature Coast

**Administrative Committee Meeting**

382 N Suncoast Blvd.  
Crystal River, FL 34429  
September 17, 2019  
9:00 AM

**AGENDA**

Conference Call # 1-800-444-2801  
Access Code: 8378634

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- |            |   |                        |
|------------|---|------------------------|
| <b>I</b>   | <b>Call to Order, Welcome and Introductions</b>                 | <b>Rob Wardlow</b>     |
| <b>II</b>  | <b>Public Input</b>   |                        |
| <b>III</b> | <b>Approval of Agenda</b>                                       |                        |
| <b>IV</b>  | <b>Action Items</b><br>Action Item 2019-20-06 Slate of Officers | <b>2 Sonya Bosanko</b> |
| <b>V</b>   | <b>New/Unfinished Business</b>                                  |                        |

*Public Input is a time set aside for comments from the general public. Comments must be kept to a 3-minute limit and a speaker's card must be completed and submitted to the Council Chair. The Council Chair will open the meeting to public discussion at various times during the meeting at his/her discretion.*



**ACTION ITEM**

**Date:** September 17, 2019

**Subject:** Slate of Officers

**Action Item #** 2019-20-06

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**Proposed Board Action**

Adopt the following Slate of Officers:

Treasurer- Dana Moxley  
Linda Barber

**Budget Considerations:**

None

**Background Information:**

Administrative Committee annually serves as the Nominating Committee for the purpose of certifying the eligibility of candidates for office and to prepare an official slate of nominees.

On behalf of the Nominating Committee, ELCNC staff notified all Board members of the opportunity to serve in an Officer's position and requested Board members to notify the ELC of such an interest. The proposed Slate of Officers is a summation of reported interest.

**Points of Consideration:**

JJ Kenney completed his 2-year term as Treasurer on the ELCNC Board. Dana Moxley and Linda Barber have volunteered to serve in this position.

**Effective Date:**

September 17, 2019

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**Supporting Documentation:** Notification of Open Officer Position

**Prepared by:** Sheri Ellis, Director of Human Resources

**Submitted by:** Sonya Bosanko, Executive Director

**History of Action Item:**

Committee or Council	Date of Meeting	Action

**From:** sheri ellis

**Sent:** Wednesday, July 31, 2019 11:08 AM

**To:** Alexa Mills <alexamills@dixie.k12.fl.us>; Beverly Goodman <bevgooding@yahoo.com>; Blake Fugate <blake@normdfugatepa.com>; Brian Coleman <Brian.Coleman@citrusbocc.com>; Connie Mahan <conniemahan@aol.com>; Dale French <dfrench@careersourceclm.com>; Darla Huddleston <Darla@e3familysolutions.org>; Doug Wright <douglas.wright@bocc.citrus.fl.us>; Gailen Spinka <inverness@comfortkeepers.com>; Heidi Rand <hrand@mfcs.us.com>; Jeanne Lively <Jeanne.Lively@sumter.k12.fl.us>; JJ Kenney <jkenney18@tampabay.rr.com>; Kids N Company of Williston <moxley1981@earthlink.net>; Linda Barber <wbarber7@tampabay.rr.com>; Locke, Barbara L <Barbara.Locke@flhealth.gov>; Rob Wardlow <rob@wardlowandcash.com>; Robert Bradburn <Robert.Bradburn@myflfamilies.com>; Shawanna Felton <shawfelton@gmail.com>; Shawanna Felton <Shawanna.Felton@KidsCentralinc.org>; Sonya Warden <wardens@cf.edu>; Susan Fogarty <susancfogarty@gmail.com>; Tamar Jones <tamar\_jones35@yahoo.com>

**Subject:** Slate of Officers Treasurer Position

### **Board of Directors**

Hello everyone,

JJ Kenney has completed his full two-year term as Treasurer on our board. I am contacting you to see if any member is interested in serving in the Treasurer position.

Please contact me by the end of business on Friday, August 2nd if you are interested in this position. I have listed the Treasurer's duties below.

1. **ROLE OF THE TREASURER:** The Treasurer of the Coalition shall assume a role of responsibility in terms of ensuring the financial integrity of the Coalition.
  - A. The Treasurer of the Board provides oversight to ensure the financial integrity of the Coalition.
  - B. The Treasurer ensures that financial policies are being followed, reviews financial documents, and provides regular financial reports to the Board.
  - C. The Treasurer shall serve on the Administrative Committee and request the creation of special committees for specific tasks or projects related to the Coalition's fiscal operations when necessary.

Please do not hesitate to contact me with any questions you may have.

**Sheri**

*Sheri Ellis*

*Director of Human Resources*

*Early Learning Coalition of the Nature Coast*

*Phone: 352-563-9939 ext 263*

*Fax: 352-563-5933*

**Please Note: Florida has a very broad public records law. Most written communications to or from the coalition regarding coalition business are public records available to the public and media upon request. Your email communications may therefore be subject to public disclosure.**